

April 21, 2020 * RECORD OF PROCEEDINGS

**CITY OF PACIFIC
REGULAR MEETING OF THE BOARD OF ALDERMEN
300 HOVEN
PACIFIC, MISSOURI 63069**

This meeting was held via Zoom videoconferencing. The public was able to view or listen to the meeting at the following: <https://zoom.us/j/96623216725>

The meeting was called to order at 7:00 p.m. by Mayor Myers.

A roll call was taken with the following results:

Present at Roll Call:

Alderman Nemeth
Alderman Adams
Alderman Rahn
Alderman Gass
Alderman Johnson
Alderman Stotler

A quorum was present. All Aldermen were visually seen through video conferencing and heard.

Also present:

Administrator Roth
Attorney Jones
Chief Mansell
PW Commissioner Brueggemann
Director Kopp
City Clerk Barfield

All staff was visually seen through video conferencing and heard.

Pledge of Allegiance

The Pledge of Allegiance is given.

Prayer

There was no representative from Ministerial Alliance. Mayor Myers offered prayer this evening.

Approve Agenda

Motion made by Alderman Adams, seconded by Alderman Nemeth to approve the agenda. A voice vote was taken with an affirmative result.

Board of Aldermen 4-21-2020

Minutes

A. Regular meeting on April 7, 2020.

Motion made by Alderman Stotler, seconded by Alderman Nemeth to approve the minutes of the regular meeting on April 7, 2020. A voice vote was taken with an affirmative result and Mayor Myers declared the motion carried.

Mayor's Report

COVID-19 – Mayor Myers stated there was an update from Commissioner Brinker on Facebook. You can watch it by going to his page. He reported there have been 105 cases in Franklin County with ten deaths. Of those 105 cases 34 have fully recovered. In 12 days he predicts the County will open up certain businesses with social distancing and social seating still in place. He continued that the Police Department and the Ambulance Department were doing a great job.

New Bills

Consideration of Bills Previously Introduced

Bill No. 4099 An Ordinance amending the General Penalty Provisions for the City of Pacific.
(2nd reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 4099 by title only for the second reading. Mayor Myers asked for any discussion. Motion made by Alderman Adams, seconded by Alderman Rahn to approve Bill No. 4099. A roll call vote was taken with the following results: Ayes: Alderman Nemeth, Alderman Adams, Alderman Rahn, Alderman Gass, Alderman Johnson, Alderman Stotler. Nays: none. Whereupon, Mayor Myers declared **Bill No. 4099 passed and becomes Ordinance No. 3183**

Bill No. 5000 An Ordinance providing that the Mayor may cancel regular meetings. (2nd reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5000 by title only for the second reading. Mayor Myers asked for any discussion. Motion made by Alderman Gass, seconded by Alderman Nemeth to approve Bill No. 5000. A roll call vote was taken with the following results: Ayes: Alderman Adams, Alderman Rahn, Alderman Gass, Alderman Johnson, Alderman Stotler, Alderman Nemeth. Nays: none. Whereupon, Mayor Myers declared **Bill No. 5000 passed and becomes Ordinance No. 3184**.

Bill No. 5001 An Ordinance amending the duties of the Park Board. (2nd reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5001 by title only for the second reading. Mayor Myers asked for any discussion. Motion made by Alderman Nemeth, seconded by Alderman Gass to approve Bill No. 5001. A roll call vote was taken with the following results: Ayes: Alderman Rahn, Alderman Gass, Alderman Johnson, Alderman Stotler, Alderman Nemeth, Alderman Adams. Nays: none. Whereupon, Mayor Myers declared **Bill No. 5001 passed and becomes Ordinance No. 3185**.

Bill No. 5002 An Ordinance amending the procedure to enact ordinances in the City of Pacific.
(2nd reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5002 by title only for the second reading. Mayor Myers asked for any discussion. Motion made by Alderman Adams, seconded by Alderman Nemeth to approve Bill No. 5002. A roll call vote was taken with the following results: Ayes: Alderman Gass, Alderman Johnson, Alderman Stotler, Alderman Nemeth, Alderman Adams, Alderman Rahn. Nays: none. Whereupon, Mayor Myers declared **Bill No. 5002 passed and becomes Ordinance No. 3186.**

Bill No. 5003 An Ordinance amending the duties of the Tourism Commission. (*2nd reading*)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5003 by title only for the second reading. Mayor Myers asked for any discussion. Motion made by Alderman Gass, seconded by Alderman Adams to approve Bill No. 5003. A roll call vote was taken with the following results: Ayes: Alderman Johnson, Alderman Stotler, Alderman Nemeth, Alderman Adams, Alderman Rahn, Alderman Gass. Nays: none. Whereupon, Mayor Myers declared **Bill No. 5003 passed and becomes Ordinance No. 3187.**

New Business

Resolution No. 2020-23 A Resolution to Accept Ownership and Maintenance of Public Water and Sanitary Sewer Improvements, Bend Ridge Estates Subdivision.

As posted pursuant to the ordinance, Mayor Myers read Resolution No. 2020-23 by title only. Mayor Myers asked for any discussion. Alderman Adams asked if all the streets were completed. Public Works Commissioner Brueggemann stated they were, but this resolution was only for the water and sewer. We are not taking over the streets yet.

Motion made by Alderman Gass, seconded by Alderman Adams to approve Resolution No. 2020-23. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Resolution No. 2020-24 A Resolution to authorize a Contract Award for Construction of Osage Street Water Main Replacement Improvements in the City of Pacific.

As posted pursuant to the ordinance, Mayor Myers read Resolution No. 2020-24 by title only. Mayor Myers asked for any discussion. Alderman Gass thought this was a lot of money for a directional bore. Public Works Commissioner Brueggemann stated this is mainly under the sidewalk and next to the sewer. Alderman Gass stated if the City removed the sidewalks the contractor could open cut it and he suggested re-bidding the project with an open cut option. Mayor Myers stated he was worried about delaying the project. Administrator Roth stated the engineer is also on the zoom meeting, Rob with CM Archer Group, and he would like to hear from him. Rob stated the other issue of an open cut is the proximity to the retaining walls, it is very difficult to get equipment up there. Alderman Gass asked if the contractor has done this kind of job before. Rob stated that Gullet themselves have not as far as the bore, they hired Steve Kline who has done several projects with directional bore and he is their project manager. Alderman Nemeth stated he was concerned about the big swing in prices. Rob stated he spoke with the contractor and they were comfortable with their prices. Alderman Nemeth wanted to be sure his bid was accurate since there was such a significant difference. Administrator Roth stated if the Board awards the contract, once they sign and get their bonding they are contracted to do the work. Alderman Adams stated that our experience has taught us to be cautious, looking back at the chip-n-seal project and the Brush Creek Sewer District problems. He seemed to agree with Alderman Gass that it should be re-bid. Administrator Roth stated we have a timing issue. The contractor for Modot is doing the sidewalk, not

the City, and they indicated they will be waiting on us. If we re-bid it, there has to be a change in the job, otherwise his experience has shown him the bids just come in higher. Attorney Jones agreed with Administrator Roth. Rob stated this is a tough project, if we open cut it we are going to need a complete lane closure with MoDot. He does not think the prices are going to decrease because of the difficulty.

Motion made by Alderman Gass, seconded by Alderman Stotler to approve Resolution No. 2020-24. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried. Rob continued that the contractor has 120 days to complete the project. The notice of award needs completed within 15 days and then a pre-construction meeting. Alderman Nemeth stated we need to make sure the citizens are informed of what's going to happen.

City Administrator Report

a. Budget report

Administrator Roth stated he has budgeted off of an 80% revenue reduction. This means he has budgeted based off the revenues dropping 20%. We are in a good financial position at this time. The contingency has \$ 1.6 million in it with general fund at \$ 377,738 cash balance. He included in the packet the research he did on the financial trends since 2007, staffing and the audits. The new budget begins July 1 and it is difficult to predict the future. Budgeting from a 20% decrease we can still maintain the current staffing level, with a freeze on one Police Officer position and the Park Superintendent position. The current capital expenditure projects can be completed, those being Lisa Lane, Hogan Subdivision Storm Water, Bigfoot Plaza, Denton Road Bridge engineering and Hwy N Phase 4 engineering, Viaduct Street Sidewalks, and Sewer Lift 5. The bad news is there is no budget for the Preventive Pavement Maintenance Program, no budget for any other capital project or equipment expense, and budgeting for the Parks with the split in funds will require additional funding to be balanced.

The City's operation and maintenance budgets in the draft form are trimmed back to only essential items with a few exceptions. Those exceptions are the Building Department Software for \$ 10,000, Staff Professional Development Training in all departments for \$ 31,750, Bulk Trash pickup for \$ 15,000, Community Relations for \$ 4,000, Newsletter for \$ 7,500, Beautification for \$ 5,000, the Senior Center Contract for \$ 15,000, Historical Society for \$ 11,250, Pool Agreement for \$ 60,000 and Conference room chairs for \$ 2,500. The discretionary items in the budget are quite limited. The bulk of the budget is for personnel costs and fixed operation and maintenance costs. The only way to significantly reduce the budget is to cut project or cut personnel. He continued the Parks budget cannot be balanced without additional funding based off of the 60/40 split. The pool has approximately \$ 7,000 in previously authorized improvements to be ready to open, along with approximately \$ 5,000 in start-up costs. We would need a decision on the pool by the May 5th meeting. Discussion followed.

Alderman Gass suggested we postpone the Bigfoot project. Administrator Roth stated the Tourism Commission just met and voted we move forward since these funds were restricted, if the Board allowed. Alderman Gass stated we may have to borrow from it. Mayor Myers stated that the businesses that are functioning seem to be doing well, and people are buying local. He thought this was a positive reinforcement. Administrator Roth stated the contract is signed, so there will be some costs if we pull out. Alderman Nemeth stated the newsletter, historical, and beautification expenses add up to \$ 24,000, and the pool would be an additional savings. We may have to hold off on these things. Administrator Roth stated the big problem is there is no budget for the Preventative Maintenance Program or new projects. Administrator Roth stated the Parks budget is struggling with the split in funds. To build budgets for a longer term Capital Improvement Budget is going to be difficult. Mayor Myers stated he thought the newsletter was very important. Alderman Johnson agreed. Alderman Nemeth stated the challenge is cutting now and re-evaluating in three months. Alderman Adams agreed and suggests we look at the budget quarterly. If we are blessed we can always revise the budget. Alderman Rahn suggested we suspend bulky trash for now. Administrator Roth stated staff needed 6-8 weeks lead time to

be able to prepare for that and get the word out. Administrator Roth stated Midwest Pool is still preparing to open the pools. We will need to have a decision to them at the end of the meeting on May 5th. Alderman Adams stated our situation is just like the others and this is not permanent, this is just temporary. The changes we may need to make are just temporary. Chief Mansell stated the pool fees are the cheapest around, but reminded the Board if they close the pool this year, crime will go up. Mayor Myers stated the City does not make money on the pool, most pools are just a service. Alderman Adams stated our decisions need to be based on the welfare of the public and rule on safety.

Motion made by Alderman Adams, seconded by Alderman Gass for staff to draft a resolution to postpone opening the pool until a later time. A voice vote was taken with an affirmative result. Alderman Johnson asked the Park Board be advised of this and make a recommendation to the Board. Administrator Roth stated the Park Board meets on May 4th.

Chip and Seal – Administrator Roth stated there is no budget for this. If we do a Preventive Maintenance Plan of any type, we are going to have to hit Contingency for this. Alderman Nemeth stated they needed a priority list. Mayor Myers stated that Cochran put one together. Alderman Adams stated there is no play book for this. We need to reinvent how we do business. He suggested looking at short-term financing. Administrator Roth stated that Cochran suggested we bundle the rest of the streets into one big finance package. Alderman Gass disagreed and stated we don't have that type of money and every year we always do a little bit. Alderman Johnson reminded the Board we already loaned Tourism \$ 100,000 for Bigfoot. She agreed with Alderman Gass that we do some streets every year. Alderman Adams stated we as Alderman also have to reinvent ourselves, and remember he said "short term financing". Every department is going to have to make cuts. Administrator Roth stated that Public Works Commissioner Brueggemann put together a list of streets for chip and seal. Alderman Gass suggested the Street Department do the work and come up with a plan. Mayor Myers suggested maybe we have a chip and seal list and a layover list. Alderman Adams agreed and suggested for a short period of time we use both products. The Street Department can put together a plan, we can compare it to the exiting plan, and bring back to them what we should do. Public Works Commissioner Brueggemann stated he put a list together, but suggested we bid out the chip and seal and see what the numbers are. He does not have the manpower to do the street project if we are going to keep picking up brush like we do and grass cutting. Alderman Gass agreed that we should probably have it engineered, if Robert doesn't have the manpower. Alderman Adams supported obtaining an engineer. Administrator Roth suggested staff goes back to Cochran and include Payne Street being asphalted and the other streets chip-n-seal and bid the whole package. Alderman Gass also wanted Congress St. included and Payne Street. Alderman Nemeth suggested Administrator Roth looking into financing options. Alderman Adams stated we look into the CID funds and if there was a way to expand the district to include other streets and use the CID funds to help maintain those streets. Alderman Johnson suggested we look into the Stimulus money and the funds for infrastructures for rural towns. **Board members agreed to a Special Board Meeting on Tuesday, April 28th at 7:00 p.m. to discuss the budget further. A voice vote was taken with an affirmative result.**

City Hall re-open – Administrator Roth stated we will follow the Governors orders, and as of now would open on May 4th.

Director of Community Development Report

Director Kopp stated that Permits were down; they have received five since the last meeting. There are 17 grass violations, and he will send that list out to the Board tomorrow. The Code calls for a permit for a Fire Alarm Upgrade, which they are now doing and this was not done in the past. Also, for some permits there is a "multiplier" allowed when the permit fee is calculated, which they are now doing, and does not appear to have been done in the past.

City Attorney Report

Attorney Jones stated regarding the CID Acts under Chapter 67.1441, there is a provision for properties to be added to the District. The process is the same; there is a petition, and public hearing and an ordinance. There is a process to be followed and everyone in the District has to be noticed.

Public Works Commissioner Report

PW Commissioner Brueggemann stated he is asking for approval of an estimate for the blower building at the lagoon. The estimate was \$ 19,275 and would be reimbursed by the insurance. **Motion made by Alderman Nemeth, seconded by Alderman Adams to approve the estimate. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

Miscellaneous

a. Approve the List of Bills.

Motion made by Alderman Nemeth, seconded by Alderman Stotler to approve the list of bills. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried. Alderman Nemeth asked how those were being signed and if it was required. City Clerk Barfield stated they are not being signed, the approval is the vote and to her knowledge it was not required they be signed.

Reports of City officials

Alderman Nemeth – He thought this was a good meeting.

Alderman Adams – Stated going back to the CIDs. We have to figure out how to use our money differently. When you combine the money in the CIDs there is money available there. He thought we should consider this. When they were developed he went door to door, us Aldermen may have to be willing to do this again.

Brush Creek – Alderman Adams stated this is at the top of his agenda. Without going into executive session he would like a confidential memo updating the Board by the next meeting of where we are legally with them, and when the illegal dumping will stop. Administrator Roth stated there was a meeting last Thursday, and the Engineer is presenting his final report to the Board on the May 5th meeting.

Alderman Rahn –No update.

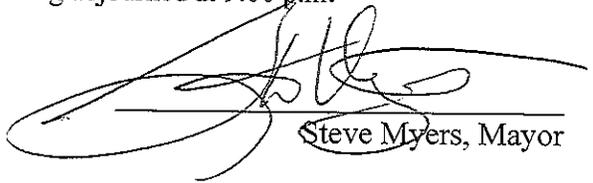
Alderman Johnson – thanked everyone for the message on the City Hall recording. She has been home since March 13 and thanked the Mayor for all his updates on his Facebook page.

Chief Mansell – asked the Board to consider an ordinance allowing mini-bikes and golf carts on the streets with restrictions. The City of Eureka has already done this. Alderman Nemeth suggested Chief contact the City of Eureka and forward their ordinance to the Board. This would give us a starting point.

Alderman Gass – asked on the List of Bills what the Brush Creek Pump invoice was. Public Works Commissioner Brueggemann stated this was a pump for our Lift Station and it was cheaper to purchase a new one than rebuild the old one.

Adjournment

There being no further business, motion by Alderman Nemeth, seconded by Alderman Stotler to adjourn. A voice vote was taken with an affirmative result. The meeting adjourned at 9:00 p.m.


Steve Myers, Mayor

ATTEST: 
City Clerk

