

Public Notice posted in accordance
RSMO. 610 as amended

Date/Time Posted: Friday, March 13, 2020
5:00 p.m.

By: Kimberly Barfield
City Clerk

**CITY OF PACIFIC
300 HOVEN
BOARD OF ALDERMEN AGENDA
REGULAR MEETING**

**TUESDAY, MARCH 17, 2020
7:00 P.M.**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Prayer
5. Approve Agenda
6. Approve the Minutes from the Regular Meeting on March 3, 2020
7. Mayor Report
 - a. Proclamation Larry the Flag Man
 - b. Proclamation for Developmental Disabilities Awareness Month, March 2020
 - c. Proclamation for March as Bleeding Disorders Awareness Month.
 - d. Appoint Rick Presley to the Planning and Zoning Commission
8. Public Participation
9. New Bills
 - a. Bill No. 4096 An Ordinance authorizing a Conditional Use Permit for property located at 2165 W. Osage Street, Franklin County Parcel ID: 19-1-11.0-2-003-11.000 in the City of Pacific. *(1st reading)*
 - b. Bill No. 4097 An Ordinance amending Chapter 420, Floodway and Floodway Fringe Districts in the City of Pacific *(1st reading)*
10. Consideration of Bills Previously Introduced
 - a. Bill No. 4094 An Ordinance amending the City's Code with regard to the responsibility for installation of a Backwater Prevention Device. *(2nd reading)*
 - b. Bill No. 4095 An Ordinance accepting conveyance of property at 1916 Rose Lane from Franklin County as trustee. *(2nd reading)*
11. New Business

- a. Resolution No. 2020-16 A Resolution to authorize a Transfer of Funds from the City's Contingency Fund to the Tourism Fund for the purposes of paying certain expenses related to the Bigfoot Plaza Construction Project.
- b. Resolution No. 2020-17 A Resolution providing for funding of the Pacific Riverwalk Trail Project.

12. Unfinished Business

13. City Administrator Report

- a. 2020 Project List
- b. Industrial Drive Storm Water study
- c. Red Cedar grant writing report

14. Director of Community Development Report

15. Public Works Commissioner Report

- a. Additional work, CIPP 2020

16. City Attorney Report

17. Miscellaneous

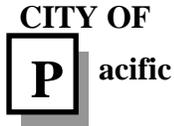
- a. Approve NB West Invoice for the water line project in the amount of \$ 133,258.24.
- b. Approve petty cash.
- c. Approve the list of bills.

18. Reports of City officials

- a. Alderman Nemeth
- b. Alderman Adams
- c. Alderman Rahn
- d. Alderman Gass
- e. Alderman Johnson
- f. Alderman Stotler
- g. Chief Mansell
- h. Collector Kelley

21. Adjourn

The Board of Aldermen will consider and act upon the matters listed above and such others as may be presented at the Meeting and determined to be appropriate for discussion at that time. The City of Pacific is working to comply with the Americans with Disabilities Act mandates. Individuals who require an accommodation to attend a meeting should contact City Hall (271-0500) at least twenty-four hours in advance.



March 6, 2020 * RECORD OF PROCEEDINGS

**CITY OF PACIFIC
REGULAR MEETING OF THE BOARD OF ALDERMEN
300 HOVEN
PACIFIC, MISSOURI 63069**

The meeting was called to order at 7:00 p.m. by Mayor Myers.

A roll call was taken with the following results:

Present at Roll Call:

Alderman Nemeth
Alderman Rahn
Alderman Gass
Alderman Johnson

A quorum was present.

Also present:

Administrator Roth
Attorney Jones
Chief Mansell
Director of Community Development Kopp
Public Works Commissioner Brueggemann

Pledge of Allegiance

The Pledge of Allegiance is given.

Prayer

Pastor Lange, Ministerial Alliance offered prayer this evening. Chief Mansell stated Pastor Lange is the new Police Chaplain.

Approve Agenda

Motion made by Alderman Nemeth, seconded by Alderman Rahn to approve the agenda. A voice vote was taken with an affirmative result. Mayor Myers declared the motion carried.

Minutes

A. Regular meeting on February 4, 2020.

Motion made by Alderman Gass, seconded by Alderman Nemeth to approve the minutes of the regular meeting on February 4, 2020. A voice vote was taken with an affirmative result and Mayor Myers declared the motion carried.

B. Regular meeting on February 18, 2020

Motion made by Alderman Rahn, seconded by Alderman Nemeth to approve the minutes of the regular meeting on February 18, 2020. A voice vote was taken with an affirmative result and Mayor Myers declared the motion carried.

Mayor's Report

Mayor Myers stated Pam Woods is a Gold Star Mom. Which means one of her children lost their life serving our country. Larry Eckhardt is Larry the Flag Man, and for more than 15 years he has been honoring first responders by planting flags along the funeral routes. He never charged for this service. After health complications, he is now on Hospice. Pam has requested that we would raise our flags by a resolution on Flag Day, June 14th in honor of him. We could do a Proclamation and send to his family. He has been to Pacific for fallen soldiers and lined the road with flags. **Motion made by Alderman Nemeth, seconded by Alderman Gass to present a Proclamation.**

State of the City Address - Mayor Myers gave the State of the City address. A copy of which is made part of the minutes.

Public Participation

Gina Pingleton, 1516 Bertha Lane, Founder of ADAMS Garden, stated he has applied for a Special Event's Permit to have a wedding on June 13th at the Garden. She continued that her son has asked to be married here, because that is where his best man is most remembered. Mayor Myers stated that traffic is a concern. Mrs. Pingleton stated she would hire an officer. Parking is reserved for the wedding party at the Garden. There are various lots on that side of the road that businesses won't be open. Mrs. Pingleton stated there has been other weddings there that didn't hire an officer. Chief Mansell stated they are going to hire an officer. Alderman Gass suggested a temporary crosswalk. Chief Mansell stated there are two ceremonies there a year, and the event is larger than this will be, he is not worried about the crossing. Discussion followed. **Motion made by Alderman Nemeth, seconded by Alderman Rahn to approve the request and waive the fee. A voice vote was taken with an affirmative result.**

New Bills

Bill No. 4094 An Ordinance amending the City's Code with regard to the responsibility for installation of a Backwater Prevention Device. (1st reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 4094 for the first reading.

Bill No. 4095 An Ordinance accepting conveyance of property at 1916 Rose Lane from Franklin County as trustee. (1st reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 4095 for the first reading.

Consideration of Bills Previously Introduced

Board of Aldermen 3-3-2020

Bill No. 4090 An Ordinance establishing new Stop Signs on Neosho St. and Elm St. at E. Union St. (2nd reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 4090 by title only for the second reading. Mayor Myers asked for any discussion. Motion made by Alderman Rahn, seconded by Alderman Nemeth to approve Bill No. 4090. A roll call vote was taken with the following results: Ayes: Alderman Nemeth, Alderman Rahn, Alderman Gass, Alderman Johnson. Nays: None. Whereupon, Mayor Myers declared **Bill No. 4090 passed and becomes Ordinance No. 3174.**

Bill No. 4091 An Ordinance amending the City of Pacific, Missouri's Municipal Code regarding controlled substances. (2nd reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 4091 by title only for the second reading. Mayor Myers asked for any discussion. Motion made by Alderman Gass, seconded by Alderman Nemeth to approve Bill No. 4091. A roll call vote was taken with the following results: Ayes: Alderman Rahn, Alderman Gass, Alderman Johnson, Alderman Nemeth. Nays: none. Whereupon, Mayor Myers declared **Bill No. 4091 passed and becomes Ordinance No. 3175.**

Bill No. 4092 An Ordinance amending the City of Pacific, Missouri's Municipal Code regarding distribution of tobacco and tobacco products. (2nd reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 4092 by title only for the second reading. Mayor Myers asked for any discussion. Motion made by Alderman Gass, seconded by Alderman Rahn to approve Bill No. 4092. A roll call vote was taken with the following results: Ayes: Alderman Gass, Alderman Johnson, Alderman Nemeth, Alderman Rahn. Nays: none. Whereupon, Mayor Myers declared **Bill No. 4092 passed and becomes Ordinance No. 3176.**

Bill No. 4093 An Ordinance amending Ordinance No. 3154A approving a petition for Voluntary Annexation filed by TriStar Companies regarding certain property contiguous and compact to the City of Pacific, Missouri, and generally located at 2130 Old Gray Summit Road annexing said property into the City. (2nd reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 4093 by title only for the second reading. Mayor Myers asked for any discussion. Motion made by Alderman Nemeth, seconded by Alderman Gass to approve Bill No. 4093. A roll call vote was taken with the following results: Ayes: Alderman Johnson, Alderman Nemeth, Alderman Rahn, Alderman Gass. Nays: none. Whereupon, Mayor Myers declared **Bill No. 4093 passed and becomes Ordinance No. 3177.**

New Business

Resolution No. 2020-10 A Resolution to authorize a contract award for Construction of certain improvements known as "Bigfoot Plaza" in the City of Pacific.

As posted pursuant to the ordinance, Mayor Myers read Resolution No. 2020-10 by title only. Mayor Myers asked for any discussion. Administrator Roth stated this was discussed in the Tourism Meeting and they discussed opportunities with reduction of costs. No final agreement, but does believe there is this opportunity, for saving for certain line items. Motion made by Alderman Nemeth, seconded by Alderman Johnson to approve Resolution No. 2020-10 with adding a "not to exceed" in Section 1. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Resolution No. 2020-11 A Resolution to authorize a Contract Award for construction of Hogan Subdivision Phase 1 Storm Water Improvements in the City of Pacific.

As posted pursuant to the ordinance, Mayor Myers read Resolution No. 2020-11 by title only. Mayor Myers asked for any discussion. Alderman Rahn stated there is a huge range on the dollar amounts of the bids. Administrator Roth stated there were six bids, which is good, and he discussed pricing of specific line items with the low bidder of the project. It's important to understand that this is an important project, he is comfortable with the project, but when we have all these other projects on our plate, if the Board accepts this, it limits the availability to fund all of them. We need to prioritize the projects. Motion made by Alderman Gass, seconded by Alderman Johnson to approve Resolution No. 2020-11. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Resolution No. 2020-12 A Resolution authorizing and directing the Mayor to execute an Agreement with 21 Design Engineering and Surveying for Professional Services relating to creation of maps for the Pacific City Cemetery and Resurrection Hill Cemetery.

As posted pursuant to the ordinance, Mayor Myers read Resolution No. 2020-12 by title only. Mayor Myers asked for any discussion. Motion made by Alderman Gass, seconded by Alderman Rahn to approve Resolution No. 2020-12. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Resolution No. 2020-13 A Resolution affirming the Missouri Records Management Law for the efficient Management and disposal of official records in the City of Pacific.

As posted pursuant to the ordinance, Mayor Myers read Resolution No. 2020-13 by title only. Mayor Myers asked for any discussion. Motion made by Alderman Nemeth, seconded by Alderman Rahn to approve Resolution No. 2020-13. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Resolution No. 2020-14 A Resolution of the City of Pacific, Missouri, adopting a Voluntary Flood Buyout Program Policy (Flood Mitigation Assistance Program) and identifying a project manager.

As posted pursuant to the ordinance, Mayor Myers read Resolution No. 2020-14 by title only. Mayor Myers asked for any discussion. Motion made by Alderman Nemeth, seconded by Alderman Gass to approve Resolution No. 2020-14. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Resolution No. 2020-15 A Resolution of the City of Pacific, Missouri, adopting a Voluntary Flood Buyout Program Policy (Hazard Mitigation Assistance Program) and identifying a project manager.

As posted pursuant to the ordinance, Mayor Myers read Resolution No. 2020-15 by title only. Mayor Myers asked for any discussion. Motion made by Alderman Nemeth, seconded by Alderman Rahn to approve Resolution No. 2020-15. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

City Administrator Report

a. 2020 Project List - Administrator Roth stated Alderman Adams requested this. Discussion followed.

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b. Encroachment Agreements Phillips 66 pipeline – these were essential for Lisa Lane and Project Bigfoot. City Attorney Jones stated that the Lisa Lane agreement is with the wrong party. It should be with the City. Discussion followed. **Motion made by Alderman Nemeth, seconded by Alderman Gass to approve the encroachment agreement so that they reflect Pacific Municipal Assistance Corporation for the Bigfoot Plaza and the City of Pacific as the party for the Lisa Lane agreement.**

Director of Community Development Report

Director Kopp stated they have issued 11 building permits. Three (3) of them have been for signs and two (2) of them are for the Subway/Pilot Gas Station were they basically sited the entire property. Twenty-five (25) occupancy permits. The Building Inspector has conducted 43 inspections. Twenty of those were occupancy, 22 for construction. Code Enforcement since our last meeting has sited 31 violations, 28 of those being derelict vehicles. They have issued a second 30-day notice to the owner of the property on Highland. We are working to coordinate with the Fire Marshall on commercial occupancy and commercial construction inspections to make sure he is signed off before our final inspection. Wants to ensure that step has not been missed. Staff has been enrolled in Maboi training. Animal Control has been enrolled with the Missouri Animal Control Association. Both provide high level specific training in those fields. Mayor Meyers stated that this coming Friday, 7:30a-8:30a at Little Ireland is going to be Coffee with the Mayor and his special guest will be Bryan Kopp.

Public Works Commissioner Report

Commissioner Brueggemann stated that the Lisa Lane project has started and the culvert is in. They are just waiting on some dry dirt to bring in for the fill. The Hwy. 00 water main project is 95% completed, pipe is installed and flushed, just need dirt work, seed and straw done. The heavy sewer cleaning and camera work was done in the Cedars and Hawthorne and they are going to start Monday doing the CIPP (Cure in Place Pipe) work.

City Attorney Report

Nothing to report.

Miscellaneous

a. Approve use of the council room on Wednesday, April 1, from 6-9 pm to Smith Management for Westlake Homeowner's Association.

Motion made by Alderman Gass, seconded by Alderman Nemeth to approve use of the council room on Wednesday, April 1, from 6-9 pm to Smith Management for Westlake Homeowner's Association. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

b. Approve a Special Event's Permit at ADAMS Garden for Mark and Gina Pingleton on June 13, 2020 at 3 pm for a wedding.

Motion made during public participation. Done.

c. Approve Pay Application 1, KJ Unnerstall, Lisa Lane Project.

Motion made by Alderman Gass, seconded by Alderman Nemeth to approve Pay Application 1. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

d. Approve Pay Application 2, KJ Unnerstall, Hwy OO water main project.

Motion made by Alderman Gass, seconded by Alderman Rahn to approve Pay Application 2, KJ Unnerstall, Hwy OO water main project. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Reports of City officials

Alderman Nemeth – questioned where we stand on Viaduct streets and sidewalks. Administrator Roth stated we submitted to MoDot in December and we met with Cochran last week on a variety of topics and it is kind of hung up in MoDot. As soon as we get approval, we will go out for bid. Discussion followed.

Alderman Rahn – no report.

Alderman Gass – out at Hawthorne need to get some type of aeration in that pond this summer. Director Kopp to follow up.

Alderman Johnson – wants to go back to the storm water control, a resident in the middle of Hogan subdivision has water that swells right in front of their house. She had asked this to be looked at in the past and is needing it looked at again hoping for a simple solution. Discussion followed. Alderman Johnson stated the St. Patrick's Day Parade is coming up Saturday, March 14 and has increased over to the American Legion. They have asked if we can block off the street at Meramec and Fourth over to Third. Is asking the City to bring in some extra porta potty's. **Motion made by Alderman Gass, seconded Alderman Nemeth to block off street and bring in porta potty's. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

Chief Mansell – wanted to know if everyone got his email in reference to our Marshal in 1909. Chief was contacted by the Department of Public Safety that had done some research and found out that we had a Marshal who was killed in the line of duty. In 1909 Albert Krump died in the line of duty during a shoot out. Chief has filled out the paperwork to get his name into the Police Memorial up in Jefferson and he has not heard back from them yet. The other new truck that they ordered in July will be here tomorrow. Has an application for a grant that they were approved on for \$21,000 for officers to come in on their own time to earn overtime pay to enforce seat belt violations. Asking that to be signed tonight. Stated we received the MIRMA report and we received a 94% which was better than last year.

Adjournment

There being no further business, motion by Alderman Nemeth, seconded by Alderman Gass to adjourn. A voice vote was taken with an affirmative result. The meeting adjourned at 8:55 p.m.

Steve Myers, Mayor

ATTEST:

City Clerk

Board of Aldermen 3-3-2020

MEMORANDUM

Steve Roth
City Administrator

636-271-0500 ext. 213
sroth@pacificmissouri.com

March 13, 2020

TO: Mayor and Board of Aldermen
RE: City Administrator report, 3-17-20 Board of Aldermen meeting

Hello everyone,

Please note the following with respect to agenda items and other information for the March 3 meeting.

1. Bill 4096, CUP 2165 W. Osage Indoor Storage. This bill approves a Conditional Use Permit to conduct an inside storage operation in the basement of the building at 2165 W. Osage (formerly Null & Crossbones). The inside storage is to be limited to the basement area only, with the first floor reserved for retail uses. The Planning and Zoning Commission conducted a hearing on this proposal at the March 10 meeting and was unanimous in recommending approval. Storage uses, both indoor and outside, are not well-defined in our Zoning Code and likely will be subject to text amendments at some point in the near future.

2. Bill 4097, Floodplain Management ordinance amendments. This bill amends the City's Floodplain Management ordinance to essentially provide for the adoption of the new Flood Insurance Rate Maps, to become effective June 5, 2020. The City is required to adopt such an ordinance in order to remain in good standing with the National Flood Insurance Program. Consulting engineer Dan Rahn drafted the proposed amendments, which were then drafted into ordinance form by the City Attorney. The new flood maps have been published on the City webpage: <https://www.pacificmissouri.com/261/FEMA-Floodplain-Mapping-page>. If the Board wants further information on the new mapping, please contact either myself or Bryan Kopp. We can also arrange for Dan Rahn to attend the April 7 meeting, if desired. I would note that Mr. Kopp and Scott Waggoner, building inspector, are attending a Floodplain Management Workshop March 18 and 19 at Missouri SEMA headquarters to learn more about the issue.

3. Bill 4094, Sewer Backflow prevention devices. This bill was given a first reading March 3 and is scheduled for a final reading March 17. I have not heard any public comment since the first reading. In brief review, the bill essentially provides for the City to provide a backflow valve, at City expense, subject to a thorough investigation and recommendation by the Public Works Commissioner, and subject to approval by the City Administrator. The provision of a backflow valve is further conditioned upon the property owner entering into a maintenance agreement with the City, in which the property owner agrees to regularly maintain the device and also essentially releases the City from any future claims related to failure of the device. We feel the revised bill represents good practice on the part of the City and is also a form of liability control when it comes to sewer backups.

4. Bill 4095, Quit-Claim deed, 1916 Rose Lane. This bill also was read March 3 and is scheduled for a second and final reading March 17. I have not heard any public comment since the first reading. Assuming Board approval, we would contract for demolition / removal of the mobile home on the property in the near future. The FY 20 budget includes budget for this purpose. I would note that staff

intends to determine what other properties in the City may now be held by Franklin County because of delinquent taxes, and bring further information to the Board on this issue.

5. Resolution 2020-16, Contingency Fund transfer to Tourism. This Resolution essentially provides for a “loan” of \$100,000 from Contingency to Tourism for the Bigfoot Plaza project. The loan would be repaid from Tourism revenues back to Contingency over a period of three budget years. The Tourism Commission recommended such action at its March 10 meeting, and the proposal thus is being forwarded to the Board. We would note that Contingency had approximately \$1.6 million in reserves (January 31) with Tourism at approximately \$331,000 for the same time period. Tourism intends to pay for the enlarged digital sign (\$78,000) from existing Tourism funds, and to also fund \$50,000 of the approximate \$150K Bigfoot project from existing Tourism funds. The remaining \$100K again is proposed to be borrowed from Contingency, subject to repayment as specified here.

6. Resolution 2020-17, Magi Foundation agreement. This agreement provides for funding for the Pacific Riverwalk Trail project, subject to the prior agreement with the Magi Foundation. Magi had intended to finance the project separately but upon further review instead requested the City assist. Given that the trail project is on public right-of-way (both City and MoDOT), and that the Magi Foundation intends to donate the project to the City upon completion, the City Attorney felt that City participation in the financing of the project was acceptable, and the agreement was then drafted at the direction of the Mayor. Funding would be provided from Parks and Storm Water revenues. We would note that the total project budget identified in the agreement (\$315,513) is taken from the budget identified in the original grant application, and includes substantial in-kind labor and donations.

7. 2020 Project List. This is an agenda item to provide an update on the various projects we have on our list. A copy of the list is included with this report. As I have noted in previous discussions, we have a rather incredible array of projects on the board frankly, and really need to limit our new projects and initiatives in the near term. We have been making good progress in handing off certain items to Bryan Kopp, and will continue to do so. We are also giving consideration to outsourcing some projects, such as the quarterly newsletter and / or the Flood Buyout program management. In both instances we would much prefer to continue to handle these items in-house, but the current workload frankly makes managing these projects difficult. We have interviewed some candidates recently for the Park Superintendent position, but have given some consideration recently to postponing this hire. While the position is needed, the training and staff time required to get this person “up to speed” with our operation frankly is not really there. This topic should be subject to further discussion at the meeting.

Some discussion over larger priorities is welcome. I feel the Brush Creek Sewer District issue is of primary importance, and will require significant staff time to negotiate. Managing the Flood Buyout program is a second priority, and unfortunately is still not “off the ground” with respect to the CDBG piece. I can provide more information on that topic at the meeting. Development and implementation of a comprehensive Code Enforcement program is another top priority, which Mr. Kopp will manage. We are making good progress already, but to fully implement likely will require ordinance adoptions / amendments, budgeting and other Board actions. The Red Cedar project is a high value project that also will require significant staff time to manage. Mr. Kopp will be tasked with working with Patterhn-Ives on the architectural planning side, while the entire administrative team will work on the larger project and funding issues.

The Board should understand that apart from the projects, we also have many internal issues we need to address. Not unexpectedly, improving our IT system has proven to be a major project, and is ongoing. We also want to address software needs in the Building Department and potentially within the City Hall utility billing and accounting areas. We have a need to address our personnel policies, HR procedures, accounting policies and procedures, etc.

Please don't take any of these comments as a complaint. I feel the staff works very well together and we are genuinely excited about making improvements in all these areas. However I think all staff would agree that we are "maxed out" at the moment and really don't have time or resources to take on significant new projects, programs and initiatives. Board discussion on the individual projects as well as the larger priority issues of course is welcome.

8. Industrial Drive Storm Water study. Cochran has completed the Preliminary Engineering Report for this project; a copy is in the Board packet. We received on March 11 and have not had the time to review in great detail. However, as noted in the report, the entire system is undersized, which means that improvements to the railroad culvert would likely be the first step in an overall upgrade project. Fortunately the report does identify improved ditching along the north side of Industrial Drive as one way to address some of the immediate flooding concerns. We have already called in locates on this north ditch and would expect to begin ditch cleaning and improvements using City crews in the near future.

Discussion of next steps when it comes to structure improvements will be ongoing and included in the larger storm water planning effort under contract with HR Green. In the near-term we would want to better control future development in this watershed, to include storage detention whenever possible. Please see the below excerpt from the report:

FINAL ANALYSIS. All of the drainage structures along this drainage basin are undersized, partially because of lack of engineering and also because of recent development. The calculated flooding frequency of the railroad culvert was more than 25-years when it was installed. Now it is less than 5-years because of the development. It does not do any good to improve any of the other drainage structures until the railroad structure is improved, and that is not likely to happen any time soon. Meanwhile, emphasis should be placed on limiting future development and developing storage detention wherever possible.

9. Red Cedar Grant Writing report. We received this report on March 11 and are forwarding to the Board for at least a basic overview. I have not had a chance to discuss in detail with the consultants, though would hope to before the March 17 meeting. I would note that the final report was developed in consultation with Bill Hart, Missouri Alliance for Historic Preservation, who is an excellent contact and who could be very helpful with this project.

As noted in the report, there are a variety of grants that may be available, including federal, state, St. Louis County and potentially private sources. The two National Park Service programs (Paul Bruhn and Save our Treasures) may provide the best opportunity, as the Route 66 Corridor Preservation program (also a NPS program) is on hold pending funding. The Missouri Neighborhood Assistance Tax Credit deserves some consideration also; this was used to help construct the Tri-County Senior Center and is an excellent way to leverage local support. USDA loans could potentially be a source of financing. St. Louis

County Municipal Park grant program of course has already supported the Red Cedar project, and is a likely partner in the future.

10. Sewer collection system analysis / Brush Creek Sewer District. We had a two-hour meeting on March 11 with CM Archer Group over the engineering analysis on the Lift 2 “sewershed,” which includes the impact of the Brush Creek Sewer District (BCSD) on the sewer collection system. This meeting was very thorough and resulted in some additional engineering analysis to be added to the report before it is made public. The following is a basic overview of the issue:

The initial scope of the engineering project was to analyze the Lift 2 pump station and make certain recommendations for improvements. This station needs certain upgrades regardless of the BCSD contribution to the system. However, once the engineers began evaluation Lift 2 the need for a more thorough analysis of the BCSD flow became apparent. This need was underscored by the residential sewer backups of late summer, 2019. With the engineering work nearing conclusion, we now understand that the City system requires significant upgrades to handle the BCSD flow, along with the City flow. The engineering report will present various options, which likely will require modifications to the existing agreement with BCSD to provide for the necessary improvements.

This is a very basic summary of the issue. Once we get to the final report, we may want to present the report in a committee setting, and / or in a special meeting of the Board. I have asked CM Archer to have their final report ready by the April 7 Board meeting, so we would expect to have more discussion over the next steps at that time.

11. Additional work, CIPP 2020 project. The Public Works Commissioner has requested Board authority to proceed with a Change Order to the existing contract, adding certain sewer sections to the project that are known problem areas. I have discussed with Mr. Brueggemann and would support this addition. We have made this an agenda item to discuss further with the Board. The cost is estimated at approximately \$30,000. Assuming Board approval, we would negotiate a formal Change Order to the contract to be presented to the Board, hopefully at the April 7 meeting.

12. Information items.

- **Planning and Zoning Commission meeting March 24.** We have four public hearings scheduled; Rezoning of the two recently annexed parcels near the prison; Text amendments to address zoning and land use code issues, and a proposed Short-Term Vacation Rental zoning code amendment. Copies of the hearing notices as well as the draft amendments are all posted online at the following: <http://www.pacificmissouri.com/269/Public-Hearing-notices>
- **CDBG grant update, Flood Buyout project.** The City has been working with Missouri Department of Economic development officials with a pending CDBG award for the Flood Buyout project. In brief, the City last fall applied for approximately \$558K in matching funds for the Hazard Mitigation Grant Program, which is intended to provide the required 25 percent community match to the \$1.65 million previously received from FEMA. We continue to work with CDBG over the guideline specific to the CDBG side of the funding, which will include some form of income verification from the participating property owners. We intend to send this notice to property owners as soon as we receive the final information; the Board will be copied on any notices that are sent. Meanwhile we have procured the appraisals and the title work, which are in process. We have a March, 2021 deadline to complete the project (per FEMA) and

have been told that this deadline will not be extended. I can provide further information on this project at the meeting if desired.

- **Longview Meadows subdivision.** The City received a \$347K cash escrow payment from West Summit LLC, developers of the Longview Meadows Subdivision. The escrow secures the construction of the subdivision road and sanitary sewer system. This was the last remaining item to be resolved before annexation of the property. We submitted the certified copies of the annexation ordinances to Franklin County on March 9, which to our understanding effectively completes the annexation.
- **Coronavirus. We have set up a City webpage for information related to this threat:** <http://www.pacificmissouri.com/271/Coronavirus-Information>. We have been in frequent contact with various government agencies, including the Missouri Governor's office, the St. Louis County Health Department, and the local agencies. It is critical that we have good and accurate information, and St. Louis County in particular has been an excellent resource to this point. It does appear that we are reasonably well-prepared on a local level in the event of an outbreak. We will use the phone blast system in addition to the website and social media to get information out as necessary.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Steve Roth', is positioned above the typed name.

Steve Roth
City Administrator

Project List updated Mar 12 2020

No.	Item	Status	Assignment / PM
1	Preventive Pavement Maintenance project 2020	Meeting with Cochran March 20; recommendations to Board April 20	Steve / Bryan
2	Riverwalk trail project	Design consultant selected	Steve
3	Jensen Pt electric	Conduit run nearing completion	Robert / Bryan
4	CID dissolutions	Viaduct complete / others pending	Steve
5	Surplus property sales	Pending	Robert
6	Park Superintendent hiring	Pending	Steve
7	IT managed services	Ongoing; City Hall network next major project	Steve / Bryan / Kim
8	Brush Creek SD	Meeting with CM Archer March 11; final report due April 7	Steve / Robert
9	WWTF blower replacement	Under contract; Blowers in fabrication	Robert
10	Candlewick Lane Phase 1	MoDOT closeout pending	Steve
11	Lift 5 easements	Pending	Robert
12	Lift 2 study	Final report due April 7	Steve / Robert
13	NB West water main extension	Nearing completion	Robert
14	HMGF 18 flood buyout	Appraisals and Title Work under contract	Steve / Bryan
15	MIRMA health	Ongoing; quarterly meeting March 16	Steve
16	Main Street program	Ongoing	Steve / Bryan
17	Denton Rd Bridge	Engineering contract pending MoDOT approval	Steve / Robert
18	Highway N Phase 4	Engineering selection summer 2020	Bryan / Steve
19	Red Cedar	Grant writing report to Board March 17	Steve / Bryan
20	Bigfoot Plaza	Contract pending	Bryan
21	Building Dept software	Pending / Budget	Bryan
22	Upgraded Digital Welcome sign	Pending MoDOT review / approval	Steve
23	Cemetery mapping	Under contract	Bryan
24	Highland St building	Notices sent Jan 20	Bryan
25	Rose Lane demo	QC deed BOA final acceptance March 17	Bryan / Steve
26	Code enforcement program	Ongoing / Further information brought to Board in spring, 2020	Bryan
27	Zoning Code updates	Hearings set March 24	Steve / Bryan
28	Newsletter	Ongoing / March edition out late March	Steve
29	Hwy OO water main	In service; contract closeout pending	Robert
30	Lisa Lane extension	Under contract; completion spring 20	Robert / Bryan
31	East Union street water main connections	Pending	Robert
32	Hogan Sub Storm Water	Under contract	Robert / Steve
33	222 N First / MoDOT cost share	Pending	Bryan
34	PWSD 3 agreement / Outstanding bill	Pending	Steve
35	Red Cedar Park site improvements	Under contract to Dan Rahn; pending P-Ives work	Bryan / Steve
36	Viaduct St sidewalks	Under contract; awaiting MoDOT approval	Bryan
37	Mobile Homes occupancy / zoning issues	Pending	Steve / Bryan
38	Televised meetings	Pending other IT work / spring 2020	Steve

39	Rodeo agreement	Committee under consideration	Steve / Kim
40	CIPP / manhole rehabilitation	Televising and cleaning in progress	Robert
41	Personnel manual updates	Pending / MIRMA	Steve
42	Phone system upgrades	Pending / ArchTech	Steve
43	Health personnel policies update	Pending / to be combined with Personnel Manual updates	Steve
44	FMA 18	Nearing closeout	Steve
45	FMA 19	Initial procurements spring 2020	Bryan / Steve
46	CDBG 20 flood buyout grant	MRPC handling; pending	Steve
47	Rte 66 mural	Pending / committee	Bryan / Steve
48	Pool work / 2020 season	Under contract / Westport	Robert / Steve
49	Industrial Drive Phase 2 storm	Final report to Board of Aldermen March 17	Steve / Robert
50	Osage Water main relocation	Under contract / bidding soon	Robert
51	Parks master planning	March 23 public meeting	Steve
52	Storm water master planning	Under contract / kick-off meeting March 20	Steve / Bryan
53	2018 ICC code adoption	Target late summer / fall 2020	Bryan
54	DR 4317 closeout (2017 flood)	Complete / closed out	Steve / Robert
55	DR 4250 closeout (2105 flood)	Pending; nearing closeout	Steve / Robert
56	Financial policies adoption	Audit recommendation; pending	Steve / Kim
57	FY 21 Budget development	Department heads requests due end of March	Steve / Kim
58	W. Osage CID Lamar Parkway sidewalks	Pending; may combine with Viaduct sidewalks contract	Steve / Bryan
59	W. Osage CID shopping center road	Pending; need design consultant	Steve / Bryan

Proclamation

CITY OF PACIFIC, MISSOURI

Larry the Flag Man

- WHEREAS,** The City of Pacific, Missouri commends Larry Eckhardt from Little York, Illinois for his astounding effort honoring the families of fallen soldiers and fallen first responders; and,
- WHEREAS,** Larry has been honoring fallen first responders and soldiers on their final journeys by planting flags along the funeral route for more than 15 years, placing nearly a half a million flags around the United States; and,
- WHEREAS,** Larry has provided comfort for many families along this journey, including families from the community of Pacific, Missouri acknowledging their sacrifice for this country; and
- WHEREAS,** The Board of Aldermen have approved June 14th known, as Flag Day, to be in honor of Larry the Flag Man as well as the reflection on the foundation of our Nation's freedom.

In Testimony Whereof, I have hereunto set my hand and caused to be affixed the Seal of the City of Pacific, Missouri this 17th day of March, 2020.

Steve Myers, Mayor of Pacific, Missouri

Alderman Andy Nemeth
Alderman Herbert Adams
Alderman Gregg Rahn
Alderman Edward Gass
Alderman Carol Johnson
Alderman Drew Stotler

Proclamation

DEVELOPMENTAL DISABILITIES AWARENESS MONTH MARCH 2020

WHEREAS, people with developmental disabilities are of all racial, ethnic, educational, social, and economic backgrounds; and

WHEREAS, society values all people with developmental disabilities who find fulfillment living everyday lives; and

WHEREAS, Lafayette industries is a sheltered workshop that a group of caring parents founded in 1976 to provide employment opportunities for their grown children with developmental disabilities; and

WHEREAS, Lafayette industries' mission is to provide employment opportunities to persons with developmental disabilities and to persons with other disabilities who are 18 years or older in order to enhance those persons' self-worth and dignity through employment, to provide high-quality business service through packaging, light assembly, and commercial mailings, to operate in a professional and fiscally responsible manner, and to provide fair wages and good benefits, and

WHEREAS, Lafayette Industries has grown from a one-room facility in Valley Park, Missouri with 16 employees doing hand-assembly and packaging for area businesses into an organization operating at two locations in Manchester, Missouri and Berkeley, Missouri, with a total of 105,000 square feet, including 50,000 square feet of production space and 2,500 pallet spaces of storage, and 411 employees; and

WHEREAS, Providing meaningful employment opportunities to individuals with developmental disabilities and other disabilities continues to be vital to enabling those individuals to enjoy the rights of citizenship and to participate in communities throughout the St. Louis metropolitan area.

NOW, THEREFORE, to recognize the many accomplishments and contributions of individuals with developmental disabilities and other disabilities, and to recognize Lafayette Industries in providing meaningful employment opportunities to those individuals, the Honorable Steve Myers and Board of Aldermen of the City of Pacific, Missouri, do hereby proclaim March 2020 as DEVELOPMENTAL DISABILITIES AWARENESS MONTH. We encourage all citizens to support individuals with developmental disabilities and other disabilities and to support Lafayette Industries in providing meaningful employment opportunities to those individuals

IN WITNESS WHEREOF, I have here unto set my hand and cause to be affixed the Seal of the City of Pacific, on this 17th day of March 2020.

Steve Myers, Mayor of Pacific, Missouri

BILL NO. 4096
SPONSOR: _____

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING A CONDITIONAL USE PERMIT FOR
PROPERTY LOCATED AT 2165 W. OSAGE STREET, FRANKLIN COUNTY
PARCEL ID: 19-1-11.0-2-003-011.000 IN THE CITY OF PACIFIC**

WHEREAS, Terrence Bahr has filed an application for a Conditional Use Permit to conduct a climate controlled indoor storage operation at a portion of the property located at 2165 W. Osage Street, Franklin County Parcel ID 19-1-11.0-2-003-011.000; and

WHEREAS, the Planning and Zoning Commission has conducted a public hearing on the application and, following the public hearing, has by an affirmative vote recommended approval of the Conditional Use Permit application as presented, subject to certain conditions as hereinafter set forth; and

WHEREAS, the Board of Aldermen has received the Commission recommendation and desires to act on the application as presented.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

SECTION ONE. A Conditional Use Permit application from Terrence Bahr to conduct a climate controlled indoor storage operation at a portion of the property located at 2165 W. Osage Street, Franklin County Parcel ID 19-1-11.0-2-003-011.000, in the City of Pacific, is hereby authorized and approved, subject to the following conditions:

1. Inside storage operation shall be limited to the basement area of the building only. The first floor shall be reserved for retail sales.

SECTION TWO. The Board of Aldermen finds the following facts pursuant to the provisions of City of Pacific Municipal Code Section 405.040.B:

The proposed development:

1. Complies with all applicable provisions of the Land Use code;
2. Will contribute to and promote the community welfare or convenience;
3. Will not cause injury to the value of neighboring property and will not create a nuisance;
4. Is consistent with the Comprehensive Plan and existing zoning district provisions;
5. Does not raise concerns about adequacy of off-street parking and loading areas;
6. Does not raise concerns about erosion control and on-site stormwater detention;
and
7. Will not substantially increase traffic congestion and noise.

SECTION THREE. The Conditional Use Permit as herein authorized shall not be transferable to any other party, except as approved by the Board of Aldermen.

SECTION FOUR. The Board of Aldermen therefore concludes as a matter of law that the Conditional Use Permit as herein approved is authorized pursuant to the provisions of City of Pacific Municipal Code Section 405.040.B and shall be subject to the terms and conditions as provided therein.

SECTION FIVE. This Ordinance shall be in full force and effect both from and after its passage by the Board of Aldermen and approval by the Mayor.

PASSED this _____ day of _____ 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____ 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 4097

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE AMENDING CHAPTER 420, FLOODWAY AND FLOODWAY FRINGE DISTRICTS IN THE CITY OF PACIFIC

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1: Section 420.020C.1. of the Code of Ordinances of the City of Pacific shall be repealed and replaced with the following:

ARTICLE I STATUTORY AUTHORIZATION, FINDINGS OF FACT AND PURPOSES

SECTION 420.020 FINDINGS OF FACT

1. Selection of a base flood that is based upon engineering calculations which permit a consideration of such flood factors as its expected frequency of occurrence, the area inundated, and the depth of inundation. The base flood selected for this ordinance is representative of large floods which are characteristic of what can be expected to occur on the particular streams subject to this ordinance. It is in the general order of a flood which could be expected to have a one percent chance of occurrence in any one year as delineated on the Federal Insurance Administrator's FIS, and illustrative materials for Franklin County Missouri dated June 5, 2020, as amended, and any future revisions thereto.

Section 2: Section 420.040 of the Code of Ordinances of the City of Pacific shall be repealed and replaced with the following:

ARTICLE II GENERAL PROVISIONS

SECTION 420.040 LANDS TO WHICH ORDINANCE APPLIES

This ordinance shall apply to all lands within the jurisdiction of the City of Pacific, Missouri identified as numbered and unnumbered A zones and AE zones on the Franklin County Flood Insurance Rate Map (FIRM) panels 29071C0213E, 29071C0331E, 29071C0332E, 29071C0334E, 29071C0351E, 29071C0353E, and 29071C0355E dated June 5, 2020, as amended, and any future revisions thereto. In all areas covered by this ordinance, no development shall be permitted except through the issuance of a floodplain development permit, granted by the Board of Aldermen or its duly designated representative under such safeguards and restrictions as the Board of Aldermen or the designated representative may reasonably impose for the promotion and maintenance of the general welfare, health of the inhabitants of the community, and as specifically noted in Article IV.

Section 3: This ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 4094

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE AMENDING THE CITY'S CODE WITH REGARD TO THE RESPONSIBILITY FOR INSTALLATION OF A BACKWATER PREVENTION DEVICE.

WHEREAS, the Board of Aldermen has determined that public health and safety is served by the City accepting responsibility for the installation of a backwater prevention device, subject to a maintenance agreement with the property owner requesting such a device.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1:

Section 705.225 of the Code of Ordinances of the City of Pacific shall be amended as follows:

- A. The City may, subject to the provisions of this Section 705.225, purchase and provide to an approved property owner a backwater prevention device, or a similar device, for a building, at the expense of the City.
 - 1. In order to be eligible for a backwater prevention device purchased by the City, a building shall have experienced two or more sewer-related backup events. A building will not be eligible for a backwater prevention device where the cause of a backup is due to lack of maintenance of the sewer lateral by the building owner or temporary public sewer maintenance issues such as a blocked sewer main.
 - 2. The Commissioner, or a representative thereof, shall conduct an initial evaluation consisting of a review of maintenance history and preliminary site visit, to determine whether a building is eligible for a backwater prevention device purchased by the City. If the Commissioner concludes that a building is eligible for a backwater prevention device after completing the initial evaluation, the Commissioner shall conduct a further investigation of the building and its sewer, which may include:
 - a. Locating the private sewer line that connects the building to the public sewer and televising the interior condition of the pipe;
 - b. Dye testing or smoke testing all identified stormwater connections such as gutters, downspouts and exterior drains;
 - c. Collecting information on the property's drainage, layout and construction;
 - d. Measuring elevations of the basement relative to the main public sewer line; and
 - e. Televising the public sewer line to determine its condition.

3. Upon completion of the Commissioner's investigation, if the Commissioner determines that a building is eligible for a backwater prevention device purchased by the City, the Commissioner shall request approval from the City Administrator for the purchase of a backwater prevention device, or similar device. The City Administrator shall consider the Commissioner's request and either approve or reject such request. Upon the approval of a request, the Commissioner shall be authorized to purchase a backwater prevention device for a property owner.
4. In the event that the purchase of a backwater prevention device is approved by the City Administrator, a building owner shall first enter into a maintenance agreement with the City, in which the building owner shall agree to:
 - a. Maintain the backwater prevention device at the owner's sole expense, including, without limitation, cleaning said backwater prevention device no less than two times each year;
 - b. Indemnify and hold harmless the City from any and all claims and liabilities in connection with the installation, maintenance or failure of the backwater prevention device; and
 - c. Any other terms required by the City in its sole discretion.

Section 2: This ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

CITY OF PACIFIC BACKFLOW PREVENTION
MAINTENANCE AGREEMENT

This agreement made between the City of Pacific, Missouri, 300 Hoven Drive Pacific, Missouri 63069, a Municipal Corporation within the State of Missouri and with:

Property Owner: "Name address and legal description" (backflow valve recipient) – ("Owner")

City of Pacific ("City") owns, operates and maintains a sanitary sewer and associated infrastructure within the city limits of the City of Pacific.

The Owner desires to acquire a back flow prevention device from the City to be installed into the owner's lateral sewer line to prevent the backup of sewage in the event of the failure of the City's sewer lines to absorb all of the sewer effluent at the property.

In consideration of the mutual benefits and obligations set forth herein, the parties agree as follows:

1. The City will provide and install for the Owner a back flow prevention device free of charge.
2. The Owner shall maintain the back flow prevention device at Owner's sole expense including, without limitation, cleaning said back flow prevention device no less than two times each calendar year.
3. The replacement of said sewer back flow prevention device will be at the sole expense of the Owner and not that of the City.
4. The Owner shall diligently operate and maintain the sewer back flow prevention device in such a manner as to minimize malfunctions.
5. The Owner releases the City from any and all liability related in any way to the failure of the back flow prevention device to operate properly or for the inadvertent backflow of sewage into the Owner's property.
6. The Owner shall hold the City harmless from any and all claims, damages, losses, and expenses including reasonable attorney fees with regard to installation, maintenance and/or failure of the backflow prevention device. The Owner shall indemnify the City and its agents and employees from and against all claims, damages, losses, and expenses including reasonable attorney's fees in case it shall be necessary to defend any action arising out of the installation, maintenance and/or failure of the backflow

prevention device, for bodily injury, illness or death or for property damage including loss of use, caused in whole or part by the Owner's acts or admissions or that of their agents and employees or anyone employed by them.

This Agreement is entered to this _____ day of _____, _____.

CITY OF PACIFIC:

OWNER:

BILL NO. 4095

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE ACCEPTING CONVEYANCE OF PROPERTY AT 1916 ROSE LANE FROM FRANKLIN COUNTY AS TRUSTEE

WHEREAS, Franklin County attempted unsuccessfully to sell the property at 1916 Rose Lane for delinquent taxes and ultimately obtained title as Trustee; and

WHEREAS, Franklin County desires to transfer the property to the City of Pacific at no cost to the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen authorizes the City of Pacific to accept conveyance of the property at 1916 Rose Lane from Tim Brinker, Presiding Commissioner and to record the same in the land records of Franklin County.

Section 2: Any and all ordinances or parts thereof in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

MISSOURI QUIT CLAIM DEED

THIS DEED, made on the 18th day of February, 2020, by and between County of Franklin, Missouri, whose mailing address is 400 E. Locust Street, Union, Missouri 63084 (“**Grantor**”), and City of Pacific, Missouri, whose mailing address is 300 Hoven Drive, Pacific, Missouri 63069 (“**Grantee**”).

WITNESSETH, that **Grantor**, in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration, paid by **Grantee**, (the receipt of which is hereby acknowledged), does by these presents, REMISE, RELEASE, and FOREVER QUIT-CLAIM unto the said **Grantee**, the following described lots, tracts or parcels of land, lying, being and situated in the County of St. Charles and State of Missouri, to-wit:

Lot No. 22 of Blossom Slope Subdivision as shown of record in Plat Book H, page 27 in the Franklin County Recorder of Deeds Office, said subdivision being part of Lots 10 and 11 of the Keatley Subdivision in the East half of Section 11, Township 43 North, Range 2 East of the 5th P.M., as shown of record at Deed Book 5, pages 12 through 15 in the Franklin County Recorders of Deeds Office.

TO HAVE AND TO HOLD THE SAME, with all the rights, immunities, privileges and appurtenances, thereto belonging unto Grantees and their assigns forever; so that neither the Grantor, nor any other person or persons, for them or in their name or behalf, shall or will hereafter claim or demand any right or title to the aforesaid Property or any part thereof, but they and each of them shall, by these presents, be excluded and forever barred.

IN WITNESS WHEREOF, Grantor and Grantee have executed these presents on the day and year first above written.

Grantor



Name: Tim Brinker
Title: Presiding Commissioner

SEAL

Attest:


Tim Baker, County Clerk

Grantee

Steve Myers, Mayor

Seal:

Attest: _____
Kim Barfield, City Clerk

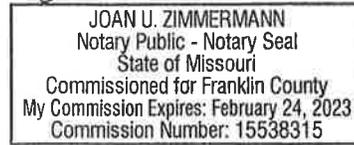
STATE OF Missouri)
) SS:
COUNTY OF Franklin)

On this 18 day of February, 2020, before me personally appeared Tim Brinker, who being by me duly sworn did say that he is the Presiding Commissioner of the County of Franklin, Missouri, and that the seal affixed to the foregoing instrument is the corporate seal of said County, and that said instrument was signed and sealed on behalf of said County, by authority of its County Commission, and said Tim Brinker acknowledged said instrument to be the free act and deed of said County.

IN TESTIMONY WHEREOF, I have hereunto set me hand and affixed my official seal in the County and State aforesaid, the date and year first above written.

My Term Expires: 24 February 2023 Joan U Zimmermann
Notary Public

STATE OF Missouri)
) SS:
COUNTY OF Franklin)



On this _____ day of February, 2020, before me personally appeared Steve Myers, who being by me duly sworn did say that he is the Mayor of the City of Pacific, Missouri, and that the seal affixed to the foregoing instrument is the corporate seal of said City, and that said instrument was signed and sealed on behalf of said City, by authority of its Board of Aldermen, and said Steve Myers acknowledged said instrument to be the free act and deed of said City.

IN TESTIMONY WHEREOF, I have hereunto set me hand and affixed my official seal in the County and State aforesaid, the date and year first above written.

My Term Expires: _____
Notary Public

RESOLUTION NO. 2020-16

A RESOLUTION TO AUTHORIZE A TRANSFER OF FUNDS FROM THE CITY’S CONTINGENCY FUND TO THE TOURISM FUND FOR THE PURPOSES OF PAYING CERTAIN EXPENSES RELATED TO THE BIGFOOT PLAZA CONSTRUCTION PROJECT

WHEREAS, the City of Pacific Tourism Commission has requested use of Contingency Funds to pay certain costs related to the Bigfoot Plaza Construction project, said funds to be repaid to the Contingency Fund from Tourism Tax revenues; and

WHEREAS, the Bigfoot Plaza project has been previously authorized by the Board of Aldermen, following a recommendation from the Tourism Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

SECTION 1. A transfer of funds in the amount of \$100,000 from the City’s Contingency Fund to the Tourism Fund (cash account) is hereby authorized and approved. This transfer amount shall be used for purposes of paying for certain expenses related to construction of the Bigfoot Plaza project.

SECTION 2. This transfer is conditioned upon the full \$100,000 amount being repaid to the Contingency Fund from Tourism Tax revenues over a period of three (3) years at no interest, with the first payment due no later than December 31, 2020. Payments shall be made at least on a semi-annual basis and in the amounts as provided as follows:

FY 2021	\$33,333.33
FY 2022	\$33,333.33
FY 2023	\$33,333.34

SECTION 3. The City Clerk is hereby authorized and directed to provide for the transfer and repayment of funds as herein provided.

Adopted by the Board of Aldermen and approved by the Mayor on this 17th day of March, 2020.

Steve Myers, Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2020-17

A RESOLUTION PROVIDING FOR FUNDING OF THE PACIFIC RIVERWALK TRAIL PROJECT

WHEREAS, the City of Pacific and the Magi Foundation have previously entered into a Cooperative Agreement for Pacific Riverwalk Trail Grant Management Services; and

WHEREAS, the Magi Foundation, upon consideration of the financing required to fund the project costs, has requested assistance from the City of Pacific in financing the project; and

WHEREAS, the City, in recognition of the public purposes of the project and of the intent for the Magi Foundation to donate the project to the City following its completion, desires to enter into a funding agreement with the Magi Foundation;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

SECTION 1. The City of Pacific is hereby authorized to provide funding in the amount of \$315,513.00 through cash payment and in-kind contribution for engineering design and construction of the Pacific Riverwalk Trail project. Upon completion and acceptance of the project, the City shall receive the Federal Award of \$150,000.00 as provided in the Financial Assistance Agreement between the Magi Foundation and the Missouri Department of Natural Resources (“MDNR”). Funding shall be provided from the Parks and Storm Water Fund. This authorization is conditioned upon funds from MDNR to be reimbursed to the City by the Magi Foundation, subject to the provisions in the agreement dated December 17, 2019.

Adopted by the Board of Aldermen and approved by the Mayor on this _____ day of _____, 2020.

Steve Myers, Mayor

ATTEST:

City Clerk



CITY OF PACIFIC

INDUSTRIAL DRIVE STORMWATER STUDY

PRELIMINARY ENGINEERING REPORT

MARCH 2020

THIS REPORT HAS BEEN PREPARED BY COCHRAN FOR THE CITY OF PACIFIC FOR THE USE OF THE CITY IN PLANNING/MAINTAINING/REPAIRING/REPLACING THE DRAINAGE STRUCTURES AND FEATURES ALONG INDUSTRIAL DRIVE. NO OTHER USE IS IMPLIED OR INTENDED.

1. SITE INFORMATION

This study addresses the drainage issues along Industrial Drive in the southern end of the city. The study focuses on a stretch of Industrial Drive that extends west from Denton Road for about 2800'. This section of Industrial Drive experiences flooding due to runoff in the vicinity. The drainage basin extends west to Bend Road/Highway N, approximately 1800' further west. It includes areas north of Industrial Drive about 1000' and south of Industrial Drive about 1000'. These areas include a mixture of agricultural land and residential and industrial development.

The receiving stream is an unnamed blue-line stream flowing from west to east approximately 200' south of and parallel to Industrial Drive. This stream ultimately flows under the railroad and Denton Road and continues to the Meramec River about 0.9 miles to the east. For the purposes of this report, where necessary, this stream will be referred to as "Industrial Drive Creek". There are several drainage structures (culverts) along Industrial Drive Creek that affect the drainage issues. Those structures are as follows:

2. EXISTING STRUCTURE INFORMATION

- a. 48" CMP under an unnamed street west of County Fixtures Company at 12 Industrial Drive. This culvert is in poor condition. The street is concrete pavement to just past the culvert. This pavement appears to be undermined at the culvert. The most severe flooding problems are downstream of this culvert, so while it is undersized, it may actually be impeding some of the flow that would make the problems at Midwest Drive even worse. The drainage area flowing to this culvert has been identified as Drainage Area (DA) #1.
- b. 24" RCP under Industrial Drive east of Moon Woodturning (7 Ind. Dr.). This culvert carries drainage from the area north of Industrial Drive to the Creek. However, this culvert is undersized. The water that is impounded by this culvert starts to flow east in the north ditch of Industrial Drive. However, that ditch is also undersized, at which point the water starts going over Industrial Drive and flows into the building west of Midwest Drive. The drainage area flowing to this culvert has been identified as Drainage Area #2. (There is an 18" culvert at this location, but it appears to be tied into the curb inlets and does not carry flow from Drainage Area #2 until the water starts to go over the road.)



- c. 48" RCP under Midwest Drive approximately 210' south of Industrial Drive. The area between this culvert and the upstream culverts has been identified as Drainage Area #3. This culvert is undersized for the drainage that is coming to the culvert. The hydraulic analysis uses the drainage from DA's #1, #2 and #3. Even if all of the flow from Drainage Area #2 were to be diverted, this structure still has less capacity than would be desirable.
 - d. 48" RCP & 48" CMP under west driveway to Husky Corporation parking lot. The drainage area between this culvert and Midwest Drive has been identified as Drainage Area #4.
 - e. 60" CMP & 48" CMP under sidewalk to Husky Corporation parking lot.
 - f. 54" RCP & 48" CMP under Husky Way. The drainage area between this road and the west driveway to Husky Corp. has been identified as Drainage Area #5.
 - g. 36" CMP under Industrial Drive east of the business at 1 Industrial Drive. This culvert carries drainage from the area north of Industrial Drive to the Creek. This culvert is set fairly deep and there is a fairly large area for water to pond before overflowing Industrial Drive. The drainage area flowing to this culvert has been identified as Drainage Area #6.
 - h. 36" CMP under driveway to the back of the business at 1 Industrial Drive. This culvert was not analyzed separately as it has similar characteristics to the culvert under Industrial Drive.
 - i. 6' CMP under the railroad. The drainage area between this culvert and the upstream culverts has been identified as Drainage Area #7. The drainage to this culvert is represented by the sum of all of the drainage areas.
 - j. There is an old concrete or rock arch under Denton Road that has been extended on both ends with concrete box structures. This structure was not analyzed.
3. HYDROLOGICAL INFORMATION AND ANALYSIS
- a. SOURCE: 1' contours obtained from ARC GIS were used to calculate the drainage basin information. The drainage area, basin slope and basin shape were calculated separately for each of the structures analyzed. The USGS map was used to verify contour information where possible. The drainage area lies entirely on the Gray Summit quadrangle. A summary sheet representing this information is included with this report. (see INDEX OF ATTACHMENTS)
 - b. IMPERVIOUS AREA(S): The impervious areas were mapped from aerial photography. The areas were calculated for each drainage area. A map showing the impervious areas is included as an attachment to this report.
 - c. ANALYSIS: The discharge flows for each structure were calculated using the Rational Method. USGS Regression equations were used for a comparison when the areas were within the applicable limits of the equations (DA>0.13 SQ.MI.). The 2014 equations, 1995 equations and Urban equations were all checked. The highest flows reported by any of the methods were used in the analysis. These flows are reported in the attachments to this report.
4. HYDRAULIC ANALYSIS
- a. EXISTING CONDITION: A hydraulic analysis was performed for each of the culverts. HY-8 Culvert Analysis program was used for the analysis. This program calculates the flow that begins to overtop the roadway. These overtopping return frequencies are reported on the SUMMARY



sheet for the structures. In general, all of the structures were undersized, having roadway overtopping frequencies less than 2-year in some locations.

- b. IMPROVED CONDITION: Hydraulic analysis was also performed to investigate the effect of making improvements at several of the sites. At the crossover pipe near #7 Industrial Drive, complete replacement of the 2' dia. RCP with a 4' dia. RCP was investigated. At the other sites, the investigation was performed for adding another culvert to the existing culverts. The analysis that was performed for the improved conditions provides an example of how much improvement could be achieved with minimal expense. This is not necessarily a recommendation.

5. PROJECT ANALYSIS

- a. CURRENT PROBLEMS AT CONTINENTAL PRODUCTS, INC.
 - i. 24" crossover pipe east of Moon Woodturning is too small.
 - ii. 24" culvert has less than a 1-year return frequency.
 - iii. As the pipe reaches capacity, water starts flowing east in north ditch.
 - iv. North ditch is too shallow; about 1' deep across from Continental Products.
 - v. North ditch is also overgrown.
 - vi. Because the ditch is constricted, water starts going over the road.
 - vii. When water goes over the road it flows into Continental Products.
- b. CURRENT PROBLEMS AT OTHER LOCATIONS
 - i. 48" RCP under Midwest Drive has less than a 2-year return frequency.
 - ii. Culverts under Husky Corp. west driveway have less than 2-year return frequency.
 - iii. 1 Industrial Drive crossover pipe (36" CMP) has > 10-year return frequency.
 - iv. 6' CMP under the railroad has >5-year return frequency.
- c. DISCUSSION: The hydraulic capacities of these drainage structures, shown by the calculations, caused us to question why the historical flooding has not been more severe than has been reported. When we investigated the historical imagery it became apparent that a lot of the current development has occurred in the last 10-15 years. Three of the buildings owned by Continental Products have been built since 2011. This does not affect the Continental buildings but contributes to the flooding of Midwest Drive. The residential development on Heritage Farms Drive and Meadow Grass Drive was just started in 2006 and is not yet complete. Other buildings in this area have been constructed within this time period. In 1995, there were only 6 homes on Candlewick Lane. As these areas develop more hard surfaces, the flows in the drainage basin will increase and the frequency and severity of flooding will increase. The historical imagery is included in this report.



6. POSSIBLE IMPROVEMENTS

- a. Remove the brush and clear the north ditch of Industrial Drive.
- b. Widen and/or deepen the north ditch of Industrial Drive.
- c. Create storage/detention ponds on the north side of Industrial Drive.
- d. Create storage/detention upstream of the 48" CMP at the unnamed road.
- e. Raise the elevation of Industrial Drive to be equal to or higher than the railroad.
- f. Replace the 24" crossover pipe at 7 Ind. Dr. with a larger pipe.
- g. Replace (or add another) crossover pipe under Midwest Drive.
- h. Add a culvert on the downstream (east) side of Midwest Drive to carry the north ditch of Industrial Drive to Industrial Drive Creek.
- i. Raise the roadway elevation on Midwest Drive.
- j. Create storage/detention pond upstream of Midwest Drive.
- k. Clear and grade the ditch from Midwest Drive to the Husky Corp. driveway.
- l. Raise west driveway to Husky Corp. and create storage/detention on upstream side.
- m. Improve/increase overflow capacity of the railroad ditch to the north and south.

7. RECOMMENDATIONS

- a. IMMEDIATE:
 - i. The most critical problem appears to be the undersized 2' Dia. culvert under Industrial Drive near #7 Industrial Drive. This culvert has less than a 1-year calculated return frequency. The relief for this culvert is for the flow to go east in the north ditch of Industrial Drive. However, this ditch is shallow and overgrown. An immediate and noticeable improvement would be achieved by clearing this ditch to the east and cutting it deeper.
 - ii. An additional crossover pipe could be installed on the east side of Midwest Drive to carry the flow from the north ditch to Industrial Drive Creek (Possible Improvement "h" above). If this pipe is not installed there will be higher flows east to the 3' diameter culvert under Industrial Drive near the railroad. This may increase the risk of flooding at this location but this culvert, while not oversized, has more capacity and more storage detention capacity.
 - iii. At 1 Industrial Drive, the elevation of Industrial Drive could be raised to be equal to or higher than the railroad. This would require a maximum rise of $\approx 1.4'$ over a length of $\approx 470'$ from around Sta. 28+50 to 33+20. This would increase storage detention capacity on the north side and prevent flooding to Pro Roller Company at 1 Industrial Drive.
- b. MIDWEST DRIVE: The frequency of the water going over Midwest Drive is also of some concern, primarily because this is the only route into the southern portion of the industrial park. The problems at this site are more related to the new development taking place further upstream. This site should be improved in the near future, but needs to be implemented as part of an overall plan. If it is determined to raise the road at this site, that will affect the upstream properties. If it is determined to install a larger structure to provide more hydraulic opening, that will affect the downstream properties.



- c. LONG TERM: Future development of this drainage basin should be required to provide detention storage for the developed area. As the area around Candlewick Lane continues to develop the problems at these drainage structures will continue to worsen. Currently, each of these undersized structures is acting as a “mini-detention pond” and regulating the flow to the downstream structures. However, if an individual structure is improved, that may cause more frequent flooding at downstream structures. The best long-term plan would include development of storage-detention ponds in this drainage basin.
- d. RAILROAD: The flow from all of these structures must ultimately pass through the culvert under the railroad. This culvert is currently one of the better structures in terms of overtopping frequency, but still is less than desirable with a return frequency of less than 5 years. The buildings nearest the railroad have finished floor elevations that are at or near the elevation of the railroad and can be flooded when the water backs up to that elevation. A factor that may partially mitigate the severity of the current flooding is that water will flow north and south in the west railroad ditch before it gets into the buildings upstream. There is not a lot of capacity for flow in this ditch, but maybe it is just enough to have prevented serious floods. No construction should be performed that would prevent the water from flowing down the railroad ditches. This may require obtaining drainage easements along the railroad. No future construction should be allowed below the railroad overflow elevation.
- e. FINAL ANALYSIS: All of the drainage structures along this drainage basin are undersized, partially because of lack of engineering and also because of recent development. The calculated flooding frequency of the railroad culvert was more than 25-years when it was installed. Now it is less than 5-years because of the development. It does not do any good to improve any of the other drainage structures until the railroad structure is improved, and that is not likely to happen any time soon. Meanwhile, emphasis should be placed on limiting future development and developing storage detention wherever possible.

We hope that this report provides the information and guidance that you are seeking at this time. If additional information is needed please let us know.

Prepared By:
B. Bradford Dunagan, P.E.
State of Missouri Professional Engineer E-22970





Architecture • Civil Engineering • Land Surveying • Site Development • Geotechnical Engineering • Inspection & Materials Testing

CITY OF PACIFIC INDUSTRIAL DRIVE STORMWATER STUDY

AERIAL IMAGERY

AERIAL IMAGE FROM 2017-08
AERIAL IMAGE FROM 2013-11
AERIAL IMAGE FROM 2010-04
AERIAL IMAGE FROM 2006
AERIAL IMAGE FROM 1995

8 East Main Street
Wentzville, MO 63385
Phone: 636-332-4574
Fax: 636-327-0760

737 Rudder Road
Fenton, MO 63026
Phone: 314-842-4033
Fax: 314-842-5957

530A East Independence Drive
Union, MO 63084
Phone: 636-584-0540
Fax: 636-584-0512

534 Maple Valley Drive
Farmington, MO 63640
Phone: 573-315-4810
Fax: 573-315-4811

2804 N. Biagio Street
Ozark, MO 65721
Phone: 417-595-4108
Fax: 417-595-4109

905 Executive Drive
Osage Beach, MO 65065
Phone: 573-525-0299
Fax: 573-525-0298

www.cochraneng.com

Candlewick Ln

Industrial Dr

Midwest-Dr

HISTORICAL IMAGE 2017-08



Candlewick Ln

Industrial Dr

Midwest Dr

HISTORICAL IMAGE 2013-11





HISTORICAL IMAGE 2010-04



HISTORICAL IMAGE 2006



HISTORICAL IMAGE 1995



FUNDING TARGETS: FEDERAL

NATIONAL PARK SERVICE: ROUTE 66 CORRIDOR PRESERVATION PROGRAM

<https://ncptt.nps.gov/rt66/>

The Route 66 Corridor Preservation Program provides cost-share grant assistance to support the preservation of the most significant and representative historic Route 66 buildings, structures, road segments, and cultural landscapes in the eight states through which the route passes. Assistance is also provided to support research, planning, oral history, and educational outreach projects related to the preservation of Route 66.



- Funds Available: None Currently Available (check again at a later date).
- Application Requests: \$5,000-30,000.
- Cost Share: 1:1 (includes in-kind).
- Deadline: Pending.
- Contact: Kaisa Bartuli, Program Director | kaisa_barthuli@nps.gov

Construction Projects: Preservation, Restoration, and Rehabilitation

The preservation, restoration, and rehabilitation of transportation-related historic properties on Route 66 are eligible project activities. Properties must have been in service and have had a strong and direct association with Route 66 during its 1926-1985 period of national significance; be on, or within view of a Route 66 road alignment; be in their original location; and retain historical and architectural integrity. Properties that are listed on the National Register of Historic Places or a state register, or that have been determined eligible for a register, will receive priority consideration.

Examples of eligible transportation-related property types include:

- Gas stations, automotive repair shops, and other automobile-related businesses.
- Restaurants and cafes.
- Motels, hotels, and campgrounds.
- Curio shops, tourist trading posts, tourism-related attractions.
- Original road pavement and associated road features (e.g., bridges, culverts).

Other potentially eligible property types, though of lesser priority are:

- Transportation-related properties that date to the 1926-1985 period of significance, but are not listed on or determined eligible for the National Register of Historic Places.
- Properties that did not directly serve the traveler, but were used by travelers or impacted the traveling experience such as theaters, public buildings, and landscape features. These properties must date to the 1926-1985 period of significance and have a well-documented and significant association with Route 66.

Important: Project plans and drawings prepared by a registered historical architect or other qualified professional must be included in all preservation, rehabilitation and restoration projects, or the development of such plans must be part of the project proposal. All work must conform to the Secretary of Interior's Standards for the Treatment of Historic Properties; requirements for Section 106 of the National Historic Preservation Act review; Occupational Health and Safety Administration Standards; and all applicable local/state building codes.

Property owners must commit to providing care and protection for the properties to the best of their ability for no less than 10 years after the project is completed.

FUNDING TARGETS: FEDERAL

NATIONAL PARK SERVICE:

PAUL BRUHN HISTORIC REVITALIZATION SUBGRANT PROGRAM (recently renamed)

<https://www.nps.gov/orgs/1623/historic-revitalization-subgrant-program.htm>

A new Historic Preservation Fund grant program that supports the rehabilitation of historic properties and foster economic development of rural communities. This program funds physical preservation projects for historic sites, including architectural and engineering services through subgrants to communities determined rural by the U.S. Bureau of the Census. The Historic Revitalization Subgrant Program is funded through the Historic Preservation Fund using revenue from Outer Continental Shelf oil lease revenue, not tax dollars.

Eligible properties must be listed in the National Register of Historic Places or determined eligible for listing at the National, State, or local level of significance and located within rural (non-urban) communities with populations less than 50,000. States, Tribes, Certified Local Governments, and non-profits will apply for funding that will in turn be subgranted to rural communities in their jurisdictions.

- *Funds Available: \$5,000,000 (award 7-10 grants total).*
- *Application Requests: \$10,000-750,000.*
- *Cost Share: Matching Funds not required; however, providing match will be considered in the application scoring process.*
- *Applications Available: Pending Government Funding (check again at a later date).*
- *Deadline: Pending, Typically Spring (online submission).*

Under this program, eligible grantees (nonprofits, Tribal Historic Preservation Offices, State Historic Preservation Offices, or Certified Local Governments) will receive funds to be subgranted to organizations within their jurisdictions to undertake project work. Applications must come from eligible grantees; these applications will describe the proposed subgrant(s).

FUNDING TARGETS: FEDERAL

NATIONAL PARK SERVICE: SAVE AMERICA'S TREASURES

<https://www.nps.gov/preservation-grants/sat/>

Save America's Treasures grants provide preservation and/or conservation assistance to nationally significant historic properties and collections. Resources must be either individually listed as a National Historic Landmark or contributing to a National Historic Landmark district. Collections projects must describe and document the national significance of the collection.

- Funds Available: \$16,000,000.
- Application Requests: \$125,000-500,000.
- Cost Share: 1:1 (includes in-kind).
- Applications Available: Fall 2020.
- Deadline: December 2020.



SAVE AMERICA'S
TREASURES

USDA RURAL DEVELOPMENT GRANTS: STRATEGIC ECONOMIC AND COMMUNITY DEVELOPMENT

<https://www.rd.usda.gov/programs-services/strategic-economic-and-community-development>

Projects that promote regional economic development can capitalize upon the unique strengths of specific rural areas. USDA Rural Development helps finance these projects by helping applicants overcome multi-jurisdictional challenges and by helping leverage federal, state, local or private funding. Regionally focused projects help USDA resources have a larger impact, enabling greater wealth creation and quality of life improvements.

- Applications Available: Now Open.
- Contact: Gregory Batson | gregory.batson@usda.gov.

FUNDING TARGETS: STATE

MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT: NEIGHBORHOOD ASSISTANCE TAX CREDIT PROGRAM

<https://ded.mo.gov/programs/community/NAP>

Implement community or neighborhood projects in your town that will strengthen economic development. This program can help fund job training initiatives, crime prevention, community service projects, and revitalization of community-based buildings and areas.

Eligible Applicants

Not-For-Profit corporations, organizations holding a 501(c)(3), Missouri businesses.

Eligible Donors

Businesses only - individuals who operate a sole proprietorship, operate a farm, have rental property or have royalty income are also eligible, as well as a shareholder in an S-corporation, a partner in a Partnership or a member of a Limited Liability Corporation.

Eligibility Criteria

The Department of Economic Development (DED) will issue 50% or 70% tax credits to an eligible taxpayer who makes a qualified contribution to an approved Neighborhood Assistance Program (NAP) project.

- Tax Credits available on donations.
- Applications Available: Now Open.
- Deadline (Round 1): April 10, 2020 (postmarked).
- Awarded (Round 1): July 1, 2020.
- Deadline (Round 2): September 4, 2020 (postmarked).
- Awarded (Round 2): January 1, 2021.
- Contact: 573-751-4539 | dedfin@ded.mo.gov

FUNDING TARGETS: STATE

ST. LOUIS COUNTY MUNICIPAL PARK GRANTS

<http://www.muniparkgrants.org/>

To improve, restore, and expand local parks and recreation programs in municipalities in St. Louis county. Submission of (2) grants in same grant year can be done on separate applications for different projects or types of grants.

Construction Grants

Any St. Louis County municipality can apply for a grant. The grants have been used to fund park renovations and explanation projects including; playgrounds, water parks, golf courses, trails, recreation centers, ice rinks and many other types of recreation facilities. In the past funds have been used to purchase property according to Steve in the grants office.

This money is awarded to municipalities based on the strength of their grant applications, taking into account such factors as need, planning, community input, and prior awards.

- \$370,000 Maximum Request (based on City of Pacific Population ~7,000).
- Applications Available: May 2020.
- Deadline: August 28, 2020 at 4:00 pm.
- Awarded: End of November.

MISSOURI DEPARTMENT OF NATURAL RESOURCES: HISTORIC PRESERVATION FUND GRANTS

<https://dnr.mo.gov/shpo/heritagegrants.htm>

Funds provided to states under the 1966 Preservation Fund Act. To date, funds have not been authorized or distributed to states for projects. More information expected in June.

- Contact: Allison Archambo, Preservation Planner & Grants Manager.

FUNDING TARGETS: FOUNDATIONS & TRUSTS

NATIONAL TRUST FOR HISTORIC PRESERVATION: JOHANNA FAVROT FUND

<https://forum.savingplaces.org/build/funding/grant-seekers/specialprograms/favrot-fund>

The fund aims to save historic environments in order to foster an appreciation of our nation's diverse cultural heritage and to preserve and revitalize the livability of the nation's communities. The Fund is open to Organizational Level Forum members or Main Street America members of the National Trust. Public agencies and nonprofit organizations are eligible.

- Application Requests: \$2,500-15,000.
- Cost Share: 1:1 (cash match).
- Deadline: March 1, 2020 (assume March 1, 2021 for next cycle).
- Notification: July 1, 2020.
- Contact: grants@nthp.org.

Grants may be made for activities and projects such as:

- Obtaining the services of consultants with expertise in areas such as architecture, planning, economics, archeology, fundraising, media relations, education or graphic design.
- Restoration, rehabilitation, stabilization, and preservation of designated historic sites and structures, including bricks-and-mortar construction.
- Restoration, rehabilitation, stabilization, and preservation of archaeological sites or cultural landscapes.

The selection committee will place particular importance on the likelihood that the requested assistance will contribute to the preservation or recapture of an authentic sense of place. The committee will also consider:

- The historic significance and the present or potential charm of the property.
- The need for funding and the urgency of the project.
- The project's budget and the applicant's proven ability to secure matching funds.
- Evidence of community support for the project.
- The project's timeline.
- The long-term objectives or impact of the project.
- The qualifications of the key personnel, including consultants.
- The demonstrated ability of the applicant to complete preservation projects.
- The potential to replicate the project in other communities.
- The potential of the project to be a catalyst for further positive action to benefit other historic properties, neighborhoods, or communities.

BANK OF AMERICA CHARITABLE FOUNDATION: BUILDING VIBRANT COMMUNITIES

<https://about.bankofamerica.com/en-us/global-impact/charitable-foundation-funding.html>

Bank of America supports local and regional revitalization efforts taking a holistic approach to building thriving communities, create economic opportunity and livable neighborhoods. This includes support of economic drivers such as arts and cultural institutions that contribute to the overall vitality of the community. Available to communities (non-profit organizations) in KC and STL metro areas.

- Application Requests: \$1,000-\$25,000.
- Applications Available: June 1, 2020.
- Deadline: June 26, 2020.

FUNDING TARGETS: FOUNDATIONS & TRUSTS

NATIONAL TRUST FOR HISTORIC PRESERVATION: CYNTHIA WOODS MITCHELL FUND FOR HISTORIC INTERIORS

<https://forum.savingplaces.org/build/funding/grant-seekers/specialprograms/cynthia-woods-mitchell-fund>

The purpose of the fund is to assist in the preservation, restoration, and interpretation of historic interiors. Mitchell fund is open to Organizational Level Forum members or Main Street America members of the National Trust. Public agencies and nonprofit organizations are eligible. Any documents or plans for preservation work that result from the project must conform to the Secretary of the Interior's Standards for the Treatment of Historic Properties.



- Application Requests: \$2,500-15,000.
- Cost Share: 1:1 (cash match).
- Deadline: March 1, 2020 (assume March 1, 2021 for next cycle).
- Notification: July 1, 2020.
- Contact: grants@savingplaces.org.

Grants may be made for activities and projects such as:

- Obtaining professional expertise in areas such as architecture, planning, paint analysis, archeology, or graphic design.
- Hiring a preservation architect to create an interior restoration plan.
- Hiring a consultant to develop a conservation plan for an interior's textiles.
- Producing a historic furnishings plan.
- Sponsoring a workshop on the preservation of historic interiors.
- Restoration, rehabilitation, stabilization, and preservation of designated historic interiors, including bricks-and-mortar interior construction.

JEFFRIS HEARTLAND FUND: JEFFRIS FAMILY FOUNDATION

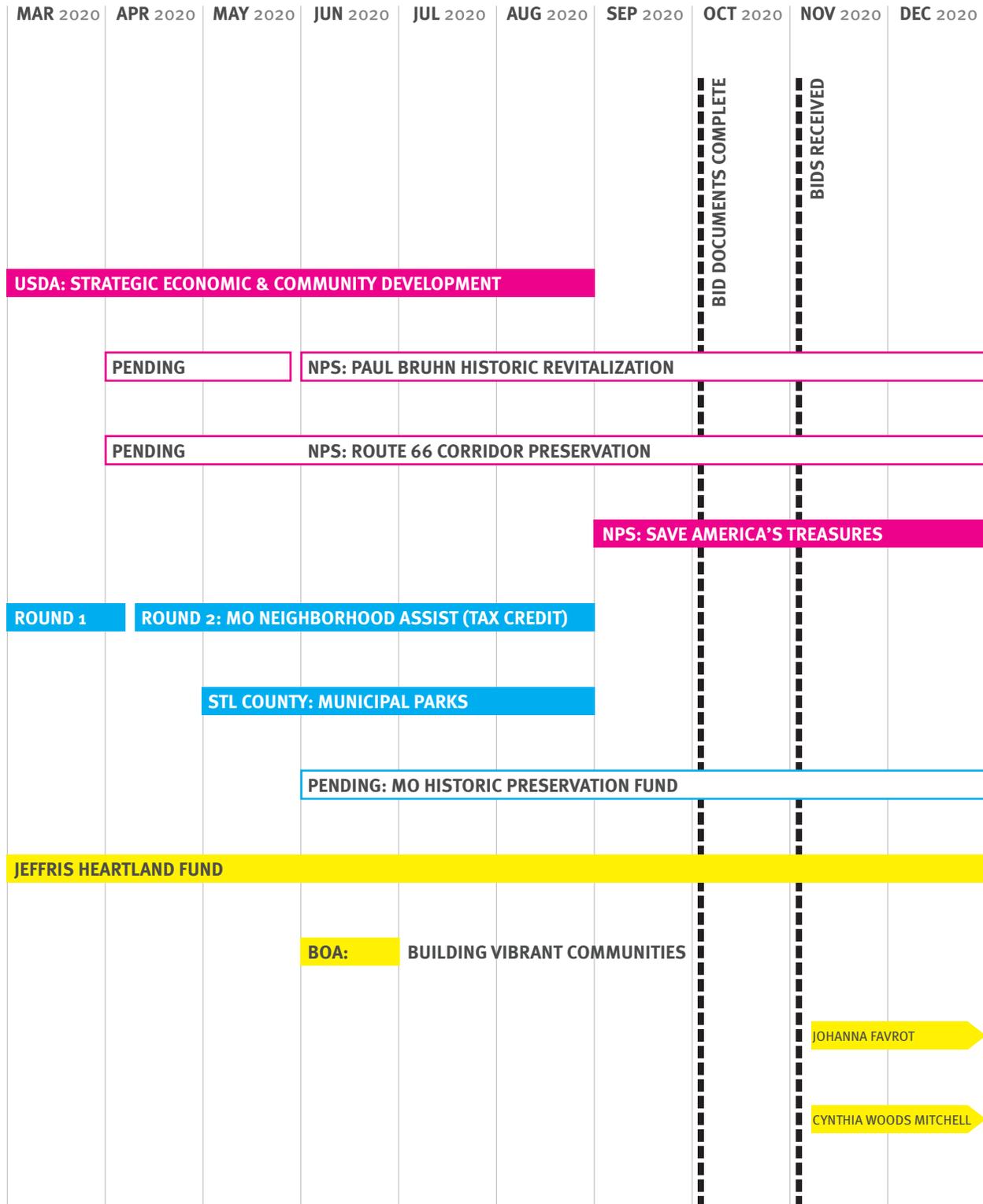
<https://www.jeffrisfoundation.org/preservation/heartland-fund/>

The Jeffris Family Foundation invites applications for grants to support the development of important historic preservation projects in eight Midwestern states including Missouri. The decision to pursue a grant from the fund must be made in consultation with a Director of the foundation to discuss your project and request an application form. The grant will cover 50% of the cost of an historic structure report. Eligible sites must be owned and governed by 501(c)3 non-profit organizations or units of government, be located in small towns or cities outside of major metropolitan areas, and have statewide or national significance documented on their National Register of Historic Places nomination. Upon completion of a quality study in a timely manner, recipients may be invited to submit a proposal for a Capital Campaign Challenge Grant from the foundation.

- Application Requests: \$5,000-50,000.
- Applications Available: Now Open.
- Cost Share: 1:1 (cash match).
- Deadline: December 31, 2020 (rolling deadline).
- Contact: Royce A. Yeater | 312-399-1410 | royce@jeffrisfoundation.org.

GRANT APPLICATION ROADMAP 2020

solid bars represent open application periods



GRANT FUNDING RESEARCH: SUMMARY & RECOMMENDATIONS

All funding opportunities listed in this final report are viable options to consider for the Red Cedar Inn Rehabilitation & Reuse project. Initial research suggests this project is potentially eligible for each option.

If private support for the project is solicited, we recommend establishing a 501(c)3. In our experience, individuals prefer donating to an organization and not a government entity.

Management of a potential 501(c)3 will be critical. If associated with an existing organization, ensure a good track record with donations. If newly formed, many funders require paid staff (part-time or full-time).

Non-Profit status will provide flexibility in the application process for some of the funding opportunities listed, and will be required for the following:

- *Missouri Dept of Economic Development: Neighborhood Assistance Tax Credit Program.*
- *Bank of America Charitable Foudation: Building Vibrant Communities.*

If applying for multiple grants, we recommend engaging an individual that can focus on the process and produce well crafted applications.

Preliminary Grant Funding Research Submitted by Rebecca L. Wilson & Patterhn Ives | 2019-02-25

Final Grant Funding Research Submitted by Rebecca L. Wilson & Patterhn Ives | 2020-03-10
in consultation with Bill Hart, Executive Director: The Missouri Alliance for Historic Preservation

Invoice



From : **N B West Contracting Co., Inc.**
 2780 Mary Avenue
 Brentwood, MO 63144 US

314-962-3145
www.nbwest.com

Bill to: **CITY OF PACIFIC**
 300 HOVEN
 PACIFIC, MO 63069


Ship to: 300 HOVEN
 PACIFIC, MO 63069

Cust #	Customer Ref	Invoice #	Invoice Date	Description	Terms
1998		6779	02/28/20	PACIFIC LOCATION - 18637 OLD	Upon Receipt

Mth/Trans	Line	Description	Contract	Item	Unit Price	Quantity	Amount
02/20	180	1	PACIFIC LOCATION - 18637 OLD H	183836.	1	0.000	133,258.24
RE: WATER AND SEWER FOR US HWY 66 # 18637							

MATERIAL ONLY FOR CITY OF PACIFIC PORTION OF THE PROJECT. (DOES NOT INCLUDE PRIVATE SERVICE TO THE "WEST" PROJECT)

BACK UP DOCUMENTS ATTACHED.

Notes:
 Job 183836 - LW

Total Sales Tax	133,258.24
Less Retainage	
Total Due	133,258.24

Thank You for Your Business!!!

Residential Inspections 02-28-20 to 03-12-20

Occupancy	Occupancy Re-inspection	Final	Footing Foundation	Framing	Electric Service	Electrical Inspections	Plumbing Inspections	Mechanical Inspections
13	3		5	4	1	1	1	1



City of New Haven

101 Front Street
PO Box 236
New Haven, MO 63068



March 9, 2020

City of Pacific
Kim Barfield, City Clerk
300 Hoven Dr.
Pacific, MO 63069

Dear Kim,

The City of New Haven and the City of Berger are honored to host the Franklin County Municipal League meeting / dinner and cordially invites your City Officials and spouses or guest to attend.

The meeting / dinner will be held on Wednesday, April 15, 2020 at the BARN at Cedar Creek Conference Center, 1401 Olive Road, New Haven. The social hour will begin at 6:00 p.m. followed by dinner and meeting at 7:00 p.m.

Our guest speakers for the evening are Mark Fingerhut speaking about Yellowstone to the Arch by Kayak (<https://paddletlouis.com>) and Shane Camden speaking about Missouri River Trail (MORT) and Franklin County (<https://www.paddlestop.com>).

Please contact Melissa Bergner, City Clerk at 573-237-2349 or at melissa.bergner@newhavenmo.org by March 31, 2020 to let me know how many will be attending.

We look forward to seeing you!

Sincerely,

Melissa K Bergner

Melissa K. Bergner
City Clerk

*Please let me know by March 30th
if your attending and
will RSVP for the group.
Kim*