

June 21, 2017

**Request for Qualifications
Professional Services
Flood Mitigation Evaluation and Planning**

The City of Pacific, Missouri is requesting statements of qualifications from qualified individuals or firms interested in providing professional services relating to evaluation of recent flooding events affecting the Pacific community, and providing recommendations for mitigation measures to protect against future flooding events. The City of Pacific experienced a record flood in 2015, followed up by a near-record flood earlier this spring. The flooding resulted in widespread damage to residential areas, business districts, and industrial locations. The City is seeking consultant services to assist in evaluating the impact of these flooding events and to provide recommendations for how to mitigate the effects of future flooding. The City is also seeking a consultant to partner with as the City considers various funding opportunities and other initiatives that may be available to the City to assist in flood mitigation and recovery efforts.

The selected consultant will have a demonstrated record of work experience in multiple disciplines related to this effort, including but not limited to the following: hydraulic and hydrologic modeling and evaluation, planning and design of flood mitigation and flood control improvements, water, wastewater and storm water design and resource management, and related work. The selected consultant will have a proven track record in working with local, state and federal government agencies, and in particular the State and Federal Emergency Management Agencies (SEMA and FEMA) and United States Army Corps of Engineers (USACE).

In addition to being tasked with flood evaluations, analyses and related studies, the City also expects to utilize the selected consultant as a partner in other initiatives, including grant funding opportunities, local and regional flood planning efforts, floodplain management and development ordinance review and revisions, and other related topics.

Submittal process

Individuals and firms interested in performing these contemplated services should submit a statement of qualifications to the Office of City Administrator, 300 Hoven Dr., Pacific, MO 63069 no later than 3 p.m. July 17, 2017. Submittals should include fifteen (15) hard copies and one electronic copy. Submittals that are limited to 20 pages or less are preferred. Electronic copies should be sent by email to Steve Roth, City Administrator, sroth@pacificmissouri.com.

Submittals will be made publicly available following the submittal deadline. Submittals should include detailed information on the respondent's qualifications and experience in performing the work as described, including samples of previous work and a list of references.

Selection process

The City intends to evaluate qualifications based on the following factors:

- The specialized experience and technical competence of the firm with respect to the type of services required;
- The capacity and capability of the firm to perform the work in question, including specialized services, within the time limitations fixed for the completion of the project;
- The past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules;
- The firm's proximity to and familiarity with the area in which the project is located.

The City expects to place an emphasis on those individuals and firms with demonstrated experience in flood evaluation, modeling, design, government permitting, and related services, along with demonstrated experience and track record in working with federal and state government agencies.

Submittals will be reviewed, scored and ranked by a City of Pacific committee, which will forward a recommendation to the Board of Aldermen. Once a consultant is selected, the City then anticipates negotiating a contract with the selected individual or firm for Board approval. If negotiations with the top-ranked consultant are unsuccessful, the City will negotiate with the second-ranked firm, etc. The City hopes to have a consultant under contract by August or September, 2017.

Certified Minority Owned Business Enterprises (MBE) and Women Owned Business Enterprises (WBE) are encouraged to submit qualifications.

Notwithstanding the above, the City reserves the right to reject any and all submittals, to waive informalities and technicalities, and to negotiate directly with any respondent.

Questions / more information

Interested parties may contact Steve Roth, City Administrator, 636-271-0500 ext. 213 for more information.

Thank you for your interest in our project.