

MEMORANDUM

Steve Roth
City Administrator

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March 24, 2017

RE: Proposed text amendments, Title IV: Land Use

Dear Planning and Zoning Commission members,

In my capacity as Zoning Officer for the City of Pacific, I am proposing the following text amendments to Pacific Municipal Code Title IV: Land Use. These amendments have been scheduled for a Public Hearing at the April 11, 2017 meeting Planning and Zoning Commission.

1. Amendment 1. Section 400.260: Amendments to Zoning Regulations
Section 400.260, Paragraph B, Subsections 2-9 in its entirety and replace with a new Subsection 2 as follows:
 2. Rezoning (map amendment). A petition for a rezoning (map amendment), which is initiated by a private party, shall include:
 - a. A legal description of the property;
 - b. A scaled map of the property, clearly showing the boundaries of the property; its current and proposed zoning district classification; and the current zoning classification of adjacent property;
 - c. A description of the proposed use of the property and the estimated impact of the proposed use on the surrounding neighborhood;
 - d. The name, address and telephone number of the petitioner(s);
 - e. The petitioner's interest in the property, and if the petitioner is not the owner, the name, address and telephone number of the owner(s);
 - f. Signature(s) of petitioners and owner(s) certifying the accuracy of the required information.
 - g. At the applicant's discretion, unless otherwise required by the Zoning Officer, Planning and Zoning Commission or Board of Aldermen, a site plan, perspectives, elevations or models that will assist in clarifying the proposed use of the property to be rezoned.
 - h. If submitted by a private party, the filing fee, payable to the City of Pacific, in an amount as set from time to time by the Board of Aldermen. No portion of the filing fee will be refunded to the applicant. Any expenditures in excess of the filing fee, incurred by the Commission or the Board of Aldermen, that are necessary and incident to the processing of the application shall be billed to and promptly paid by the applicant.
2. Amendment 2. Section 400.260, Paragraph C, Subsection 1 shall be amended to delete the following clause in the first sentence: "...and associated preliminary development plan (if a rezoning request)...."
3. Amendment 3. Section 400.260, Paragraph C, Subsection 4 shall be deleted in its entirety.

If you have any questions or need further information, please let me know.

Respectfully submitted,

Steve Roth
City Administrator