

Public Notice posted in accordance
RSMO. 610 as amended

Date/Time Posted: Friday, May 15, 2020
5:00 p.m.

By: Kimberly Barfield
City Clerk

**CITY OF PACIFIC
300 HOVEN
BOARD OF ALDERMEN AGENDA
REGULAR MEETING**

**TUESDAY, MAY 19, 2020
7:00 P.M.**

**THIS MEETING WILL BE HELD VIA ZOOM VIDEOCONFERENCING. THE PUBLIC MAY VIEW OR
LISTEN TO THE MEETING AT THE FOLLOWING: <https://us02web.zoom.us/j/89826066565>**

THIS MEETING WILL ALSO BE BROADCAST LIVE ON THE CITY'S FACEBOOK PAGE:

<https://www.facebook.com/cityofpacificmunicipalgovernment>

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Prayer
5. Approve Agenda
6. Approve the Minutes from the Regular Meeting on May 5, 2020
7. Public Hearings
(Note: Comments must be made by attending the meeting through the Zoom link provided above. If you need assistance please contact Kim Barfield, City Clerk 636-271-0500 ext. 217 prior to the meeting.)
 - a. A Public Hearing to consider Text Amendments to Zoning District and Land Subdivision regulations governing Off-Street Parking and Final Plat regulations
 - b. A Public Hearing to consider text amendments to Pacific Municipal Code Title IV: Land Use. The proposed text amendments pertain to Zoning District regulations relating to Short-Term Vacation Rental uses, commonly referred to as "Bed and Breakfasts, AirBnB's, VRBO's"
8. Mayor Report
 - a. Approve appointment of Heather Filley to the Park Board Committee.
 - b. Approve appointment of Benton Kelley to Board of Adjustment.
 - c. Approve appointment of Bryan Kopp to the East Osage CID & Osage CID.
 - d. Approve appointment of Felicia Ammann to the Beautification Committee.
 - e. Approve appointment of Sarah Summers to Board of Adjustment from an alternate to regular member.

9. New Bills

- a. Bill No. 5008 An Ordinance approving a Zoning Change (Map Amendment) from City of Eureka PC Zoning to M-2 for the property at 18675 US Highway 66, known and identified as St. Louis County Parcel ID 30X410025. *(1st reading)*
- b. Bill No. 5009 An Ordinance approving a Zoning Change (Map Amendment) from the City of Eureka PC Zoning to M-1 for the property at 18663 US Highway 66, known and identified as St. Louis County Parcel ID 30X410016. *(1st reading)*
- c. Bill No. 5010 An Ordinance amending the City of Pacific Zoning Code and Land Subdivision Regulations pertaining to Off-Street Parking and Final Plat Requirement. *(1st reading)*
- d. Bill No. 5011 An Ordinance amending the City of Pacific Zoning Code to establish regulations for Short-Term Vacation Rental Facilities in the City of Pacific. *(1st reading)*
- e. Bill No. 5012 An Ordinance Revising Regulation for the Prevention of the Introduction and Proliferation of the COVID-19 Virus in the City of Pacific. *(1st reading Emergency Legislation)*
- f. Bill No. 5013 An Ordinance revising the Authority of the Mayor of the City of Pacific, Missouri to declare a State of Emergency. *(1st reading Emergency Legislation)*
- g. Bill No. 5014 An Ordinance regulating the operation of Utility Vehicles and Golf Carts in the City of Pacific. *(1st reading)*

10. Consideration of Bills Previously Introduced

- a. Bill No. 5006 An Ordinance revising the Policies and Procurement and Approval of purchases by the City of Pacific. *(2nd reading)*
- b. Bill No. 5007 An Ordinance amending the Fiscal Year 2019-20 Budget and Wage and Salary Schedule for appointed officials and employees of the City of Pacific. *(2nd reading)*
- c. Bill No. 5012 An Ordinance Revising Regulation for the Prevention of the Introduction and Proliferation of the COVID-19 Virus in the City of Pacific. *(2nd reading Emergency Legislation per Board Action on 5-5-2020)*
- d. Bill No. 5013 An Ordinance revising the Authority of the Mayor of the City of Pacific, Missouri to declare a State of Emergency. *(2nd reading Emergency Legislation per Board Action on 5-5-2020)*

11. New Business

- a. Resolution 2020-26 A Resolution authorizing and directing the Mayor to execute an Agreement with CM Archer Group, PC for Professional Services relating to the design of the Wastewater Lift Station 2 / Brush Creek Interceptor Improvements.

12. Unfinished Business

13. City Administrator Report

- a. Asbestos Inspection bids
- b. Approve Change Order 1 from KJ Unnerstall for a deduct of \$ 4,000 for the Bigfoot Plaza Construction
- c. Municipal Pool operation 2020
- d. Set Public Hearing date, for the Fiscal Year 2020-2021 budget

14. Director of Community Development Report

15. Public Works Commissioner Report

16. City Attorney Report

17. Miscellaneous

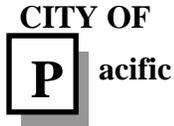
- a. Approve the list of bills.
- b. Approve Fireworks Display Agreement, J & M Displays in the amount of \$ 12,500 to be paid from Tourism Funds.

18. Reports of City officials

- a. Alderman Nemeth
- b. Alderman Adams
- c. Alderman Rahn
- d. Alderman Gass
- e. Alderman Johnson
- f. Alderman Stotler
- g. Chief Mansell
- h. Collector Kelley

19. Adjourn

The Board of Aldermen will consider and act upon the matters listed above and such others as may be presented at the Meeting and determined to be appropriate for discussion at that time. The City of Pacific is working to comply with the Americans with Disabilities Act mandates. Individuals who require an accommodation to attend a meeting should contact City Hall (271-0500) at least twenty-four hours in advance.



May 5, 2020 * RECORD OF PROCEEDINGS

**CITY OF PACIFIC
REGULAR MEETING OF THE BOARD OF ALDERMEN
300 HOVEN
PACIFIC, MISSOURI 63069**

This meeting was held via Zoom videoconferencing. The public was able to view or listen to the meeting at the following: <https://zoom.us/j/us02web.zoom.us/j/862543836633?>

The meeting was called to order at 7:00 p.m. by Mayor Myers.

A roll call was taken with the following results:

Present at Roll Call:

Alderman Nemeth
Alderman Adams
Alderman Rahn
Alderman Gass
Alderman Johnson
Alderman Stotler

A quorum was present. All Aldermen were visually seen through video conferencing and heard.

Also present:

Administrator Roth
Attorney Jones
Chief Mansell
PW Commissioner Brueggemann
Director Kopp
City Clerk Barfield

All staff was visually seen through video conferencing and heard.

Pledge of Allegiance

The Pledge of Allegiance is given.

Prayer

There was no representative from Ministerial Alliance. Mayor Myers offered prayer this evening.

Approve Agenda

Motion made by Alderman Adams, seconded by Alderman Nemeth to approve the agenda. A voice vote was taken with an affirmative result.

Board of Aldermen 5-5-2020

Minutes

A. Regular meeting on April 21, 2020.

Motion made by Alderman Gass, seconded by Alderman Stotler to approve the minutes of the regular meeting on April 21, 2020. A voice vote was taken with an affirmative result and Mayor Myers declared the motion carried.

B. Special Meeting on April 28, 2020

Motion made by Alderman Adams, seconded by Alderman Rahn to approve the minutes of the special meeting on April 28, 2020. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Mayor's Report

a. Approve the appointment of Jill Pigg to the Board of Adjustment.

Mayor Myers stated Jill would be filling in Mike's position. Motion made by Alderman Johnson, seconded by Alderman Nemeth to approve the appointment of Jill Pigg to Board of Adjustment. A voice vote was taken with an affirmative result.

New Bills

Alderman Adams stated the Mayor would now need to call for a sponsor of any New Bills. Alderman Adams stated he would sponsor Bill No. 5006. Alderman Nemeth stated he would sponsor Bill No. 5007.

Bill No. 5006 An Ordinance revising the Policies and Procurement and Approval of purchases by the City of Pacific. (1st reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5006 by title only for the first reading.

Bill No. 5007 An Ordinance amending the Fiscal Year 2019-2020 Budget and Wage and Salary Schedule for appointed officials and employees of the City of Pacific. (1st reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5007 by title only for the first reading.

Consideration of Bills Previously Introduced

New Business

Resolution No. 2020-25 A Resolution authorizing and directing certain actions relating to the operation of the City of Pacific Municipal Pool for the 2020 Season.

As posted pursuant to the ordinance, Mayor Myers read Resolution No. 2020-25 by title only. Mayor Myers asked for any discussion. Alderman Nemeth stated at the Park Board meeting they discussed this, and their recommendation was waiting a few more weeks to decide. He did not believe the pool should be open. There is a lot of talk about COVID and the threat increasing. This is concerning to him, and he felt we should cancel the 2020 season. Alderman Adams and Alderman Stotler agreed. Alderman Adams

stated he thought instead of canceling the pool season, we should postpone it at this point. Looking at this on a weekly basis, stay tuned into our State and Local Region for guidance. Administrator Roth stated the Resolution reads “postpone until further action of the Board”. He did speak to Midwest Pool and they were moving forward. If we postpone it there will be some delay from deciding to open the pool and it’s opening. Mayor Myers stated he knew Manchester and Ellisville were closing their pools. Sullivan was going to discuss it this evening. There was further discussion regarding the swim team. Alderman Johnson stated she agreed with Alderman Nemeth. Administrator Roth stated if we do not open, we will owe Midwest some money because we are terminating the contract. Alderman Nemeth stated even though he thought the pool should be closed, he agreed the upgrades needed to be completed and thought we should continue with the \$ 7,000 that is needed for this. **Motion made by Alderman Gass, seconded by Alderman Nemeth to move forward with the upgrades needed for the pool in the amount of \$ 7,000. A voice vote was taken with an affirmative result.**

Car Show & Rodeo – Alderman Adams thought we needed to talk about these two events. He could see the rodeo probably working, but not sure how the Car Show will work. He wants to support this and thinks the City should help support both these events. Mayor Myers stated the Partnership has not decided about the Car Show yet. Alderman Adams stated he hoped people considered everyone’s rights to stay healthy and how it was affecting other people. He thought the Car Show could probably be pulled off. Chief Mansell asked if there was any liability if the City has an event. Attorney Jones stated it was hard to say, but the City has Sovereign Immunity. Mayor Myers stated May 14th is the next Partnership Meeting by Zoom. He will try to attend. Alderman Adams stated any event that is using public property, equipment, or manpower, he thought we would have reason to ask how they planned on being compliant with social distancing. Alderman Adams stated he thought with or without the Car Show he thought the fireworks should be done. He also felt like we would be able to move forward with the Rodeo. He wanted the City to do whatever we needed to do to help with this and if this meant using more streets for the Car Show, then we allow it, or purchasing more bleachers for the Rodeo so people can spread out then we do it.

City Administrator Report

a. CID Plans

E. Osage CID - Administrator Roth stated at the Special Meeting the Board asked for this to be an agenda item for discussion. The E. Osage CID has \$ 436,701 as of March 31st. The draft budget has \$ 350K for the 1st and Osage intersection improvement, \$ 30K for streetlight maintenance, and \$ 7,100 for administrative/legal fees. The City has made repeated efforts to contact E. Osage CID property owners regarding dissolution and to date have received 25 of the 105 parcels in the district.

Viaduct CID – was terminated. As of March 31st the balance is \$ 259,868. The draft budget includes \$115,000 for Viaduct St. sidewalk project and \$ 4,000 for engineering. The design engineering is complete. We are awaiting MoDot approval before seeking bids.

W. Osage CID – Administrator Roth stated the account has \$ 604,182 as of March 31st. A portion of this (approximately \$ 21K according to the Department of Revenue) is due to B & H Market for reimbursement. The draft budget includes \$ 50K for “projects” (i.e. Route 66 Marketplace road connector) \$ 130K for B & H Market reimbursement, and \$ 7,100 for legal/administrative costs. We have received petitions from six property owners to remove themselves from the district, which we intend to act on soon.

There was discussion among the Board about using some CID money for the Water line project in E.

Osage CID. Chief Mansell still believes something is needed at the school, alerting drivers this is a school zone. Administrator Roth stated he still needs to include \$ 30K for street light maintenance out of the E. Osage CID. Mayor Myers stated Jensen's Point is drawn into the CID Map. He hopes to use some of the CID funds for camera's up here. Public Works Commissioner Brueggemann stated the Water Line Project is \$ 360,000. Alderman Gass thought that project should be paid from Water and the CID, not just the Water fund. Alderman Adams stated he would like to hear from the Aldermen in that Ward. Alderman Rahn agreed that using CID funds towards the cost of the water line made sense, Alderman Gass agreed. Alderman Adams suggested since Aldermen in that Ward agree some of the funds should come from the CID Board, that Administration should go back to the CID Board for approval and then bring it back to the Board of Aldermen. **Motion made by Alderman Adams, seconded by Alderman Nemeth for Administration to recommend to the CID Board that part of this project be funded with CID Funds and bring it back to the Aldermen. A voice vote was taken with an affirmative result.**

Alderman Gass asked about the status of the roadway from B & H to Lamar. Mayor Myers stated he was waiting on a letter from Mr. Bosse for the easement. Mayor Myers stated the CID Board has also discussed a light at Hoven Drive. The CID Board has approved the road project out of B & H. Alderman Adams suggested this project be done in the next 12 months. Alderman Adams asked how we could speed this project up. Administrator Roth stated we have to request a contract, and there have been delays. He will follow up on this. Alderman Gass suggested we change engineers if needed.

Alderman Gass asked if some money could be used out of (W) Osage CID for paving of Lamar Parkway. **Motion made by Alderman Gass, seconded by Alderman Adams for Administration to go to the CID Boards and ask for funds for asphaltting. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.** Alderman Adams asked if the motion could be amended to include the unfinished sidewalk. Mayor Myers stated we were already working on that. Mayor Myers reminded the Board that as staff works towards dissolving the CID'S the money is going to dry up.

b. Jensen Point Park video cameras project

Mayor Myers shared a presentation of where the cameras would be located at Jensen's Point. There is a parking lot camera, a 2nd level camera mounted on a flagpole, and a camera at the gazebo that the dispatchers can control. He suggested a bronze plaque under the flagpole recognizing Wayne Winchester, because Mr. Winchester is contributing \$ 4,000 to the project. The criteria of the cameras were reviewed, they can zoom and have night vision. Dispatch can control the zoom and speak to the people in the gazebo. The total cost is \$ 13,450 minus the \$ 4,000 donation leaves a balance of \$ 9,450. Mayor Myers suggested this be included in the CID Budget. Alderman Adams agreed that it should be done right the first time, and recommend we service the area with electric. **Motion made by Alderman Adams, seconded by Alderman Nemeth for staff to take this to the CID Board with the plan for lights and cameras and any other equipment needed and take it to the Park Board. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

c. Gilmore Bell Services Proposal

Administrator Roth stated he received an updated Proposal from Gilmore Bell. This is for disclosure compliance services with the City and the current agreement expired December 31, 2019. The fee for this is \$ 1,500 per year for a five-year contract term. **Motion made by Alderman Gass, seconded by Alderman Nemeth to approve the Proposal with Gilmore Bell. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

d. Preventive Pavement Maintenance Program

Administrator Roth stated this was on the agenda to discuss further. At this time, he would propose moving forward with a bid package to only overlay two main roads: Payne Street and Lamar Parkway. Dave Christensen, Cochran Engineering is also tuned into the meeting via Zoom and can participate in the discussion. They have discussed chip and seal applications for various streets, but ultimately feel the best approach is to start with the two main arteries first and then work on local streets in another package. Cochran has proposed a contract for design and bidding services for \$ 4,500 and construction inspection for \$ 9,000 for this project. The engineer estimate is \$ 152,000 for Payne and \$ 72,000 for Lamar. A portion of funding for each road could be available through the CID's and we would recommend this. Dave Christensen, Cochran Engineering, stated he looked at the bids from last year. The low bid last year was \$ 9.00 a square yard for chip and seal, which is almost as expensive as a layover. **Motion made by Alderman Gass, seconded by Alderman Adams to mill and layover Payne St. and Congress St., and include approving Cochran's Services for this project. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

e. Wastewater Lift 2 analysis/Brush Creek Sewer District

Administrator Roth stated Jeff Meadows, CM Archer was also on the Zoom meeting. He continued that an e-mail went out today with the report to the Board from Archer-Elgin. The report evaluates the City's Lift Station 2 sewer shed as well as the Brush Creek Sewer District contribution and makes certain recommendations for improvements. This is a highly technical project, which may result in a revised agreement with Brush Creek Sewer District and a finance package to construct the needed improvements. Discussion followed. Engineer Meadows stated there are 3 alternatives:

- # 1 is replace the entire Brush Creek interceptor with a 15-18" diameter pipe with a 24"-27" gravity main. This includes building a new lift station and a new 18" HDPE force main to the wastewater facility. The costs for this is \$ 3.3 million.
- The 2nd option is rehabbing the existing interceptor, clean it out and line with clay pipe. Then build a parallel line to lift station 2 of greater capacity and a new lift station with the force main. This cost is \$ 3.6 million.
- The 3rd option is to extend the force main to the wastewater treatment facility and take Brush Creek flow out of the system and send it directly to the plant. This is \$ 2.7 million.

Tonight, his recommendation is Option # 1. Administrator Roth agreed stating there is a lot of undeveloped land on Old Gray Summit and we do not have enough to handle those flows, we are at capacity now. He would also request authorization to negotiate a Contract for improvements and bring this back to the Board at a future meeting. Board members discussed the different options.

Motion made by Alderman Gass, seconded by Alderman Adams for the City Administrator and City Attorney to negotiate with CM Archer and bring back to the Board a contract with Franklin County.

Administrator Roth stated he needed clarity on the Board's involvement with Brush Creek. He would suggest a committee be formed that he keeps updated on a regular basis. Mayor Myers stated he could make those appointments now. Board members agreed. **Mayor Myers appointed the following to this committee: Administrator Roth, Mayor, Alderman Adams, Alderman Gass (after Ed leaves his seat as Alderman, he would like him to remain on as a citizen) and Public Works Commissioner Brueggemann. Motion made by Alderman Nemeth, seconded by Alderman Rahn to approve the committee to work on the agreement with Brush Creek. A voice vote was taken with an affirmative**

result. Alderman Gass asked that Administrator Roth begin looking into financing options also.

f. City Re-opening plans

Administrator Roth stated City Hall opened on Monday. Some are going to continue to work from home when they can, and some employees cannot. Public Works is still working out of Red Cedar. We have had excellent cooperation from the public.

City Attorney Report

Director of Community Development Report

Director Kopp stated his department has received 17 permit applications and 5 are for new homes. They completed 43 residential inspections and 9 commercial inspections. The Building Inspector has been back and forth working from home and the office and has his personal protective equipment. Code Enforcement Officer Wagner has issued 17 citations and the high grass listing will be e-mailed out soon. Alderman Nemeth asked if the Board needed to continue receiving this e-mail. He did not feel like it was necessary. Board members agreed this was not necessary anymore.

Public Works Commissioner Report

Public Works Commissioner Brueggemann thanked the Board for moving ahead with the projects.

City Attorney Report

Attorney Jones stated he would work with Administrator Roth on the CM Archer contract and Franklin County. Mayor Myers stated that if Attorney Jones needed to speak to Attorney Dan Vogel, as he is familiar with this, he be allowed to. Board members agreed.

Miscellaneous

Reports of City officials

Alderman Nemeth – Stated when we passed the COVID-19 regulations was there a time frame listed, he wondered if it was necessary to withdraw the Bill. Mayor Myers stated it expires tomorrow. Alderman Adams thought we needed to maintain regulations and in Section B it addresses food and restaurant. He thought we should consider Section B being parallel with the State Order or eliminate it all together and just be on the same timeline as the governor. Discussion followed. **Motion made by Alderman Adams seconded by Alderman Nemeth to place on the next agenda under emergency legislation to be read twice: Clean up Ordinance No. 3188 Section 1 to match state and county recommendations under Sub paragraph B and Ordinance No. 3182 which gave the Mayor the authority to declare a state of emergency – they would like the date to be extended 60 days from the next meeting. A voice vote was taken with an affirmative result. Mayor Myers declared the motion carried.**

Alderman Adams – Nothing to report

Alderman Rahn – Nothing to report

Alderman Gass – stated there is a crack on the bluff at Osage and suggested someone talk to US Silica and have them look to see if there is any danger. This is right as you look at the cave.

Alderman Johnson – there is a resident off 6th St. at # 508 requesting a “no ballpark parking” sign. He says it is on the rest of the street but there is no sign by him.

Fireworks – Alderman Johnson stated last years display was free because they owed us one from the year before. The amount was \$ 12,500. This year she has a contract for \$ 15,000; she is asking the Board if they want to increase it or leave it at the \$ 12,500. She would have to go to Tourism and ask for the additional funds. Alderman Nemeth thought that was especially important this year as people are going to want to get out. Alderman Gass agreed and thought last years was the best so far. Mayor Myers agreed. Alderman Nemeth suggested asking for the additional funds from Tourism. Alderman Adams asked that Fireworks be placed on the next Tourism Agenda.

Alderman Stotler – No Report

Chief Mansell – In reference to the Golf Cart Ordinance, he suggested we have one that covers all bikes, including minibikes, and they are not allowed on the street. Alderman Nemeth thought we should follow the example of Eureka. Board members suggested Chief Mansell and Attorney Jones work together and if need be bring back two ordinances to review. Mayor Myers stated a lot of communities allow ATV Vehicles on the street.

Collector Kelley – No Report

Alderman Rahn – asked if the Board of Aldermen meetings were going to continue in Zoom, because he was concerned that the next Planning & Zoning Meeting was being conducted in person, but Board of Aldermen meetings are not. He was not comfortable resuming in person meetings yet. Administrator Roth stated there is a Public Hearing at Planning & Zoning, and it can also be done in Zoom, he just thought we should be in person for it. Alderman Rahn stated he was trying to stay away from the public. Attorney Jones stated if there is no roll call vote taken, he can vote by phone. Planning & Zoning can be conducted just like Board meetings. Alderman Nemeth suggested Planning & Zoning be done the same way Board of Aldermen is being done. Administrator Roth stated there are some members of Planning & Zoning that are not capable of doing Zoom, so he suggested the meeting be conducted in person and whoever wanted to participate by Zoom could also do that. Board members agreed.

Director Kopp stated regarding Alderman Johnsons request of the no parking sign by the ballpark he was also contacted about this. There is an ordinance that reads specifically the streets for this sign. He thought the ordinance would need to be amended. Mayor Myers stated he will speak with the person who contacted Alderman Johnson. Chief Mansell stated the ordinance covers this address and all he needs is a sign. Administrator Roth stated he would get one put up then.

Adjournment

There being no further business, motion by Alderman Nemeth, seconded by Alderman Rahn to adjourn. A voice vote was taken with an affirmative result. The meeting adjourned at 9:30 p.m.

Steve Myers, Mayor

ATTEST:

City Clerk

MEMORANDUM

Steve Roth
City Administrator

636-271-0500 ext. 213
sroth@pacificmissouri.com

May 14, 2020

TO: Mayor and Board of Aldermen
RE: City Administrator report, 5-19-20 Board of Aldermen meeting

Hello everyone,

Please note the following with respect to agenda items and other information for the May 19 meeting.

1. Public Hearing, Text Amendments, Final Plat procedure and Off-Street Parking Regulations. This public hearing is required by Municipal Code and relates to amendments to the Zoning and Land Subdivision regulations. The Planning and Zoning Commission conducted a hearing May 12 and following as unanimous in recommending approval, with a clarification to the Section on off-street parking. Copies of the staff report for this topic are included in the Board packet.

In brief review, the proposed amendments relating to Final Plat procedures provide as follows:

- Any subdivision that includes public improvements requires a Preliminary Plat
- Public hearing requirement for Preliminary Plat remains in place
- Public hearing requirement for Final Plat of subdivisions that previously received Preliminary Plat approval is waived
- Preliminary Plat and public hearing for Minor Subdivisions (defined as 3 acres or less proposed for 4 lots or less, and that do not include public improvements) is waived
- All Final Plats remain subject to P-Z Commission review and approval, and approval by ordinance of the Board of Aldermen

The Community Development Director researched the Off-Street Parking regulation. The relevant proposed section (with changes as suggested by P-Z) is copied below:

No parking shall be permitted on lawn areas in any zoning district. All vehicles must be parked on a prepared surface consisting of brick, block, pavers, asphaltic or Portland cement concrete. Parking on gravel surfaces in residential districts may be permitted provided that the gravel parking area is behind the front building line, does not encroach upon the required side yard setbacks, and is not readily visible from the public right-of-way.

Gravel driveways and other gravel parking areas in existence as of the effective date of this ordinance shall be allowed to continue, provided that expansion or enlargement of existing gravel drives and parking areas shall be subject to the requirements of this section.

2. Public Hearing, Text Amendments, Short-Term Vacation Rentals. This Public Hearing is required by City code and relates to establishment of a new regulation designed to accommodate AirBnB's, VRBO and the like, as well as Bed and Breakfast type operations. The Planning and Zoning Commission conducted a Public Hearing May 12 and following was unanimous in recommending approval as presented. The P-Z staff report and other materials are included in the Board packet.

The proposed regulations essentially provide for the following:

- Short-Term rentals allowed by right in C-1 and “historic downtown district” as defined in the ordinance
- Short-Term rentals allowed by CUP in C-2 and all R zoning districts
- Short-Term rentals prohibited in M districts.
- Short-Term rentals must meet conditions as defined in the ordinance, including annual business license, commercial occupancy inspections, conformance with Tax On Sleeping Room charges (“hotel tax”) and certain other items.

The regulations are designed to be accommodating to AirBnB type uses, but with certain restrictions as provided for in the City’s occupancy and zoning codes. The intent is to provide for a streamlined approval process, one that gets the use in conformance with City code and also provides a way for the City to enforce on uses that don’t meet the requirements.

The Community Development Director and myself can speak to the regulations in more detail at the meeting.

3. Bill 5008 Zoning Change 18675 Route 66. This bill adopts M-2 zoning classification for this property, located adjacent to (west of) the NB West Headquarters site. This is the site of the former “Hemp Farm,” which has been discontinued. The P-Z Commission May 12 was unanimous in recommending approval. Copies of the staff report and other materials are included in the packet. NB West Real Estate owns this parcel; it is my understanding that NB West has no immediate plans for the property.

4. Bill 5009 Zoning Change 18663 Route 66. This bill adopts M-1 zoning classification for this property, currently home to First Baptist Church of Allenton. The P-Z Commission was unanimous in recommending approval. Churches can be located in any zoning district, so the M-1 classification would only impact future uses of the property.

5. Bill 5010 Text Amendments Final Plat and Off-Street Parking. This bill adopts the regulations as discussed earlier in the report. The regulations we feel are in conformance with the Comprehensive Plan and we would respectfully request approval.

6. Bill 5011 Text Amendments Short Term Vacation Rentals. This bill adopts the regulations as discussed earlier in the report. I feel the regulations are protective of the neighboring districts proposed for such Short-Term Rental uses, while at the same accommodating such uses subject to certain clear and comprehensive requirements.

7. Bill 5012 Revised Health Regulations, COVID-19. This bill was drafted by the City Attorney to keep the City in compliance with the Governor’s orders relating to the pandemic. The bill also has a stipulation that refers to any applicable St. Louis County orders as well. The bill allows the City to enforce these provisions and prosecute them in Municipal Court, if necessary.

8. Bill 5013 State of Emergency. This bill limits the Mayor’s State of Emergency Declaration to 60 days from the passage of the ordinance. The previous ordinance did not have a specified time period.

9. Bill 5014, Golf Carts and other vehicles. The City Attorney drafted this bill based in large part on a model ordinance as provided by Missouri Municipal League. The bill effectively permits driving utility vehicles and golf carts on City streets, subject to certain provisions. I have not reviewed in detail. The City Attorney and Police Chief can speak to this in more detail at the meeting.

10. Bill 5006, Amend Procurement ordinance. The City Attorney drafted this bill following direction at the April 28 meeting and was given a first reading May 5. The bill reduces the City Administrator

purchasing authority from \$10,000 to \$5,000. The provisions requiring that expenditures be budgeted are in the existing code provision and are not changed.

11. Bill 5007, Amend Wage and Salary schedule. This bill was given a first reading May 5 and would provide a 10-year \$300 longevity increase to Public Works employee Dennis Wolff. This is per Section 141 of the Personnel Manual. As noted in past discussions, the longevity award is not automatic and is subject to “availability of funds as so determined by the Mayor and Board of Aldermen.” The \$300 annual increase proposed here is within our ability to pay and I would recommend approval.

12. Resolution CM Archer Group Lift 2 / Brush Creek Interceptor. This Resolution awards a contract to CM Archer Group for design and other services relating to this project. The contract includes several components, restated here:

A.1 – Design Memo & Preliminary Plans	\$ 98,000.00 *
A.2 – Final Design/Construction Docs.	\$ 167,000.00
A.3 – Flow Monitoring	\$ 13,500.00 *
B – Bidding Phase Engineering	\$ 19,500.00
C – Construction Phase Engineering	TBD**
D – Survey & Easements	
D.1 – Topographic/Boundary Survey	\$ 57,000.00 *
D.2 – Easement Documents (est. 40 total)	\$ 12,000.00

As noted in the contract, the Final Design would not proceed without written authorization from the City. Assuming Board approval, CM Archer would begin the survey work and flow monitoring immediately, with preliminary design beginning alongside. The preliminary design memorandum and engineering report (essentially 40 percent plans) would be delivered with 150 calendar days of contract execution. Final plans and specs would be contingent upon City approval, but CM Archer advises a lesser time period (between 90 and 120 days) for final design. This schedule would have us out to bid by late winter / early spring, 2021.

The total design fee is roughly 8 percent of the estimated \$3.3 million budget. This fee is in line with expectations and frankly is less than what might be typically expected, especially of a larger firm. The Burns-McDonnell contract for the WWTF upgrade, for example, was \$168K on an initial project budget of \$1.2 million, or roughly 14 percent. The total final construction cost was \$1.6 million, so roughly 10 percent. The Patterhn-Ives fee on the Red Cedar construction project was 12 percent. As project budgets grow the design fee as a percentage typically goes down some, but again I feel the costs here are reasonable and in line with expectations.

We would note that final design would not proceed without written authorization. The preliminary design work is limited to those components that are basically independent of the Brush Creek Sewer District contribution. Final design would not commence until there was agreement between parties on how to proceed.

13. Flood Buyout Program, Asbestos Inspections quotations. We have requested proposals for the asbestos inspections for the HMGP “Phase 2” Flood Buyout program. Responses are in the Board packet and are summarized here. SCI Engineering is the low bidder and we would request approval.

Asbestos Survey

Bidder	Residential structure (unit price)	Apartment structure (unit price)	Non-residential structure (unit price)
SCI Engineering	\$450.00	\$1,200.00	\$500.00
St. John Environmental	\$850.00	\$1,000.00	\$1,000.00

14. Change Order 1, Bigfoot Plaza Construction. This Change order removes two benches from the Bigfoot Plaza project, resulting in a contract deduct of \$4,000. The Tourism Commission reviewed this in detail May 12 and recommended approval as presented herein. The original project called for five benches; this Change Order simply removes two of them. The project is moving forward and is scheduled to be substantially complete in time for the June 13 Bigfoot Open House.

15. Municipal Pool season, 2020. The Park Board has scheduled a special meeting May 18 to revisit the pool season for 2020. Midwest Pool has been reviewing CDC guidelines and operating plans and was scheduled for a multi-state meeting on May 15. Midwest Pool will have their recommendations ready in time for the May 18 Park Board meeting. I will report more fully to both the Park Board and Board of Aldermen at the upcoming meetings. I would note that Midwest Pool, as the contract operator, would have primary responsibility for managing the pool in conformance to all applicable guidelines. If the City does want to proceed with opening the pool this season we would likely need to amend the existing contract to clearly stipulate the Midwest Pool responsibilities with respect to the COVID-19 pandemic.

16. Set Public Hearing date, FY 21 budget. I have written a separate budget memorandum to accompany this report. The budget document also includes a budget message (attached to the memorandum). The budget is in a form acceptable for Public Hearing and we would respectfully request moving forward.

17. Information items.

- **No Planning and Zoning Commission meeting May 26.** This meeting has been cancelled as there is no business on the agenda.
- **Flood Buyout program.** The first eight appraisals have been completed and submitted to SEMA for review. We don't have a good feel for the length of review but would hope to have authorized purchase offers by early to mid-June.
- **Blackburn Park reservoir.** A report from CM Archer is included in the packet. The report presents two basic options, at a cost of \$100K and \$150K. We have not included this project in the draft budget, FYI.

Respectfully submitted,

Steve Roth
City Administrator

NOTICE OF PUBLIC HEARING
CITY OF PACIFIC
PLANNING & ZONING COMMISSION

Notice is hereby given that Public Hearings at the following dates and times shall be held by the City of Pacific to hear comments on proposed text amendments to Pacific Municipal Code Title IV: Land Use.

- Planning and Zoning Commission, September 24, 2019, 7 p.m.
- Board of Aldermen, October 1, 2019, 7 p.m.

Both hearings shall be held at Pacific Government Center, 300 Hoven Drive, Pacific, MO 63069.

The proposed text amendments pertain to Zoning District regulations (Chapter 400, Section 220) governing Standards for Buildings on Major Roadways and Downtown.

Anyone interested in the proceedings will be given an opportunity to be heard. Copies of the proposed amendments are available for review at Pacific City Hall, 300 Hoven Drive during weekdays between the hours of 8:00 a.m. and 5:00 p.m. A copy is also available online at www.pacificmissouri.com. If you should need additional information, please contact Steve Roth, City Administrator, by telephone at 636-271-0500 ext 213 or by email at sroth@pacificmissouri.com

NOTICE OF PUBLIC HEARING
CITY OF PACIFIC
PLANNING & ZONING COMMISSION

Notice is hereby given that Public Hearings at the following dates and times shall be held by the City of Pacific to hear comments on proposed text amendments to Pacific Municipal Code Title IV: Land Use.

- Planning and Zoning Commission, March 24, 2020, 7 p.m.
- Board of Aldermen, April 7, 2020, 7 p.m.

Both hearings shall be held at Pacific Government Center, 300 Hoven Drive, Pacific, MO 63069.

The proposed text amendments pertain to Zoning District regulations relating to Short-Term Vacation Rental uses, commonly referred to as “Bed and Breakfasts, AirBnB’s, VRBOs” and the like.

Anyone interested in the proceedings will be given an opportunity to be heard. Copies of the proposed amendments are available for review at Pacific City Hall, 300 Hoven Drive during weekdays between the hours of 8:00 a.m. and 5:00 p.m. Copies are also available online at www.pacificmissouri.com. If you should need additional information, please contact Steve Roth, City Administrator, by telephone at 636-271-0500 ext 213 or by email at sroth@pacificmissouri.com

BILL NO. 5008

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE APPROVING A ZONING CHANGE (MAP AMENDMENT) FROM CITY OF EUREKA PC ZONING TO M-2 FOR THE PROPERTY AT 18675 US HIGHWAY 66, KNOWN AND IDENTIFIED AS ST. LOUIS COUNTY PARCEL ID 30X410025.

WHEREAS, the City of Pacific has applied for a zoning change (map amendment) from City of Eureka PC zoning to M-2 for the property at 18675 US Highway 66, known and identified as St. Louis County Parcel ID 30X410025; and

WHEREAS, the application was duly referred to the Planning and Zoning Commission for its consideration and recommendation; and

WHEREAS, a duly advertised and posted public hearing was conducted before the Planning and Zoning Commission on May 12, 2020; and

WHEREAS, the Planning and Zoning Commission has submitted its report to the Board of Aldermen and has recommended that a zoning change from City of Eureka PC zoning to M-2 for the aforesaid property be approved in accordance with the application;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1. A zoning change and map amendment from City of Eureka PC zoning to M-2 is hereby approved for the property at 18675 US Highway 66, known and identified as St. Louis County Parcel ID 30X410025. The City zoning map shall be updated accordingly in due course.

Section 2. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____ 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____ 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 5009

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE APPROVING A ZONING CHANGE (MAP AMENDMENT) FROM CITY OF EUREKA PC ZONING TO M-1 FOR THE PROPERTY AT 18663 US HIGHWAY 66, KNOWN AND IDENTIFIED AS ST. LOUIS COUNTY PARCEL ID 30X410016.

WHEREAS, the City of Pacific has applied for a zoning change (map amendment) from City of Eureka PC zoning to M-1 for the property at 18663 US Highway 66, known and identified as St. Louis County Parcel ID 30X410016; and

WHEREAS, the application was duly referred to the Planning and Zoning Commission for its consideration and recommendation; and

WHEREAS, a duly advertised and posted public hearing was conducted before the Planning and Zoning Commission on May 12, 2020; and

WHEREAS, the Planning and Zoning Commission has submitted its report to the Board of Aldermen and has recommended that a zoning change from City of Eureka PC zoning to M-1 for the aforesaid property be approved in accordance with the application;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1. A zoning change and map amendment from City of Eureka PC zoning to M-1 is hereby approved for the property at 18663 US Highway 66, known and identified as St. Louis County Parcel ID 30X410016. The City zoning map shall be updated accordingly in due course.

Section 2. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____ 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____ 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 5010

ORDINANCE NO. _____

SPONSOR _____

AN ORDINANCE AMENDING THE CITY OF PACIFIC ZONING CODE AND LAND SUBDIVISION REGULATIONS PERTAINING TO OFF-STREET PARKING AND FINAL PLAT REQUIREMENT

WHEREAS, the City of Pacific Zoning Officer has recommended certain text amendments to the Pacific Zoning Code and Land Subdivision Regulations to better adhere to the direction and guidance of the Pacific Comprehensive Plan; and

WHEREAS, the Planning and Zoning Commission, upon conducting a duly advertised public hearing on the proposed text amendments, has by affirmative vote recommended said amendments be adopted.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1. The Minor Subdivision definition as contained in Section 400.040 shall be repealed and replaced with the following:

400.040 SUBDIVISION, MINOR

A tract of land consisting of three (3) acres or less of land proposed for subdivision into four (4) or less lots, and which does not require construction or extension of public improvements.

Section 2. Section 410.030(D) shall be repealed and replaced with the following:

410.030(D) Minor Subdivisions.

1. Purpose. The purpose of this Section is to provide a simplified administrative review and approval procedure for minor subdivisions as defined in Section 400.040 of this Code.
2. Procedure. Minor subdivisions which meet the conditions as defined in Section 400.040 shall be exempt from the following processing requirements unless otherwise required by the Zoning Officer:

- a. Review and approval by the Planning and Zoning Commission of the preliminary plat;
and
- b. Review and approval by resolution of the Board of Aldermen of the preliminary plat.

In all other respects, minor subdivisions shall meet the preparation and processing requirements of this Chapter.

Section 3. Section 410.040(D)(2) shall be repealed and replaced with the following:

410.040(D)(2). The final plat shall be reviewed by the Planning and Zoning Commission and the Board of Aldermen to determine whether the plat is in harmony with the requirements of the preliminary plat (if preliminary plat is required) and of this Chapter.

Section 4. Section 400.235(A)(10)(f) shall be repealed and replaced with the following:

No parking shall be permitted on lawn areas in any zoning district. All vehicles must be parked on a prepared surface consisting of brick, block, pavers, asphaltic or Portland cement concrete. Parking on gravel surfaces in residential districts may be permitted provided that the gravel parking area is behind the front building line, does not encroach upon the required side yard setbacks, and is not readily visible from the public right-of-way.

Gravel driveways and other gravel parking areas in existence as of the effective date of this ordinance shall be allowed to continue, provided that expansion or enlargement of existing gravel drives and parking areas shall be subject to the requirements of this section.

Section 5. Section 400.235(A)(1)(c) shall be repealed and replaced with the following:

The issuance of a building permit or commercial use permit shall require compliance with the parking area requirements as herein provided. However, a parking area complying with previous zoning ordinances of the City of Pacific, which becomes non-conforming upon the passage of this Chapter by reason of number of parking spaces, location or construction, shall not be required to comply with those portions of this Chapter, except as otherwise provided in Section **400.270** of this Chapter.

Hard surfacing compliant with the City's Construction Standards for parking areas shall be required upon the issuance of a building permit even though additional spaces are not required to be constructed.

Section 6. Section 400.040 shall have the following definition added:

PREPARED SURFACE

A flat contiguous exterior surface that prevents erosion, is constructed of brick, block, pavers, asphaltic or Portland cement concrete, and has a slope ratio not greater than 1:12

Section 7. This Ordinance shall be in full force and effect upon its passage by the Board of Aldermen and approval by the Mayor.

PASSED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. _____

ORDINANCE NO. _____

SPONSOR _____

AN ORDINANCE AMENDING THE CITY OF PACIFIC ZONING CODE TO ESTABLISH REGULATIONS FOR SHORT-TERM VACATION RENTAL FACILITIES IN THE CITY OF PACIFIC

WHEREAS, the City of Pacific desires to establish regulations pertaining to use of residential structures for short-term vacation rental purposes, such uses being commonly referred to as “Bed and Breakfasts,” “VRBOs,” “AirBnBs” and the like; and

WHEREAS, the Planning and Zoning Commission, upon conducting a duly advertised public hearing on the proposed regulations, has by affirmative vote recommended said regulations be adopted.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1. Section 400.040 is hereby amended to include a new definition as follows:

Short Term Vacation Rental. A residential structure or unit (excluding multiple-family dwellings containing three or more units) a portion of which may be used for temporary guest accommodations, in which travelers are lodged for sleeping purposes for compensation, with or without a morning meal provided, but with no food service for compensation except for overnight guests. To qualify as a Short-Term Vacation Rental facility, such facility shall be granted a business license, commercial occupancy permit, and shall comply with the provisions of Section 605.050, as amended, pertaining to the Tax on Sleeping Rooms in the City of Pacific.

Section 2. Short Term Vacation Rentals shall be a permitted use in the following areas:

- a. C-1 Downtown Commercial Zoning District
- b. Any area outside the C-1 Zoning District that is located within the area bounded by Osage Street to the north, Fourth Street to the west and Neosho Street to the east.

Section 3. Short -Term Vacation Rentals shall be subject to a Conditional Use Permit in the following zoning districts:

- a. C-2 Arterial Commercial
- b. NU Non-Urban
- c. All “R” Districts

Section 4. Short-Term Vacation Rentals shall be prohibited in the following zoning districts:

- a. M-1 Light Industrial
- b. M-2 Heavy Industrial

Section 5. Chapter 400, Article III: Supplemental Regulations shall be hereby amended to include a new section as follows:

Short Term Vacation Rentals.

1. Definition. A residential structure or unit (excluding multiple-family dwellings containing three or more units), a portion of which may be used for temporary guest accommodations, in which travelers are lodged for sleeping purposes for compensation, with or without a morning meal provided, but with no food service for compensation except for overnight guests. To qualify as a Short-Term rental facility, such facility shall be granted a business license, commercial occupancy permit, and shall comply with the provisions of Section 605.050, as amended, pertaining to the Tax on Sleeping Rooms in the City of Pacific.
2. Conditions. The following conditions shall be made a continuing obligation of any commercial occupancy permit and / or conditional use permit issued for a Short-Term Vacation Rental facility, and such other conditions as may be required by the Planning and Zoning Commission and the Board of Aldermen:
 - a. A Short-Term Rental Facility shall be subject to, at minimum, an annual inspection to determine compliance with the requirements of this section and of the City's Building and Occupancy codes. The City may require additional inspections upon a complaint regarding the condition of the property or of the conduct of the Short-Term Rental Facility operation.
 - b. The maximum number of guests at any one time may not exceed the number permitted by the applicable Building and Occupancy Code provisions of the City of Pacific. The occupancy limit shall be established as part of the Commercial Occupancy Permit granted the facility.
 - c. Off-street parking facilities shall be provided in conformance with existing Municipal Code provisions.
 - d. A Short-Term Vacation Rental facility may not permit a guest to remain longer than fourteen (14) consecutive days, nor may it permit the same guest to reside within the facility more than a total of thirty (30) days per calendar year.
 - e. A Short-Term Rental Facility may provide meals only to its guests and under no circumstances to members of the general public. No food storage or preparation capabilities shall be provided in guest rooms.
 - f. The Short-Term Rental Facility shall appear at all times as a one or two-family residence.
 - g. The Short-Term Rental Facility must not generate activity or noise inimical to the character of a residential district nor permit it to fall below the standards of the City's adopted building, property maintenance and other applicable codes, and further shall be required to be inspected annually for an occupancy permit, such inspection to be performed by the City with fee additional to that charged for the annual business license.
 - h. No outdoor activities may be permitted after the hours of 11 p.m. in any zoning district.

- i. A Short-Term Rental Facility may place one (1) and only one (1) identification sign on its premises so long as it meets the following conditions:
 - i. The sign area shall not exceed two (2) square feet;
 - ii. If illuminated, the light source must be provided by a light no greater in intensity than provided by one (1) standard fifty (50) watt electric light bulb;
 - iii. In commercial zoning districts, the top of the sign may be no more than three (3) feet above grade, except if attached to the front of the facility.
 - iv. In residential districts, no signage shall be permitted in the required front yard. Signage shall be affixed to the building or structure only.
 - v. The sign must be designed and constructed of materials consistent and harmonious with the design and materials of the house.
 - vi. The owner of the Short-Term Rental Facility must obtain a permit in accordance with the provisions of the Sign Code of the City of Pacific.

Section 6. Section 400.170 (E)(9) “Bed and Breakfast Home” is hereby repealed in its entirety.

Section 7. This Ordinance shall be in full force and effect upon its passage by the Board of Aldermen and approval by the Mayor.

PASSED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

ATTEST:

 City Clerk

BILL NO. 5012

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE REVISING REGULATIONS FOR THE PREVENTION OF THE INTRODUCTION AND PROLIFERATION OF THE COVID-19 VIRUS IN THE CITY OF PACIFIC

WHEREAS, the existence and spread of the COVID-19 virus has resulted in the declaration of a worldwide pandemic; and

WHEREAS, governmental entities and private businesses have implemented immediate actions and modifications to the normal course of business; and

WHEREAS, Section 79.110 RSMo. authorizes the Board of Aldermen of a Fourth Class city to enact health and safety ordinances so long as such ordinances are not repugnant to the state's constitution or state statutes; and

WHEREAS, Section 79.380 RSMo. provides that the Board of Aldermen of the City of Pacific, may make regulations and pass ordinances for the prevention of the introduction of contagious diseases in the city, and for the abatement of the same; and

WHEREAS, the Board of Aldermen of the City of Pacific passed Ordinance No. 3188 on April 7, 2020, adopting regulations for prevention of the COVID-19 virus.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1: Consistent with the April 27, 2020 Order from the Director of the Missouri Department of Health and Senior Services and finding it necessary to protect public health and prevent the further spread of COVID-19, the Board of Aldermen hereby orders the following:

1. When individuals leave their homes or places of residence to work, to access food, health care, necessities, or to engage in other activities, they should at all times practice social distancing. Individuals may go to and from an individual's place of worship, provided that limitations on social distancing are properly adhered to.

2. In accordance with the guidelines from the President and the Centers for Disease Control and Prevention (CDC), every person and business in the State of Missouri shall abide by social distancing requirements, including maintaining six feet (6') of space between individuals. This provision shall not apply to family members or individuals performing job duties that require contact with other people closer than six feet (6'). Individuals performing job duties that require contact with other people closer than six feet (6') should take enhanced precautionary measures to mitigate the risks of contracting or spreading COVID-19. This provision shall apply in all situations, including, but not limited to, when customers are standing in line or individuals are using shared indoor or outdoor spaces.

3. In accordance with the guidelines from the President, the CDC, and the Centers for Medicaid and Medicare Services, people shall not visit nursing homes, long-term care facilities, retirement homes, or assisted living homes unless to provide critical assistance or in end-of-life circumstances. Elderly or otherwise vulnerable populations should take enhanced precautionary measures to mitigate the risks of contracting COVID-19.

4. Any entity that employs individuals that is engaged in retail sales to the public, shall limit the number of individuals in any particular retail location as follows:

(1) Twenty-five (25) percent or less of the entity's authorized fire or building code occupancy, as set by local authorities, for a retail location with square footage of less than ten thousand square feet (10,000 ft²);

(2) Ten (10) percent or less of the entity's authorized fire or building code occupancy, as set by local authorities, for a retail location with square footage of ten thousand square feet (10,000 ft²) or more.

5. In accordance with the guidelines from the President and the CDC, schools shall remain closed for the remainder of the 2019-2020 academic school year. At the discretion of the school district, nothing in this Order shall prohibit school teachers, school staff, students, and parents from reentering school buildings in order to work, retrieve personal belongings, or return school property as long as limitations on social distancing are properly adhered to. Summer school may proceed under guidelines set forth by the Department of Elementary and Secondary Education. Notwithstanding section 2 of this Order, nothing in this Order shall prohibit daycares, child care providers, or schools from providing child care in accordance with CDC guidelines. Further, this Order does not prohibit schools from providing Food and Nutritional Services for those children that qualify.

6. Restaurants may offer dining-in services, provided that the limitations on social distancing and other precautionary public health measures, including proper spacing of at least six feet (6') between tables, lack of communal seating areas to parties that are not connected, and having no more than ten (10) people at a single table, are properly adhered to. The continued use of drive-thru, pickup, or delivery options is encouraged throughout the duration of this Order.

Section 2: To the extent that an Order of the St. Louis County Department of Public Health is more restrictive than the regulations contained herein, the St. Louis County Department of Public Health Order shall prevail.

Section 3: A violation of this ordinance shall be punishable as provided in Section 100.170 of the Code of Ordinances of the City of Pacific.

Section 4: This ordinance shall take effect beginning 12:01 A.M. Wednesday, May 19, 2020 and remain in effect until 11:59 P.M., Sunday, May 31, 2020 unless extended, as provided by law. In no event shall this ordinance be effective beyond the termination of the Missouri Governor's Executive Order 20-09 which is currently set to expire on June 15, 2020.

PASSED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 5013

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE REVISING THE AUTHORITY OF THE MAYOR OF THE CITY OF PACIFIC, MISSOURI TO DECLARE A STATE OF EMERGENCY

WHEREAS, Section 79.110 RSMo. authorizes the Board of Aldermen of a Fourth Class city to enact health and safety ordinances so long as such ordinances are not repugnant to the state's constitution or state statutes; and

WHEREAS, the Board of Aldermen of the City of Pacific adopted Ordinance No. 3182 on March 18, 2020, authorizing the Mayor to declare a state of emergency under certain circumstances described therein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1: Section 1 of Ordinance No. 3182 shall be amended as follows:

The Board of Aldermen authorizes the Mayor of the City of Pacific to declare a state of emergency in response to the health and safety issues created by infection from the COVID-19 virus. Further, the Board of Aldermen authorizes the Mayor of the City of Pacific to implement a local emergency management plan that may affect the delivery of municipal services and limit or curtail public meetings and assemblies, in order to minimize exposure to the COVID-19 virus. This authorization is effective for a period of sixty (60) days from the passage hereof.

Section 2: Any and all ordinances or parts thereof in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 5014

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE REGULATING THE OPERATION OF UTILITY VEHICLES AND GOLF CARTS IN THE CITY OF PACIFIC

WHEREAS, the Board of Aldermen has determined that regulations should be adopted for the safe operation of utility vehicles and golf carts on city streets, roads and alleyways.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1: The Code of Ordinances of the City of Pacific shall be amended by adding a new Chapter 386 thereto, as follows:

CHAPTER 386– UTILITY VEHICLES, GOLF CARTS

Section 386.010. Utility Vehicles.

A. Definition: Any motorized vehicle manufactured and used exclusively for off-highway use which is sixty-three inches or less in width, with an unladen dry weight of 1,850 pounds or less, traveling on four or six wheels.

B. Requirements for operating a utility vehicle within the City:

1. Any individual operating a utility vehicle shall have a valid operator's or chauffeur's license, but is not required to pass an examination for the operation of a motorcycle;
2. Any individual operating a utility vehicle shall be at least eighteen (18) years old;
3. Any individual operating a utility vehicle shall wear a securely fastened safety helmet on his or her head;
4. Any individual operating a utility vehicle shall wear a properly fastened seat belt;
5. The utility vehicle shall be operated at a speed of less than 20 miles per hour (RSMo. Sec. 304.034); and shall obey speed zones that may be less than 20 miles per hour;
6. The utility vehicle shall have a bicycle safety flag, which extends not less than seven feet above the ground, attached to the rear of the vehicle; the flag shall be day-glow colored and shall be triangular shaped, with an area not less than 30 square inches;

7. The utility vehicle shall be properly insured and such proof of insurance shall be kept with the vehicle at all times. Such insurance shall specifically list the utility vehicle as referenced by the serial number and year of model;
8. Notwithstanding other provisions of this ordinance, utility vehicles operated on city streets must comply with safety standards as outlined in 49 C.F.R. 571.500.

C. No individual operating a utility vehicle shall:

1. Operate the utility vehicle in any careless or imprudent manner so as to endanger any person or property of any person;
2. Operate the utility vehicle while under the influence of alcohol or controlled substance;
3. Operate a utility vehicle between the hours of official sunset and sunrise unless the utility vehicle is properly equipped with headlights, tail lights, brake lights and turn signals;

Section 386.020 – Golf carts

A. Definition - a golf cart which may be operated on the streets, roads and alleyways of the City shall be classified as a low-speed vehicle (LSV).

1. The following must appear on the manufactured statement of origin (MSO):
 - 1) The body type must be specified as a low speed vehicle.
 - 2) There must be a statement indicating that the LSV meets or exceeds the minimal federal safety requirements.
2. All golf carts classified as low-speed vehicles shall be manufactured in compliance with the National Highway Traffic Safety Administration standards for low-speed vehicles. Golf carts operated on city streets shall conform to safety standards as outlined in 49 C.F.R. 571.500

B. Requirements for operating golf carts on city streets, roads or alleyways within the City:

1. The golf cart shall be currently registered and licensed pursuant to city ordinances
2. Any individual operating a golf cart shall have a valid operator's or chauffeur's license, but is not required to pass an examination for the operation of a motorcycle;
3. The golf cart shall be properly insured and such proof of insurance shall specifically list the vehicle as referenced by the serial number and year of model
4. Any individual operating a golf cart shall be at least eighteen (18) years old;

5. Any individual operating a golf cart shall wear a securely fastened safety helmet on his or her head;
6. Any individual operating a golf cart shall wear a properly fastened seat belt;
7. The golf cart shall be operated at a speed of less than 20 miles per hour (RSMo 304.034).
8. The golf cart shall have a bicycle safety flag, which extends not less than seven feet above the ground, attached to the rear of the vehicle; the flag shall be day-glow colored and shall be triangular shaped, with an area not less than 30 square inches.

C. No individual operating a golf cart shall:

1. Operate the golf cart in any careless or imprudent manner so as to endanger any person or property of any person;
2. Operate the golf cart while under the influence of alcohol or controlled substance;
3. Operate the golf cart between the hours of official sunset and sunrise, unless the golf cart is properly equipped with headlights, tail lights, brake lights and turn signals;
4. Operate the golf cart on any federal, state or county highways, except to cross.
5. No golf cart shall cross any federal or state highway at an intersection where the highway being crossed has a posted speed limit of more than forty-five miles per hour.

Section 2: Any and all ordinances or parts thereof in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

ATTEST:

 City Clerk

BILL NO. 5006

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE REVISING THE POLICIES FOR PROCUREMENT AND APPROVAL OF PURCHASES BY THE CITY OF PACIFIC.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1: Section 105.040.A.6 of the Code of Ordinances of the City of Pacific shall be repealed and replaced with the following:

6. *City Administrator's authority to contract.* In addition to any other authority that may be granted by the Board of Aldermen or specific ordinance, the City Administrator is authorized to enter into contracts for and make purchases of goods or services on behalf of the City in an amount of liability to the City not exceeding five thousand dollars (\$5,000.00), provided such goods or services are within the scope and remaining amount available from an authorized budget line item within the City Budget ordinance.

Section 2: This ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 5007
SPONSOR: _____

ORDINANCE NO.

AN ORDINANCE AMENDING THE FISCAL YEAR 2019-20 BUDGET AND WAGE AND SALARY SCHEDULE FOR APPOINTED OFFICIALS AND EMPLOYEES OF THE CITY OF PACIFIC

WHEREAS, the Board of Aldermen has determined that it is appropriate to amend the Wage and Salary Schedule in the Fiscal Year 2019-20 budget;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

SECTION ONE.

The Board of Aldermen hereby amends the Wage and Salary Schedule in the Fiscal Year 2019-20 budget, as adopted and amended, a copy of which said Wage and Salary Schedule is marked as "Exhibit A" and attached hereto, and made part of hereof by reference. The Wage and Salary amendments as adopted herein shall become effective with the pay period beginning May 11, 2020

SECTION TWO.

This Ordinance shall be in full force and effect both from and after its date of passage by the Board of Aldermen and approval by the Mayor. Any ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

PASSED this _____ day of _____ 2020. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____ 2020. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

EXHIBIT A

Public Works				
Maint. Laborer	Woolf	18.15	18.29	\$ 38,043

RESOLUTION NO. 2020-26

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT WITH CM ARCHER GROUP, PC FOR PROFESSIONAL SERVICES RELATING TO DESIGN OF WASTEWATER LIFT STATION 2 / BRUSH CREEK INTERCEPTOR IMPROVEMENTS

WHEREAS, the City of Pacific previously has requested qualifications from qualified firms to provide certain professional services relating to design and construction of wastewater improvements in the City of Pacific; and

WHEREAS, the City of Pacific, upon canvassing the qualifications submitted, has determined that CM Archer Group PC is the firm best qualified to provide certain professional services as hereinafter set out, and has solicited a proposal from said firm to provide said professional services;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

SECTION 1. The Mayor is hereby authorized and directed, on behalf of the City of Pacific, to execute an Agreement with CM Archer Group PC for Professional Services relating to Wastewater Lift Station 2 / Brush Creek Interceptor improvements for the City of Pacific. The Agreement is attached hereto as Exhibit A and made fully a part hereof.

Adopted by the Board of Aldermen and approved by the Mayor on this 19th day of May, 2020.

Steve Myers, Mayor

ATTEST:

City Clerk

ADDENDUM NO. 1 TO AGREEMENT FOR ENGINEERING SERVICES

This Addendum dated this _____ Day of _____, of 2020, will supplement the Task Order No. 5 dated June 4, 2019 for the engineering services associated with Lift Station No. 2 Sewershed Peak Flow Management.

TASK ORDER NUMBER: No. 5

PROJECT NAME: Lift Station No. 2 Sewershed Peak Flow Management

PART 1.0 PROJECT DESCRIPTION:

Proposed improvements to generally conform to Alternative 1 in the Preliminary Engineering Report dated April 2020. Facility improvements to include the design of a new Brush Creek Interceptor to parallel and replace the existing interceptor, a new peak flow pump station adjacent to the existing Lift Station No. 2 and a new force main between the improved Lift Station No. 2 and the WWTF. Also included are flow capacity improvements to the existing headworks facility and piping improvements between the headworks and Cell No. 1A.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

A. DESIGN PHASE

Upon authorization to proceed by OWNER, the ENGINEER will prepare plans and specifications showing the general scope, extent, and character of the improvements listed above. In addition, ENGINEER will furnish Instructions to Bidders, Contract Documents, and other forms and items of information necessary for seeking competitive Bids. Contract forms and bonds shall be submitted to OWNER's legal counsel for review.

The plans and specifications will be submitted to all required regulatory agencies for their approval and such alterations made as they may require. The plans and specifications will also be submitted to any other agency, which might be involved in the financing of the project. Five complete sets of bid documents will be provided for OWNER'S use. Additional copies can be provided in accordance with the schedule of rates.

As discussed in the Preliminary Engineering Report, additional flow monitoring will be required to confirm assumed peak flow rates from five (5) branch lines entering the existing interceptor.

The ENGINEER will advise OWNER of the design progress at least monthly, advising OWNER of any adjustments to the opinion of probable construction costs.

B. BIDDING PHASE SERVICES

ENGINEER shall perform Bidding Phase Engineering as follows:

Provide assistance in obtaining bids, answering questions and preparing addendums during the bid letting, hold pre-bid meeting and site tour, open, review and tabulate bids, consult OWNER as to the acceptability of subcontractors proposed by the prime contractor(s), evaluation of bids and recommendation of award, and assembling and awarding contracts.

C. CONSTRUCTION PHASE

ENGINEER shall perform Construction Phase Engineering as follows:

1. Construction Administration – ENGINEER shall: Draft and issue Notice of Award and Notice to Proceed documents, hold pre-construction conference, review Contractor submittals and shop drawings, provide contract document interpretation and response to requests for clarification, provide assistance to OWNER for equipment and materials procurement, hold monthly progress meetings, review contractor's schedule and work progress, review monthly pay applications, observe and record construction startup and testing, review Contractor closeout documents, review final operations and maintenance manuals, and draft and execute project change orders.
2. Construction Observation – ENGINEER shall: conduct construction observations at least once per week for duration of the construction contract.

D. SURVEY, EASEMENTS, & ADDITIONAL CONSTRUCTION SERVICES

ENGINEER shall provide any topographic surveying necessary to perform the design services.

Drawings Conforming to Construction Records - This includes the preparation of final drawings conforming to construction records and providing two sets to the OWNER after completion of the project.

Construction Staking – ENGINEER shall provide one-time construction staking and layout of the proposed structures and alignments necessary for the Contractor to construct the improvements.

DELIVERABLES

1. Plans, Specifications and Bidding Documents for the above scope of improvements. (Five hard copies and one electronic PDF copy)

2. Easement documents as required for the proposed improvements. Estimate 40.

PART 3.0 OWNER'S RESPONSIBILITIES:

OWNER shall do the following in a timely manner so as not to delay the services of the ENGINEER:

- a. Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this agreement.
- b. Provide all criteria and full information as to OWNER's requirements for the Project, including design and construction standards which OWNER will require to be included in the Drawings and Specifications.
- c. Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the project.
- d. Arrange for access for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under this Agreement.
- e. OWNER agrees to indemnify, defend, and hold harmless ENGINEER and employees from and against all claims, losses, damages, cause of action, suits, liability or every kind including all expenses of litigation, cost to cure, court costs, and attorney fees resulting from inaccurate or insufficient information, data, or instructions provided by the OWNER, employees, ENGINEER, or agents.

Owner shall furnish the following information:

1. Make available data listed above.
2. Future growth projections from prior "planning" documents (confirm this is available).
3. Prior engineering reports, soils reports, and record drawings.
4. Equipment O&M manuals

PART 4.0 PERIODS OF SERVICE:

Design Memorandum and Preliminary Plans to be complete and submitted to City for review within 150 calendar days. Schedule for Final Design and Construction Documents to be determine upon OWNER approval of Preliminary Plans. Bidding and Construction Administration to follow based upon construction contract time.

PART 5.0 PAYMENTS TO ENGINEER:

A. BASIC SERVICES

1. The OWNER shall compensate the ENGINEER for the tasks specified on a lump sum basis plus reimbursable expenses in the amounts and in the manner stated below:

A – Design Phase	
A.1 – Design Memo & Preliminary Plans	\$ 98,000.00 *
A.2 – Final Design/Construction Docs.	\$ 167,000.00
A.3 – Flow Monitoring	\$ 13,500.00 *
B – Bidding Phase Engineering	\$ 19,500.00
C – Construction Phase Engineering	TBD **
D – Survey & Easements	
D.1 – Topographic/Boundary Survey	\$ 57,000.00 *
D.2 – Easement Documents (est. 40 total)	\$ 12,000.00

* Upon execution of this Addendum, the ENGINEER shall proceed to with Design Phase A.1 & A.3 and Survey Phase D.1. OWNER shall issue authorization prior to proceeding with subsequent phases.

** Fees for C To Be Determined Upon Design Completion

B. REIMBURSABLE EXPENSES

Reimbursable Expenses area defined as actual non-labor expenditures incurred on the project including transportation, subsistence and other travel expenses, long distance telephone and facsimile, printing of specifications, reproductions, blue prints, mailing, computer charges, and similar items as approximately defined in Standard Form of Agreement between Owner and Engineer for Professional Services, Engineers Joint Contract Documents Committee No. 1910-1, hereafter “EJCDC No. 1910-1.”

C. PAYMENTS TO ENGINEER

Invoices will be submitted to OWNER by ENGINEER monthly based on a percent completion as determined by ENGINEER. Invoice will be due and payable upon receipt; the OWNER agrees to render all payments within thirty days of receipt of invoices.

PART 6.0 ADDITIONAL SERVICES:

In addition to the described basic services, the following services will be provided at additional cost, but ONLY UPON PRIOR WRITTEN APPROVAL OF THE OWNER.

1. Specialized geotechnical, soils, hydraulic, or other additional engineering studies recommended by the ENGINEER.
2. Preparation of environmental impact statements, Cultural Resource Assessments, or other documents not included under Basic Services.
3. Services resulting from significant change in the general scope, extent or character of the Project or its design due to causes beyond ENGINEERS' control.
4. Providing renderings or models for OWNER's use.
5. Investigations and studies involving detailed consideration of operations, maintenance and overhead expenses, providing value engineering during the course of design, or the preparation of rate schedules and appraisals, unless specifically included under Basic Services.
6. Services resulting from the award of more separate prime contracts for construction, materials or equipment for the Project than are contemplated under Basic Services.
7. Providing property surveys, staking to enable Contractor(s) to proceed with their work, and other special field surveys, unless included under Basic Services.
8. Preparation of operation and maintenance manuals unless included in Basic Services.
9. Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.
10. Extra cost for contract administration and resident project representation performed beyond the construction contract completion date specified in the construction contract documents.
11. Additional services in connection with the Project not otherwise provided for in this Agreement.

IN WITNESS WHEREOF, the Parties here to have executed, by their duly authorized officials, this Addendum No. 1, on the respective dates indicated below.

(SEAL)

ATTEST:

CITY OF PACIFIC, MISSOURI

BY: _____

NAME: _____

TITLE: _____

BY: _____

The Honorable Steve Myers
Mayor

ATTEST:

CM ARCHER GROUP, P.C.

BY: _____

TYPE NAME: _____

TITLE: _____

BY: _____

Jeff Medows, P.E.
President



SCI ENGINEERING, INC.

EARTH • SCIENCE • SOLUTIONS

GEOTECHNICAL
ENVIRONMENTAL
NATURAL RESOURCES
CULTURAL RESOURCES
CONSTRUCTION SERVICES

April 27, 2020

Mr. Steve Roth
City of Pacific
300 Hoven Drive
Pacific, Missouri 63069

RE: Proposal for Asbestos Survey Activities
City of Pacific
Pacific, Missouri
SCI No. 2020-0510.20

Dear Mr. Roth:

INTRODUCTION

SCI Engineering, Inc. (SCI) is pleased to submit this proposal for asbestos survey activities for 27 structures and associated outbuildings located in Pacific, Missouri.

The purpose of our proposed activities will be to identify asbestos-containing materials (ACMs) in the structures. These surveys are intended to satisfy the requirements of the asbestos National Emission Standards for Hazardous Air Pollutants (NESHAPS) for demolition or renovation.

SCOPE OF WORK

SCI's Missouri-certified asbestos inspector will conduct a survey of accessible areas of the structures for suspect ACMs. Inaccessible areas would include, but are not limited to, areas above fixed ceilings, behind walls, or under subfloors. SCI will collect a sample of any suspect ACM identified during the surveys. The collected samples will be submitted for analytical testing utilizing polarized light microscopy.

It is important to note that our activities will cause damage to the materials that are sampled. In some cases, the materials that need to be sampled are in readily observable areas. Should you wish to describe specific areas that you would prefer us to sample in, please indicate this to us as part of your formal authorization.

Upon receipt of the analytical test results, a formal letter will be prepared summarizing results of the analytical testing. Each sample location will also be identified along with an estimate of the quantity of ACM. An assessment of possible fiber release, to the limit of the material being friable or non-friable, will also be provided. In addition, the EPA *Notification of Demolition or Renovation* form will be completed to the extent possible by SCI. A soft version of this form can be submitted upon request.

SCHEDULE AND FEES

SCI will perform the asbestos survey activities for a fee of **\$450.00 per single family residence, \$1,200.00 for multi-family apartment buildings and \$500.00 for non-residential buildings**. These costs include the collection and analytical testing of up to 800 samples. If more than 800 samples are required, these samples will be collected and analyzed for a cost of \$10.00 per sample. This fee does not include costs to repair sampled areas. Please contact us to discuss what fees may be applicable should you wish this to be performed.

SCI understands the work will likely be performed in two phases. Survey activities for each phase will be completed within three to four weeks of notification to proceed. If a rapid turnaround is required, please contact SCI to discuss your specific requirements.

In addition, certain suspect asbestos-containing materials require additional analytical testing. If these materials are encountered, the analysis of these materials will be billed on a time and material basis.

Please be aware that following SCI's asbestos survey a 10-day Notification of Demolition or Renovation Form will be required to be submitted to the appropriate agency before demolition, renovation, or abatement activities can be performed.

Our estimated schedule assumes SCI personnel will be allowed access to the site and structure within five working days from formal authorization. While SCI feels this estimated timeframe is sufficient to complete our proposed scope, factors beyond our control related to current events (i.e. quarantines, government restrictions to movement, large scale impact to SCI or subcontractor workforce...) may impact this schedule. If such an issue arises, SCI will notify you as soon as possible.

ACCEPTANCE

If the work order outlined herein is acceptable, please provide formal authorization to proceed by completing, signing, and returning the enclosed *Acceptance of Proposal for Professional Services* sheet. This sheet provides important information regarding report distribution and invoicing. Formal authorization is necessary prior to initiation of the activities outlined herein. SCI services will be performed for the signatory of the enclosed form, and their lender (if applicable). Written consent must be provided by SCI should anyone other than the client (signatory) wish to excerpt, or rely on, the results of our activities. The enclosed *General Terms and Conditions* will also apply to any future services you authorize for this project.

LIMITATIONS

The client must provide access to inaccessible areas unless written authorization is given to SCI to take necessary measures to gain access. Additional costs may be incurred if substantial amounts of demolition are required to access materials for sampling. SCI requests that any floor plans or building specifications be provided prior to SCI commencing survey activities. SCI's report may be invalidated in whole or in part if available documents are not provided. Access to roofs above one story will be provided by the client unless prior arrangements are made. Materials which appear similar in color, finish and date of application at the time the survey is made will be assumed to be homogeneous and will be sampled accordingly. SCI will not enter permit-required confined spaces as part of the scope of services described herein.

Thank you for the opportunity to submit this proposal. If you have any questions regarding this proposal, or desire to modify the proposed scope, please do not hesitate to call.

Sincerely,

SCI ENGINEERING, INC.


Glen A. Grissom
Senior Scientist


Edwin P. Grimmer, P.E.
Vice President

GAG/EPG/rah

Enclosures

Acceptance of Proposal for Professional Services
General Terms and Conditions



SCI ENGINEERING, INC.
 130 Point West Boulevard
 St. Charles, Missouri 63301
 636-949-8200
 www.sciengineering.com

ACCEPTANCE OF PROPOSAL FOR PROFESSIONAL SERVICES

Project Name: City of Pacific Asbestos Surveys – Proposal for Asbestos Survey Activities

Project Number: 2020-0510.20 / GAG

Date: April 27, 2020

Fee: As outlined in attached proposal

Please provide formal authorization to proceed by completing, signing, and returning this form. The attached terms and conditions will apply to the services outlined in the accompanying proposal.

Accepted By:

Name and Title: _____ Address: _____

Signature: _____ City,State,Zip: _____

Company Name: _____ Telephone: _____

Date: _____ Email: _____

Party responsible for payment: (if different than Accepted By)

Name and Title: _____ Address: _____

Signature: _____ City,State,Zip: _____

Company Name: _____ Telephone: _____

Date: _____ Email: _____

Report Distribution (Note: Additional printed report copies after final submittal will be billed at \$25.00 each)

Company and Contact Name:	Address (Printed) or Email (Electronic):	No. Printed Reports
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTICE TO OWNER: (FOR SITES IN MISSOURI ONLY)

FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC’S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429.RSMo. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR “LIEN WAIVERS” FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOU PAYING FOR LABOR AND MATERIAL TWICE.



ST. JOHN ENVIRONMENTAL CONSULTING

5515 Grace Ave. St. Louis, MO 63116 · (314) 853-4668 · ian@stjohnenv.com

May 11, 2020

Steve Roth
City of Pacific
300 Hoven Drive,
Pacific, MO 63069

RE: Professional Asbestos Identification Services

Mr. Roth:

Thank you for inviting St. John Environmental Consulting, LLC (SEC), to submit the following proposal for the subject project.

SEC will provide PLM Asbestos Bulk Sampling and Reports for 25 at a rate of**\$850 per building.**
This will include full report within 10 days of testing.
The multi family and nonresidential will be at a rate of**\$1000 per building.**
Total lump sum bid of **\$23250**

If there are any questions, please do not hesitate to contact me at 314.853.4668.

Sincerely,

Ian St. John
Owner
SDVOSB



Accepted by: _____
Agent/Owner of Property Signature



**DEPARTMENT OF VETERANS AFFAIRS
Center for Verification and Evaluation
Washington DC 20420**

1/15/2019
In Reply Refer To: **00VE**

Mr. Ian M. St. John
St John Environmental Consulting LLC
DBA: SEC
DUNS: 116724575
5515 Grace Ave.
Saint Louis, MO 63116-4111

Dear Mr. St. John:

On behalf of the U.S. Department of Veterans Affairs (VA), Center for Verification and Evaluation (CVE), I am writing to inform you that St John Environmental Consulting LLC DBA: SEC (St John Environmental Consulting LLC) has been verified as a Service-Disabled Veteran-Owned Small Business (SDVOSB) and added to the Vendor Information Pages (VIP) at <https://www.vip.vetbiz.gov/>. St John Environmental Consulting LLC will be eligible to participate in Veterans First Contracting Program opportunities with VA.

This verification is valid for three (3) years from the date of this letter.

Please retain a copy of this letter to confirm St John Environmental Consulting LLC's continued program eligibility in accordance with 38 Code of Federal Regulations (CFR) § 74.12. You may reapply 120 days prior to your expiration date by logging in to your VIP profile.

To promote St John Environmental Consulting LLC's verified status, you may use the following link to download the logo for use on marketing materials and business cards: https://www.vetbiz.gov/cve_completed_s.jpg. In addition, please access the following link for information on the next steps and opportunities for verified businesses: <http://www.va.gov/osdbu/verification/whatsNext.asp>.

To ensure that St John Environmental Consulting LLC is correctly listed in the Vendor Information Pages, check St John Environmental Consulting LLC's profile for the verified logo. Please notify us if the logo is not present within 72 hours of receipt of this letter.

While CVE has confirmed that St John Environmental Consulting LLC is presently, as of the issuance of this notice, in compliance with the regulation, St John Environmental Consulting LLC must inform CVE of any changes or other circumstances

*"World Class Professionals
Enabling Veteran Business Opportunities by Protecting the Veteran Advantage - One Vet at a Time"*

that would adversely affect its eligibility. Eligibility changes not reported to CVE within 60 days could result in a referral to the Office of Inspector General (OIG), a referral to the Debarment and Suspension Committee, and the initiation of cancellation proceedings—all of which could result in St John Environmental Consulting LLC being removed from the VIP Verification Program.

Please be advised all verified businesses may be required to participate in one or more post-verification audits at CVE's discretion. Additionally, this letter and other information pertaining to St John Environmental Consulting LLC's verification application may be subject to Freedom of Information Act (FOIA) requests. However, FOIA disclosures include exceptions regarding the personal privacy of individuals, and VA policy similarly provides limitations on the release of individual records.

If St John Environmental Consulting LLC receives a negative size determination from the U.S. Small Business Administration (SBA), CVE must act in accordance with 38 CFR § 74.2(e). Also note, if at any time St John Environmental Consulting LLC discovers that it fails to meet the size standards for any NAICS Code(s) listed on its VIP profile, CVE requires such NAICS Code(s) be removed within five (5) business days. If the NAICS Code(s) are not removed within the allotted five (5) business days, CVE may request SBA conduct a formal size determination. In addition, CVE may initiate a referral to OIG, a referral to the Debarment and Suspension Committee, and pursue cancellation proceedings. All of the aforementioned referrals and procedures could result in St John Environmental Consulting LLC being removed from the VIP Verification Program.

Thank you for your service to our country and for continuing to serve America through small business ownership.

Sincerely,

A handwritten signature in black ink, reading "Thomas McGrath". The signature is written in a cursive style with a large, looping initial "T".

Thomas McGrath
Director
Center for Verification and Evaluation

Change Order No. 1

Bigfoot Plaza Construction

Contractor: KJ Unnerstall Inc

Description and Reason for Change: Remove two benches from the project to save cost.

Desc	Units Provided for In Contract	Units to Be Constructed	Contract Price (each)	Overrun	Underrun	
Benches	5	3	\$2,000.00		\$4,000.00	

Cost Adjustments to the Contract

Contract Amount	\$149,685.00
Overrun this order	\$0.00
Overrun previous	\$0.00
Underrun this order	\$4,000.00
Underrun previous	\$0.00
Revised Contract Amount	\$145,685.00

The Terms of Settlement Outlined Above Are Hereby Agreed To:

City:

Contractor:

Coronavirus Disease 2019 (COVID-19)

Considerations for Public Pools, Hot Tubs, and Water Playgrounds During COVID-19

As public aquatic venues open in some areas, CDC offers the following considerations for the safety of those who operate, manage, and use public pools, hot tubs, and water playgrounds. Public aquatic venues can be operated and managed by:

- city or county governments
- apartment complexes
- membership clubs (for example, gyms)
- schools
- waterparks
- homeowners' associations

All decisions about implementing these considerations should be made locally, in collaboration with [local health officials](#). Operators of public aquatic venues can consult with local officials to determine if and how to implement these considerations while adjusting them to meet the unique needs and circumstances of the local jurisdiction. Their implementation should also be informed by what is feasible, practical, and acceptable.

Promoting Behaviors that Prevent the Spread of COVID-19

Public aquatic venues can consider different strategies to encourage healthy hygiene, including:

- Hand Hygiene and Respiratory Etiquette
 - Encouraging all staff, patrons, and swimmers to [wash their hands](#) often and cover their coughs and sneezes.
- Cloth Face Coverings
 - Encouraging the use of [cloth face coverings](#) as feasible. Face coverings are **most** essential in times when physical distancing is difficult.
 - Advise those wearing face coverings to not wear them in the water. Cloth face coverings can be difficult to breathe through when they're wet.
- Staying Home
 - Educating staff, patrons, and swimmers about when to stay home (for example, if they have [symptoms](#) of COVID-19, have tested positive for COVID-19, or were exposed to someone with COVID-19 within the last 14 days) and when they can safely [end their home isolation](#).
- Adequate Supplies
 - Ensuring adequate supplies to support healthy hygiene. Supplies include soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, and no-touch trash cans.
- Signs and Messages
 - Posting [signs](#) about how to [stop the spread](#)  of COVID-19, [properly wash hands](#), [promote everyday protective measures](#) , and [properly use a cloth face covering](#)  in highly visible locations (for example, at deck entrances and at sinks).
 - Broadcasting [regular announcements about how to stop the spread on PA system](#).
 - Including messages about behaviors that prevent the spread of COVID-19 in contracts with individual patrons or households, in emails, on facility websites (for example, posting online [videos](#)), through facility's [social media accounts](#), and on entrance tickets).

Maintaining Healthy Environments

To maintain healthy environments, operators of public aquatic venues may consider:

- Cleaning and Disinfection
 - [Cleaning and disinfecting](#) frequently touched surfaces at least daily and shared objects each time they are used. For example:
 - Handrails, slides, and structures for climbing or playing
 - Lounge chairs, tabletops, pool noodles, and kickboards
 - Door handles and surfaces of restrooms, handwashing stations, diaper-changing stations, and showers
 - Consulting with the company or engineer that designed the aquatic venue to decide which [List N disinfectants approved by the U.S. Environmental Protection Agency](#) [EPA](#) are best for your aquatic venue.
 - Setting up a system so that furniture (for example, lounge chairs) that needs to be cleaned and disinfected is kept separate from already cleaned and disinfected furniture.
 - Labeling containers for used equipment that has not yet been cleaned and disinfected and containers for cleaned and disinfected equipment.
 - Laundering towels and clothing according to the manufacturer's instructions. Use the warmest appropriate water temperature and dry items completely.
 - Protecting shared furniture, equipment, towels, and clothing that has been cleaned and disinfected from becoming contaminated before use.
 - Ensuring [safe and correct use](#) and storage of disinfectants, including storing products securely away from children.
- Ventilation
 - Ensuring that ventilation systems of indoor spaces operate properly.
 - Increasing introduction and circulation of outdoor air as much as possible by opening windows and doors, using fans, or other methods. However, do not open windows and doors if doing so poses a safety risk to staff, patrons, or swimmers.
- Water Systems
 - [Taking steps](#) to ensure that all water systems (for example, drinking fountains, decorative fountains, hot tubs) are safe to use after a prolonged facility shutdown to minimize the risk of [Legionnaires' disease](#) and other diseases associated with water.
- Modified Layouts
 - Changing deck layouts to ensure that in the standing and seating areas, individuals can remain at least 6 feet apart from those they don't live with.
- Physical Barriers and Guides
 - Providing physical cues or guides (for example, lane lines in the water or chairs and tables on the deck) and visual cues (for example, tape on the decks, floors, or sidewalks) and signs to ensure that staff, patrons, and swimmers stay at least 6 feet apart from those they don't live with, both in and out of the water.
- Communal Spaces
 - Staggering use of communal spaces (for example, in the water or breakroom), if possible, and [cleaning and disinfecting](#) frequently touched surfaces at least daily and shared objects each time they are used.
- Shared Objects
 - Discouraging people from sharing items that are difficult to clean, sanitize, or disinfect or that are meant to come in contact with the face (for example, goggles, nose clips, and snorkels).
 - Discouraging the sharing of items such as food, equipment, toys, and supplies with those they don't live with.
 - Ensuring adequate equipment for patrons and swimmers, such as kick boards and pool noodles, to minimize sharing to the extent possible, or limiting use of equipment by one group of users at a time and cleaning and disinfecting between use.

Maintaining Healthy Operations

To maintain healthy operations, operators of public aquatic venues may consider:

- Protections for Vulnerable Staff
 - Offering options such as telework or modified job responsibilities that reduce their risk of getting infected.
 - Limiting aquatic venue use to only staff, patrons, and swimmers who live in the local area, if feasible.
- Lifeguards and Water Safety
 - Ensuring that lifeguards who are actively lifeguarding are not also expected to monitor handwashing, use of cloth face coverings, or social distancing of others. Assign this monitoring responsibility to another staff member.
- Alterations of Public Aquatic Venues
 - Consulting the company or engineer that designed the aquatic venue before altering aquatic features (for example, slides and structures designed for climbing or playing).
- Regulatory Awareness
 - Being aware of local or state regulatory agency policies on gathering requirements or recommendations to determine if events, such as aquatic fitness classes, swim lessons, swim team practice, swim meets, or pool parties can be held.
- Staggered or Rotated Shifts
 - Staggering or rotating shifts to limit the number of staff present at the aquatic venue at the same time.
- Designated COVID-19 Point of Contact
 - Designating a staff member to be responsible for responding to COVID-19 concerns. All staff should know who this person is and how to contact him or her.
- Gatherings
 - Avoiding group events, gatherings, or meetings both in and out of the water if social distancing of at least 6 feet between people who don't live together cannot be maintained. Exceptions to the social distancing guidance include:
 - Anyone rescuing a distressed swimmer, providing first aid, or performing cardiopulmonary resuscitation, with or without an automated external defibrillator.
 - Individuals in the process of evacuating an aquatic venue or entire facility due to an emergency.
 - If planned events must be conducted, staggering drop-off and pick-up times, as much as possible, to maintain distance of at least 6 feet between people who don't live together.
 - Asking parents to consider if their children are capable of staying at least 6 feet apart from people they don't live with before taking them to a public aquatic venue.
 - Limiting any nonessential visitors, volunteers, and activities involving external groups or organizations.
- Communication Systems
 - Putting systems in place for:
 - Having staff, patrons, and swimmers self-report if they have [symptoms](#) of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days.
 - Notifying [local health authorities](#) of COVID-19 cases.
 - Notifying staff, patrons, and swimmers (as feasible) of potential COVID-19 exposures while maintaining confidentiality in accordance with the [Americans with Disabilities Act \(ADA\)](#) [\[7\]](#) .
 - Notifying staff, patrons, and swimmers of aquatic venue closures.
- Leave Policies
 - Implementing sick leave (time off) policies and practices for staff that are flexible and non-punitive.

- Developing return-to-work policies aligned with CDC's [criteria to discontinue home isolation](#).
- Back-Up Staffing Plan
 - Monitoring absenteeism of staff and creating a roster of trained back-up staff.
- Staff Training
 - Training staff on all safety protocols.
 - Conducting training virtually or ensuring that [social distancing](#) is maintained during in-person training.
- Recognize Signs and Symptoms
 - Conducting daily health checks (for example, temperature screening or [symptom checking](#)) of staff. Ensure safe and respectful implementation that is aligned with any applicable privacy laws and regulations.
 - Consider using examples of screening methods in CDC's [General Business FAQs](#) as a guide.

Preparing for When Someone Gets Sick

To prepare for when someone gets sick, operators of public aquatic venues may consider:

- Isolating and transporting those who are sick to their home or a healthcare provider.
 - Immediately separating staff, patrons, or swimmers with COVID-19 [symptoms](#) (for example, fever, cough, or shortness of breath).
 - Establishing procedures for safely transporting anyone sick to their home or to a healthcare provider.
- Notifying health officials and close contacts.
 - Immediately notifying [local health officials](#), staff, patrons, and swimmers of any case of COVID-19 while maintaining confidentiality in accordance with the [Americans with Disabilities Act \(ADA\)](#) [🔗](#) .
 - Informing those who have had [close contact](#) with a person diagnosed with COVID-19 to stay home and [self-monitor for symptoms](#), and follow [CDC guidance](#) if symptoms develop.
- Cleaning and Disinfection
 - Closing off areas used by a sick person and not using the areas until after cleaning and disinfecting them.
 - Waiting more than 24 hours before cleaning and disinfecting these areas. Ensuring [safe and correct](#) use and storage of [EPA-approved List N disinfectants](#) [🔗](#) , including storing products securely away from children.

Other Resources

- [Latest COVID-19 information](#)
- [Cleaning and Disinfection](#)
- [Guidance for Businesses and Employers](#)
- [CDC Healthy Swimming](#)
- [CDC Steps of Healthy Swimming](#)
- [COVID-19 Prevention](#)
- [Handwashing Information](#)
- [Face Coverings](#)
- [Social Distancing](#)
- [COVID-19 Frequently Asked Questions](#)
- [CDC communication resources](#)
- [Community Mitigation](#)

MEMORANDUM

Steve Roth
City Administrator

636-271-0500 ext. 213
sroth@pacificmissouri.com

May 13, 2020

TO: Mayor and Board of Aldermen
RE: Budget Memorandum, May 19 meeting

Hello everyone,

The final draft FY 20 budget is included in the packet for the 5-19-20 meeting. We have made changes as directed by the Board at the April 28 special meeting, and have made other changes as summarized below. The result is total General Fund expenditures have been cut by a total of \$264,468; operating expenditures have been cut by \$39,468.

The following is a summary of the changes:

- Preventive Pavement Maintenance Program has been added to the Transportation budget, \$225,000 plus \$9,000 engineering. Funding is proposed to come from W. Osage CID (\$75,000), \$50,000 in restricted Transportation funds currently held in Capital Improvements Sales Tax, \$35,000 in Franklin County Transportation grant revenues, and the remaining funds coming from CIST and Transportation sales taxes.
- We have made the following cuts as directed at the April 28 Special meeting: Professional Training cut in half; Bulky Trash – freeze; Community Relations – freeze; Newsletter – freeze; Beautification – freeze; Senior Center – cut back to \$ 10,000; Historical Society – freeze. The Police Department, Transportation and Water and Sewer line item budgets have all been pared back, as follows: Police, \$4,218; Transportation (operating), \$60,500; Water, \$52,500; and Sewer, \$60,600. (Sewer is net of depreciation, \$145,542.84, which was inadvertently omitted from the first draft budget and added here).
- The Communications Department now has five budgeted positions, compared to six in this fiscal year. Kim Walton initially was hired as a Dispatcher but has moved into a more administrative support role, and her position is now shown as part of the Police Department instead of Communications. There is no net impact to the budget from this change. We believe we can operate with five dispatchers, with assistance from other areas of the PD as we are getting now.
- I've increased the Lift Station 2 (Brush Creek interceptor) budget to \$300,000 to accommodate anticipated design, surveying and other costs associated with this project. This budget increase is offset by the addition of \$250,000 in anticipated FEMA grant revenues for the WWTF upgrade project. These funds are pending project closeout, which has been on hold for several months. The Sewer Fund continues to have adequate reserves, with projected ending balances of \$968,440.
- We've added a \$21,000 General Fund transfer into Parks & Storm, which is intended to cover the City's match of the Red Cedar Park project. This was discussed in previous Park Board budgets and I believe is fair to the Park Board and its budget allocation. There are no other changes to the Parks & Storm budget as presented.
- We have moved certain transportation revenue lines from General Fund to Transportation. This results in a much-reduced General Fund transfer to Transportation (\$75,000), meaning Transportation is now getting close to being self-sufficient. I will detail this below.

- The General Fund deficit now is only \$16,843.42, which frankly is excellent. We have not adjusted any revenues in this draft, and we continue our general forecast of 20 percent revenue declines in sales tax and other areas. Obviously this small budget deficit is only possible at the expense of certain staff and programs as discussed at the April 28 meeting (Red Cedar, Bulk Trash pickup and the Newsletter, among others). However I think it is a sign of the City's financial strength that we can weather such a downturn without draconian level cuts.
- The FEMA Flood Buyout budget is included in this draft. As noted previously, we are 100 percent funded so for purposes of budgeting there is no City outlay. However we will almost certainly need to tap Contingency (or other sources) for cash flow once we get into the acquisition phase. We would expect to be having these discussions with the Board as we get into the summer and fall.
- Speaking of Contingency, as noted previously this budget continues to fund Contingency at \$10,000 per month, and does not draw on Contingency for any projects.

The change in the Transportation Fund I feel is notable and is a positive improvement. The City has three sources of revenues it historically has kept in General Fund: St. Louis County Road and Bridge, Reserve Gas Receipts (aka Motor Fuel) and Motor Vehicle Sales Taxes and Fees. Before voter approval of the Transportation Tax, this practice was fine, because the City funded the great majority of its Street Department out of General Fund. However, now that we have a separate Transportation Fund, these revenues noted above rightly should go directly toward Transportation, which we have done. The result is that Transportation now is on a track toward being self-supporting (operating and maintenance) and generally only reliant on General Fund and CIST transfers for capital improvements. This of course is a good thing. I can discuss this in greater detail at the meeting if desired.

As the Board is aware, there are no increases in wages and salaries or health insurance spending in this budget. We have typically reserved this topic for mid-year (budget-wise) which I feel is especially helpful this year. We should have a much clearer picture of where we will be by November or December of this year.

This budget has been very challenging to work on, but it has also been an excellent exercise to see how far the City funds can be stretched and still maintain essential programs and services. We have cut numerous items but I think the Board and public in general should be reassured to know that we can maintain the core services and programs without drastic cuts.

As always, if you have questions or need further information on any of these topics please don't hesitate to contact me.

Respectfully submitted,



Steve Roth
City Administrator

ACCOUNTS PAYABLE
MAY 19, 2020

VENDOR	INV. DESCRIPTION	LEG/ADMIN	POLICE	COURT	ANIMAL	STREET	CODE/BLDG	POOL/PARKS	PLAN	CEMETERY	GENERAL	WATER	SEWER
ABCO EXTERMINATING	PEST CONTROL	\$ 305.00				\$ 45.00					\$ 100.00	\$ 75.00	\$ 85.00
AIRGAS	SAFETY GLASSES/EARPLUGS	\$ 128.13				\$ 43.13							\$ 85.00
ALL-PRO SUPPLY	JANITORIAL SUPPLIES	\$ 640.30						\$ 485.53			\$ 154.77		
AMERICOM	PHOTOCOPIES	\$ 7.07	\$ 7.07										
ARAMARK REFRESHMENT SVC	PRISONER COFFEE	\$ 162.15	\$ 162.15										
ARAMARK UNIFORM CO	UNIFORM CLEANING/RENTAL	\$ 449.96				\$ 219.40						\$ 115.20	\$ 115.36
ARCHER-ELGIN	PROJECT ENGINEERING	\$ 40,407.55										\$ 6,228.75	\$ 34,178.80
ARCHTECH	MONITORPHONE SYSTEM	\$ 1,647.49									\$ 1,647.49		
BAYS-ET HIGHSPEED INTERNET	PARK/AGOON CAMERAS	\$ 427.80						\$ 356.50					
BIG BOYS TOWING	TOW FEE	\$ 450.00				\$ 450.00							\$ 71.30
BIO-ONE	VEHICLE DECONTAMINATION	\$ 120.00	\$ 120.00										
BUTLER SUPPLY	BLACKBURN PARK LIGHTS	\$ 576.73						\$ 576.73					
C & C LAWN & LANDSCAPING	GRASS CUTTING	\$ 8,080.00						\$ 5,150.00		\$ 2,430.00	\$ 380.00	\$ 120.00	
CEE KAY SUPPLY	CYLINDER RENTAL	\$ 32.69				\$ 32.69						\$ 189.25	
CHASE CO	CABLE GRIP	\$ 189.25									\$ 3,701.25		
CIVICPLUS	WEBSITE RENEWAL	\$ 3,701.25											
COCHRAN	UPDATE PMP & RESURFACING PROJ	\$ 850.00				\$ 850.00							
COGENT	LIFT STATION REPAIR/MAINTENANCE	\$ 7,232.86									\$ 518.33		\$ 7,232.86
CONTINENTAL RESEARCH	COVID-19 SUPPLIES	\$ 518.33											
CONTRACTORS & MUNI SWEEP	STREET SWEEP	\$ 2,260.00				\$ 2,260.00						\$ 4,200.60	
CORE & MAIN	WATER SUPPLIES	\$ 4,200.60											
CURTIS HEINZ GARRETT	APRIL CITY ATTORNEY FEES	\$ 3,996.00	\$ 3,996.00										
D & S SEPTIC	EQUIPMENT MAINTENANCE	\$ 670.00										\$ 112.50	\$ 112.50
DA-COM	COPIER MAINTENANCE	\$ 225.00										\$ 1.88	
DOLLAR GENERAL	MISCELLANEOUS SUPPLIES	\$ 49.15				\$ 39.27							
EASTLAKE CLEANING SVC	JANITORIAL SERVICES	\$ 900.00	\$ 8.00										
ED ROEHR SAFETY PRODUCTS	EQUIPMENT MAINTENANCE	\$ 635.00				\$ 635.00					\$ 900.00		
EMERGENCY LAWN CARE	WEED ABATEMENTS	\$ 1,305.00					\$ 1,305.00						
ERB EQUIPMENT	EQUIPMENT MAINTENANCE	\$ 274.56				\$ 274.56							
EUREKA RENTAL	EQUIPMENT MAINTENANCE	\$ 554.20				\$ 554.20							
FASTENAL	CABLE/WIRE ROPE CLIPS	\$ 647.78										\$ 516.60	\$ 131.18
FLORISSANT PSYCHOLOGICAL	PRE-EMPLOYMENT SCREENING	\$ 300.00	\$ 300.00										
FRANCOTYP-POSTALIA	POSTAGE METER MAINTENANCE	\$ 231.00	\$ 23.10	\$ 23.10			\$ 23.10				\$ 115.50	\$ 23.10	\$ 23.10
GALLS	GAS MASK CANISTERS/BOOTS	\$ 1,325.75	\$ 1,325.75										
GOVERNMENTOR	UPGRADE/SOFTWARE MAINTENANCE	\$ 1,528.50											
GRAINGER	MISCELLANEOUS SUPPLIES	\$ 348.94				\$ 125.76					\$ 95.84	\$ 715.33	\$ 715.33
HAWKINS	FLUORIDE/AZONE	\$ 1,137.88										\$ 223.18	
HELFRICH HOTZ BRANDT	APRIL PROSECUTOR FEES	\$ 537.00		\$ 537.00								\$ 1,137.68	
HILLERMANN NURSERY	TOPSOIL	\$ 197.74											
HOME SERVICE OIL CO	FUEL	\$ 179.11				\$ 59.71						\$ 98.87	\$ 98.87
HUEFFMEIER TRUCKING	820 W UNION CLEAN-UP	\$ 160.00					\$ 160.00					\$ 59.70	\$ 59.70
INTERNATIONAL CODE COUNCIL	CODE BOOKS	\$ 2,415.45					\$ 2,415.45						
JOHN DEERE FINANCIAL	MISCELLANEOUS SUPPLIES	\$ 91.99				\$ 44.98						\$ 47.01	
K & K SUPPLY	CAUTION TAPE	\$ 109.82				\$ 36.54						\$ 36.54	\$ 36.54
KIENSTRA PRECAST	MATERIAL	\$ 327.00											\$ 327.00
LEON UNIFORM CO	UNIFORMS	\$ 452.50	\$ 452.50										
MARCO	SHRED BINS/COPIER MAINTENANCE	\$ 126.15	\$ 40.00			\$ 21.53					\$ 21.54	\$ 21.54	\$ 21.54
MISSOURI ONE CALL	LOCATES	\$ 295.00	\$ 40.00			\$ 98.34							
MISSOURI POLICE CHIEFS	MEMBERSHIP	\$ 225.00	\$ 225.00										
MISSOURI RIVER AUTO PARTS	VEHICLE MAINTENANCE	\$ 514.97	\$ 514.97										
MISSOURIAN MEDIA GROUP	PUBLIC NOTICES	\$ 418.00						\$ 240.00			\$ 178.00		
MOTION ORTHOPAEDICS	PRE-EMPLOYMENT SCREENING	\$ 229.00	\$ 229.00										
N B WEST CONTRACTING	ASPHALT	\$ 86.90			\$ 86.90								
OFFICE EMPORIUM	OFFICE SUPPLIES	\$ 604.54	\$ 92.00			\$ 80.66	\$ 1.89				\$ 84.65	\$ 172.67	\$ 172.67
OREILLY AUTO PARTS	VEHICLE MAINTENANCE	\$ 490.19	\$ 73.79			\$ 332.64		\$ 19.99			\$ 119.77	\$ 119.77	\$ (56.00)
OUTDOOR WARNING CONSULT	WARNING SIREN MAINTENANCE	\$ 450.00									\$ 450.00		

DIST FUND NAME.....	DIST OFCE NAME	VENDOR NAME	INVOICE DESCRIPTION.....	LIQ AMT
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	PAYROLL	4,035.10
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	PAYROLL	203.80
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	PAYROLL	47.66
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	PAYROLL	4,030.08
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	PAYROLL	203.51
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	PAYROLL	47.60
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	PAYROLL	4,035.27
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	PAYROLL	203.82
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	PAYROLL	47.67
GENERAL FUND	Administration	CITY OF PACIFIC - PAYROLL	MO LAGERS	1,697.25
GENERAL FUND	Administration	MOCCFOA	MEMBERSHIP - DEBRA HAYDEN/KIM BARFI	50.00
GENERAL FUND	Administration	KCL GROUP BENEFITS	MAY PREMIUM - LIFE	81.45
GENERAL FUND	Administration	MIRMA HEALTH	MAY PREMIUM	2,131.59
	***			16,814.80
GENERAL FUND	Animal Control	CITY OF PACIFIC - PAYROLL	PAYROLL	841.60
GENERAL FUND	Animal Control	CITY OF PACIFIC - PAYROLL	PAYROLL	52.18
GENERAL FUND	Animal Control	CITY OF PACIFIC - PAYROLL	PAYROLL	12.20
GENERAL FUND	Animal Control	CITY OF PACIFIC - PAYROLL	PAYROLL	841.60
GENERAL FUND	Animal Control	CITY OF PACIFIC - PAYROLL	PAYROLL	52.18
GENERAL FUND	Animal Control	CITY OF PACIFIC - PAYROLL	PAYROLL	12.20
GENERAL FUND	Animal Control	CITY OF PACIFIC - PAYROLL	PAYROLL	841.60
GENERAL FUND	Animal Control	CITY OF PACIFIC - PAYROLL	PAYROLL	52.18
GENERAL FUND	Animal Control	CITY OF PACIFIC - PAYROLL	PAYROLL	12.21
GENERAL FUND	Animal Control	WEX BANK	A/C 369-662-613-8	54.48
GENERAL FUND	Animal Control	KCL GROUP BENEFITS	MAY PREMIUM - LIFE	22.43
GENERAL FUND	Animal Control	MASTERCARD	A/C 5553 3000 0002 3501	70.99
GENERAL FUND	Animal Control	MIRMA HEALTH	MAY PREMIUM	584.50
	***			3,450.35
GENERAL FUND	Building Maintenance	TECH ELECTRONICS INC	A/C PACI004	215.00
GENERAL FUND	Building Maintenance	TECH ELECTRONICS INC	A/C PACI004	301.00
GENERAL FUND	Building Maintenance	TECH ELECTRONICS INC	A/C PACI004	215.00
GENERAL FUND	Building Maintenance	MASTERCARD	A/C 5553 3000 0002 3501	185.17
	***			916.17
GENERAL FUND	Cemetery	R H BRUNS MONUMENT CO	GRAVE OPENING/CLOSING - JOHN SMITH	575.00
GENERAL FUND	Cemetery	ALAN J BRUNS	CITY SEXTON - APRIL	100.00
	***			675.00
GENERAL FUND	Charges for Services	STEVE COVINGTON	PAVILION REFUND - JULY 4	40.00
GENERAL FUND	Charges for Services	CORINE ROACH	PAVILION REFUND - 6/7/20	40.00
	***			80.00
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	PAYROLL	2,943.60
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	PAYROLL	167.12
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	PAYROLL	39.09
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	PAYROLL	2,943.60
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	PAYROLL	167.12
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	PAYROLL	39.08
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	PAYROLL	2,943.60
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	PAYROLL	167.12
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	PAYROLL	39.08
GENERAL FUND	Code Enforcement	CITY OF PACIFIC - PAYROLL	MO LAGERS	909.72
GENERAL FUND	Code Enforcement	AT&T	A/C 171-803-1432 001/INV 9732213501	85.64
GENERAL FUND	Code Enforcement	AT&T	A/C 831-000-7680 403/INV 8903893506	68.77
GENERAL FUND	Code Enforcement	AT&T	A/C 171-803-1432 001/INV 9008033500	85.42
GENERAL FUND	Code Enforcement	WEX BANK	A/C 369-662-613-8	8.00
GENERAL FUND	Code Enforcement	WEX BANK	A/C 369-662-613-8	132.20
GENERAL FUND	Code Enforcement	KCL GROUP BENEFITS	MAY PREMIUM - LIFE	76.79
GENERAL FUND	Code Enforcement	MASTERCARD	A/C 5553 3000 0002 3501	428.16
GENERAL FUND	Code Enforcement	MIRMA HEALTH	MAY PREMIUM	1,962.75
	***			13,206.86
GENERAL FUND	Court	AT&T	A/C 636 257-4553 078 0	616.98
GENERAL FUND	Court	AT&T	A/C 636 257-4553 078 0	616.44
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	1,749.60
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	604.58
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	132.85
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	31.06
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	1,749.60
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	95.37
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	22.31
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	1,749.77
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	95.38

DIST FUND NAME.....	DIST OFCE NAME	VENDOR NAME	INVOICE DESCRIPTION.....	LIQ AMT
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	PAYROLL	22.32
GENERAL FUND	Court	CITY OF PACIFIC - PAYROLL	MO LAGERS	760.73
GENERAL FUND	Court	KCL GROUP BENEFITS	MAY PREMIUM - LIFE	55.83
GENERAL FUND	Court	MIRMA HEALTH	MAY PREMIUM	1,379.00
***				9,681.82
GENERAL FUND	General Government	AMEREN MISSOURI	A/C 69510-02818	1,020.99
GENERAL FUND	General Government	AMEREN MISSOURI	A/C 09274-11169	242.07
GENERAL FUND	General Government	CITY OF PACIFIC - PAYROLL	ADP PAYROLL SERVICES	657.45
GENERAL FUND	General Government	CITY OF PACIFIC - PAYROLL	ADP PROCESSING CHGS	684.40
GENERAL FUND	General Government	CITY OF PACIFIC - PAYROLL	ADP TIME & ATTENDANCE	310.40
GENERAL FUND	General Government	R H BRUNS MONUMENT CO	ADAMS GARDEN BRICKS	180.00
GENERAL FUND	General Government	AT&T	A/C 171-803-1432 001/INV 9732213501	342.53
GENERAL FUND	General Government	AT&T	A/C 831-000-7680 403/INV 8903893506	275.08
GENERAL FUND	General Government	AT&T	A/C 171-803-1432 001/INV 9008033500	341.69
GENERAL FUND	General Government	CHARTER COMMUNICATIONS	A/C 8345 78 106 0048560	84.99
GENERAL FUND	General Government	AT&T	A/C 0701020121029	166.67
GENERAL FUND	General Government	AT&T	A/C 0701020121029	166.67
GENERAL FUND	General Government	TRI COUNTY SENIOR CENTER	MARCH DONATIONS	505.50
GENERAL FUND	General Government	MASTERCARD	A/C 5553 3000 0002 3501	433.10
GENERAL FUND	General Government	MASTERCARD	A/C 5553 3000 0002 3501	196.00
***				5,607.54
GENERAL FUND	Legislative	CITY OF PACIFIC - PAYROLL	PAYROLL	2,953.33
GENERAL FUND	Legislative	CITY OF PACIFIC - PAYROLL	PAYROLL	183.13
GENERAL FUND	Legislative	CITY OF PACIFIC - PAYROLL	PAYROLL	42.84
***				3,179.30
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	PAYROLL	1,121.63
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	PAYROLL	63.99
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	PAYROLL	14.96
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	PAYROLL	1,121.63
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	PAYROLL	63.99
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	PAYROLL	14.96
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	PAYROLL	1,121.63
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	PAYROLL	63.99
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	PAYROLL	14.97
GENERAL FUND	Planning	CITY OF PACIFIC - PAYROLL	MO LAGERS	477.30
GENERAL FUND	Planning	KCL GROUP BENEFITS	MAY PREMIUM - LIFE	22.44
GENERAL FUND	Planning	MIRMA HEALTH	MAY PREMIUM	499.50
***				4,600.99
GENERAL FUND	Police	AT&T	A/C 636 257-2424 087 2	2,064.33
GENERAL FUND	Police	AT&T	A/C 636 257-2424 087 2	2,035.71
GENERAL FUND	Police	AMEREN MISSOURI	A/C 69510-02818	1,020.99
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	45,458.24
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	1,251.18
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	860.00
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	2,776.89
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	649.43
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	44,396.19
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	1,251.18
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	1,044.67
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	2,722.57
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	636.70
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	41,781.58
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	1,251.18
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	2,496.77
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	PAYROLL	583.94
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	MO LAGERS	19,900.73
GENERAL FUND	Police	CITY OF PACIFIC - PAYROLL	MO LAGERS	3,398.90
GENERAL FUND	Police	CHARTER COMMUNICATIONS	A/C 8345 78 106 0006006	428.82
GENERAL FUND	Police	WEX BANK	A/C 369-662-613-8	8.00
GENERAL FUND	Police	WEX BANK	A/C 369-662-613-8	1,920.10
GENERAL FUND	Police	BAS	GROUP 113314	159.46
GENERAL FUND	Police	KCL GROUP BENEFITS	MAY PREMIUM - LIFE	1,019.98
GENERAL FUND	Police	MIRMA HEALTH	MAY PREMIUM	23,051.00
***				202,168.54
GENERAL FUND	Transfers	CITY OF PACIFIC	APRIL TRANSFER	10,000.00
***				10,000.00
***				270,381.37
PARKS & STORMWATER T Parks (Prop P)		PACIFIC LUMBER CO	A/C 13201	5.81

DIST FUND NAME.....	DIST OFCE NAME	VENDOR NAME	INVOICE DESCRIPTION.....	LIQ AMT
PARKS & STORMWATER T	Parks (Prop P)	PACIFIC LUMBER CO	A/C 13201	3.87
PARKS & STORMWATER T	Parks (Prop P)	PACIFIC LUMBER CO	A/C 13201	25.01
PARKS & STORMWATER T	Parks (Prop P)	AMEREN MISSOURI	A/C 23730-27035	13.88
PARKS & STORMWATER T	Parks (Prop P)	AMEREN MISSOURI	A/C 38243-02121	31.45
PARKS & STORMWATER T	Parks (Prop P)	AMEREN MISSOURI	A/C 13680-60025	275.51
PARKS & STORMWATER T	Parks (Prop P)	AMEREN MISSOURI	A/C 69510-02818	52.85
PARKS & STORMWATER T	Parks (Prop P)	AMEREN MISSOURI	A/C 39300-96000	21.38
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	1,295.60
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	54.45
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	83.71
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	19.58
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	1,294.74
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	80.28
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	18.78
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	1,295.60
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	80.33
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	PAYROLL	18.79
PARKS & STORMWATER T	Parks (Prop P)	CITY OF PACIFIC - PAYROLL	MO LAGERS	556.28
PARKS & STORMWATER T	Parks (Prop P)	RIVERSTONE QUARRY INC	A/C CITYP	122.05
PARKS & STORMWATER T	Parks (Prop P)	ROCK SOLID LANDSCAPE AND	GRAVEL	125.97
PARKS & STORMWATER T	Parks (Prop P)	COCHRAN	PROJECT SC19-1040 IND DR STORM SEWE	1,475.75
PARKS & STORMWATER T	Parks (Prop P)	BAYS-ET HIGHSPEED INTERNET LLC	A/C 2419	356.50
PARKS & STORMWATER T	Parks (Prop P)	KCL GROUP BENEFITS	MAY PREMIUM - LIFE	33.66
PARKS & STORMWATER T	Parks (Prop P)	MIRMA HEALTH	MAY PREMIUM	705.50
PARKS & STORMWATER T	Parks (Prop P)	PLANNING DESIGN STUDIO	PROJECT J1928 PACIFIC PARKS MASTER	4,620.00
PARKS & STORMWATER T	Parks (Prop P)	SEPTIC SERVICES INC	ADAMS GARDEN	105.00
PARKS & STORMWATER T	Parks (Prop P)	SEPTIC SERVICES INC	700 W CONGRESS	210.00
PARKS & STORMWATER T	Parks (Prop P)	SIGN EXPERTS	TEMPORARILY CLOSED MAGNETS	232.00
***				13,214.33
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	76.01
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	30.35
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	8.32
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	38.88
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	11.85
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	0.68
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	39.68
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	21.98
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	16.64
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	48.76
PARKS & STORMWATER T	Pool (Prop P)	PACIFIC LUMBER CO	A/C 13201	5.81
PARKS & STORMWATER T	Pool (Prop P)	AMEREN MISSOURI	A/C 69510-02818	14.68
PARKS & STORMWATER T	Pool (Prop P)	MIDWEST POOL MANAGEMENT	A/C P014	5,580.00
PARKS & STORMWATER T	Pool (Prop P)	FASTENAL CO	A/C MOST30125	3.37
PARKS & STORMWATER T	Pool (Prop P)	JOHN DEERE FINANCIAL	A/C 46151-07774	13.12
PARKS & STORMWATER T	Pool (Prop P)	O'REILLY AUTOMOTIVE INC	A/C 359330	27.97
***				5,938.10
***				19,152.43
SEWER SYSTEM	Blower/Stimulus	AT&T	A/C 314 A55-6189 600 5	667.40
SEWER SYSTEM	Blower/Stimulus	AT&T	A/C 314 A55-6189 600 5	666.48
SEWER SYSTEM	Blower/Stimulus	AMEREN MISSOURI	A/C 02670-06009	876.77
SEWER SYSTEM	Blower/Stimulus	AMEREN MISSOURI	A/C 69510-02818	4,503.12
SEWER SYSTEM	Blower/Stimulus	AMEREN MISSOURI	A/C 54111-33059	21.14
SEWER SYSTEM	Blower/Stimulus	AMEREN MISSOURI	A/C 13521-57005	559.04
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	8,534.23
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	381.62
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	552.78
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	129.27
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	8,438.34
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	189.29
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	534.92
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	125.13
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	8,438.36
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	366.34
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	545.88
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	PAYROLL	127.68
SEWER SYSTEM	Blower/Stimulus	CITY OF PACIFIC - PAYROLL	MO LAGERS	3,366.03
SEWER SYSTEM	Blower/Stimulus	SPIRE	A/C 1857401000	90.96
SEWER SYSTEM	Blower/Stimulus	SPIRE	A/C 1857401000	49.79
SEWER SYSTEM	Blower/Stimulus	UNITED STATES POSTAL SERVICE	FRIENDLY REMINDER POSTAGE	122.15
SEWER SYSTEM	Blower/Stimulus	UNITED STATES POSTAL SERVICE	WATER/SEWER BILL POSTAGE	388.50
SEWER SYSTEM	Blower/Stimulus	AT&T	A/C 057 766-8899 001	53.23
SEWER SYSTEM	Blower/Stimulus	AT&T	A/C 171-803-1432 001/INV 9732213501	85.63
SEWER SYSTEM	Blower/Stimulus	AT&T	A/C 831-000-7680 403/INV 8903893506	68.77
SEWER SYSTEM	Blower/Stimulus	AT&T	A/C 171-803-1432 001/INV 9008033500	85.42
SEWER SYSTEM	Blower/Stimulus	WEX BANK	A/C 369-662-613-8	388.88
SEWER SYSTEM	Blower/Stimulus	KCL GROUP BENEFITS	MAY PREMIUM - LIFE	186.13

DIST FUND NAME.....	DIST OFCE NAME	VENDOR NAME	INVOICE DESCRIPTION.....	LIQ AMT
SEWER SYSTEM	Blower/Stimulus	MIRMA HEALTH	MAY PREMIUM	5,529.00
SEWER SYSTEM	Blower/Stimulus	MO DEPT OF NATURAL RESOURCES	CERTIFICATE 7067 - LARRY BINGAMAN	45.00
	***			46,117.28
SEWER SYSTEM	Legislative	UMB BANK	SERIES 2005A BOND PAYMENT	9,583.33
SEWER SYSTEM	Legislative	UMB BANK	SERIES 2005A BOND PAYMENT	1,241.04
	***			10,824.37
SEWER SYSTEM	Transfers	CITY OF PACIFIC	APRIL TRANSFER	1,402.68
	***			1,402.68
***				58,344.33
TOURISM TAX FUND	Tourism	MISSOURIAN MEDIA GROUP	A/C 21633	255.00
TOURISM TAX FUND	Tourism	AMERICAN CARNIVAL MART	A/C 8624	377.80
	***			632.80
***				632.80
TRANSPORTATION TAX (Transportation (Prop S)		PACIFIC LUMBER CO	A/C 13201	7.70
TRANSPORTATION TAX (Transportation (Prop S)		PACIFIC LUMBER CO	A/C 13201	154.80
TRANSPORTATION TAX (Transportation (Prop S)		PACIFIC LUMBER CO	A/C 13201	22.62
TRANSPORTATION TAX (Transportation (Prop S)		PACIFIC LUMBER CO	A/C 13201	46.52
TRANSPORTATION TAX (Transportation (Prop S)		AT&T	A/C 314 A55-6189 600 5	231.15
TRANSPORTATION TAX (Transportation (Prop S)		AT&T	A/C 314 A55-6189 600 5	231.15
TRANSPORTATION TAX (Transportation (Prop S)		AMEREN MISSOURI	A/C 01031-63023	1,846.70
TRANSPORTATION TAX (Transportation (Prop S)		AMEREN MISSOURI	A/C 02410-05112	8,705.38
TRANSPORTATION TAX (Transportation (Prop S)		AMEREN MISSOURI	A/C 69510-02818	314.32
TRANSPORTATION TAX (Transportation (Prop S)		FRANKLIN COUNTY CONCRETE	A/C 100262	605.00
TRANSPORTATION TAX (Transportation (Prop S)		AIRGAS USA LLC	A/C 1856126	81.00
TRANSPORTATION TAX (Transportation (Prop S)		AIRGAS USA LLC	A/C 1856126	33.12
TRANSPORTATION TAX (Transportation (Prop S)		AIRGAS USA LLC	A/C 1856126	76.80
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	10,016.40
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	231.81
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	522.18
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	122.12
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	10,098.91
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	512.93
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	119.96
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	9,688.41
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	358.47
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	509.73
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	PAYROLL	119.20
TRANSPORTATION TAX (Transportation (Prop S)		CITY OF PACIFIC - PAYROLL	MO LAGERS	4,184.30
TRANSPORTATION TAX (Transportation (Prop S)		TOM WOLF HARDWARE CO	MISCELLANEOUS SUPPLIES	10.28
TRANSPORTATION TAX (Transportation (Prop S)		TOM WOLF HARDWARE CO	MISCELLANEOUS SUPPLIES	52.98
TRANSPORTATION TAX (Transportation (Prop S)		TOM WOLF HARDWARE CO	MISCELLANEOUS SUPPLIES	25.99
TRANSPORTATION TAX (Transportation (Prop S)		RIVERSTONE QUARRY INC	A/C CITYP	579.67
TRANSPORTATION TAX (Transportation (Prop S)		N B WEST CONTRACTING CO	A/C 1998	145.20
TRANSPORTATION TAX (Transportation (Prop S)		DA-COM CORPORATION	A/C 117540	14.75
TRANSPORTATION TAX (Transportation (Prop S)		DA-COM CORPORATION	A/C 117540	42.09
TRANSPORTATION TAX (Transportation (Prop S)		SPIRE	A/C 1857401000	181.91
TRANSPORTATION TAX (Transportation (Prop S)		SPIRE	A/C 1857401000	99.57
TRANSPORTATION TAX (Transportation (Prop S)		DOLLAR GENERAL-REGIONS 410526	A/C 722150575	13.75
TRANSPORTATION TAX (Transportation (Prop S)		DOLLAR GENERAL-REGIONS 410526	A/C 722150575	28.00
TRANSPORTATION TAX (Transportation (Prop S)		ALL-PRO SUPPLY INC	JANITORIAL SUPPLIES	49.51
TRANSPORTATION TAX (Transportation (Prop S)		ALL-PRO SUPPLY INC	JANITORIAL SUPPLIES	16.29
TRANSPORTATION TAX (Transportation (Prop S)		ALL-PRO SUPPLY INC	JANITORIAL SUPPLIES	205.49
TRANSPORTATION TAX (Transportation (Prop S)		HOME SERVICE OIL CO INC	A/C 12320041	132.13
TRANSPORTATION TAX (Transportation (Prop S)		HOME SERVICE OIL CO INC	A/C 12320041	62.53
TRANSPORTATION TAX (Transportation (Prop S)		MISSOURI ONE CALL SYSTEM	A/C 161204	83.75
TRANSPORTATION TAX (Transportation (Prop S)		AT&T	A/C 171-803-1432 001/INV 9732213501	85.63
TRANSPORTATION TAX (Transportation (Prop S)		AT&T	A/C 831-000-7680 403/INV 8903893506	68.77
TRANSPORTATION TAX (Transportation (Prop S)		AT&T	A/C 171-803-1432 001/INV 9008033500	85.42
TRANSPORTATION TAX (Transportation (Prop S)		EUREKA RENTAL LLC	A/C 1005	81.30
TRANSPORTATION TAX (Transportation (Prop S)		GALLAGHER MECHANICAL	POLE REPLACEMENT/EXTRA POLE	23,500.00
TRANSPORTATION TAX (Transportation (Prop S)		K J UNNERSTALL CONSTR CO	LISA LANE	10,705.50
TRANSPORTATION TAX (Transportation (Prop S)		ROCK SOLID LANDSCAPE AND	TOP SOIL	250.00
TRANSPORTATION TAX (Transportation (Prop S)		CEE KAY SUPPLY INC	A/C 51773000	15.76
TRANSPORTATION TAX (Transportation (Prop S)		COCHRAN	PROJECT SC19-967 UPDATE PPMP & RESU	2,550.00
TRANSPORTATION TAX (Transportation (Prop S)		WEK BANK	A/C 369-662-613-8	862.80
TRANSPORTATION TAX (Transportation (Prop S)		EASTERN MISSOURI CONCRETE	A/C PAC02	695.32
TRANSPORTATION TAX (Transportation (Prop S)		MARCO HOLDINGS LLC	A/C CO365	12.72
TRANSPORTATION TAX (Transportation (Prop S)		MARCO HOLDINGS LLC	A/C CO365	2.50
TRANSPORTATION TAX (Transportation (Prop S)		HAVIN MATERIAL SERVICE INC	A/C CITY6306	496.40
TRANSPORTATION TAX (Transportation (Prop S)		KCL GROUP BENEFITS	MAY PREMIUM - LIFE	316.13
TRANSPORTATION TAX (Transportation (Prop S)		CAMPBELLS PRO TREE SVC	TREE REMOVAL - 411 W ST LOUIS	1,200.00

DIST FUND NAME.....	DIST OFCE NAME	VENDOR NAME	INVOICE DESCRIPTION.....	LIQ AMT
TRANSPORTATION TAX (Transportation (Prop S)	AUS ST LOUIS MC LOCKBOX	A/C 6109051	1.79
TRANSPORTATION TAX (Transportation (Prop S)	AUS ST LOUIS MC LOCKBOX	A/C 6109051	70.17
TRANSPORTATION TAX (Transportation (Prop S)	AUS ST LOUIS MC LOCKBOX	A/C 6109051	1.79
TRANSPORTATION TAX (Transportation (Prop S)	AUS ST LOUIS MC LOCKBOX	A/C 6109051	80.74
TRANSPORTATION TAX (Transportation (Prop S)	AUS ST LOUIS MC LOCKBOX	A/C 6109051	1.79
TRANSPORTATION TAX (Transportation (Prop S)	AUS ST LOUIS MC LOCKBOX	A/C 6109051	53.06
TRANSPORTATION TAX (Transportation (Prop S)	ARAMARK	A/C 928127	30.79
TRANSPORTATION TAX (Transportation (Prop S)	ARAMARK	A/C 928127	50.34
TRANSPORTATION TAX (Transportation (Prop S)	MIRMA HEALTH	MAY PREMIUM	7,307.16
TRANSPORTATION TAX (Transportation (Prop S)	ROBERT VANCIL	BOOT REIMBURSEMENT	185.84
TRANSPORTATION TAX (Transportation (Prop S)	CHRIS FOWLER	BOOT REIMBURSEMENT	69.99
TRANSPORTATION TAX (Transportation (Prop S)	SIGN EXPERTS	CROSS BRACKETS	54.00
TRANSPORTATION TAX (Transportation (Prop S)	SIGN EXPERTS	SIGNS	285.14
TRANSPORTATION TAX (Transportation (Prop S)	JOHN DEERE FINANCIAL	A/C 46151-07774	-55.23
TRANSPORTATION TAX (Transportation (Prop S)	JOHN DEERE FINANCIAL	A/C 46151-07774	199.96
TRANSPORTATION TAX (Transportation (Prop S)	JOHN DEERE FINANCIAL	A/C 46151-07774	7.97
TRANSPORTATION TAX (Transportation (Prop S)	JOHN DEERE FINANCIAL	A/C 46151-07774	19.98
TRANSPORTATION TAX (Transportation (Prop S)	JOHN DEERE FINANCIAL	A/C 46151-07774	51.97
TRANSPORTATION TAX (Transportation (Prop S)	O'REILLY AUTOMOTIVE INC	A/C 359330	21.48
TRANSPORTATION TAX (Transportation (Prop S)	O'REILLY AUTOMOTIVE INC	A/C 359330	40.53
TRANSPORTATION TAX (Transportation (Prop S)	O'REILLY AUTOMOTIVE INC	A/C 359330	51.96
TRANSPORTATION TAX (Transportation (Prop S)	O'REILLY AUTOMOTIVE INC	A/C 359330	15.98
TRANSPORTATION TAX (Transportation (Prop S)	O'REILLY AUTOMOTIVE INC	A/C 359330	9.55
***				100,069.57
***				100,069.57
WATERWORKS SYSTEM	Charges for Services	SADDLE UP PRIVATE CLUB	REFUND A/C 1000220.06 - 530 E OSAGE	60.31
WATERWORKS SYSTEM	Charges for Services	CORY/MEYER PARRISH	REFUND A/C 0600820.02 - 119 S HOGAN	87.20
WATERWORKS SYSTEM	Charges for Services	DEBBIE WOLF	REFUND A/C 0700500.02 - 206 N COLUM	32.49
WATERWORKS SYSTEM	Charges for Services	STEPHEN MOMAN	REFUND A/C 1900440.05 - 1401 CYPRES	45.77
WATERWORKS SYSTEM	Charges for Services	PRUDENCE MORRIS	REFUND A/C 2300170.02 - 2403 SIL LA	10.32
WATERWORKS SYSTEM	Charges for Services	KIMBERLY M SCHMIED	REFUND A/C 2902440.00 - 1110 DILLON	12.04
WATERWORKS SYSTEM	Charges for Services	SCOTT FERRY	REFUND A/C 0320470.01 - 2175 HWY N	52.50
***				300.63
WATERWORKS SYSTEM	Transfers	CITY OF PACIFIC	APRIL TRANSFER	1,402.68
***				1,402.68
WATERWORKS SYSTEM	Water	PETTY CASH	BANK CORRECTION - KAREN KUNTZ	10.00
WATERWORKS SYSTEM	Water	AT&T	A/C 314 A55-6189 600 5	512.63
WATERWORKS SYSTEM	Water	AT&T	A/C 314 A55-6189 600 5	511.94
WATERWORKS SYSTEM	Water	AMEREN MISSOURI	A/C 21243-02127	1,133.01
WATERWORKS SYSTEM	Water	AMEREN MISSOURI	A/C 69510-02818	3,702.70
WATERWORKS SYSTEM	Water	AMEREN MISSOURI	A/C 26141-27004	12.73
WATERWORKS SYSTEM	Water	AMEREN MISSOURI	A/C 29470-09001	241.25
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	8,534.25
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	382.20
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	504.82
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	118.07
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	8,439.26
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	189.84
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	486.99
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	113.86
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	8,438.62
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	366.63
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	497.92
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	PAYROLL	116.45
WATERWORKS SYSTEM	Water	CITY OF PACIFIC - PAYROLL	MO LAGERS	3,366.14
WATERWORKS SYSTEM	Water	SPIRE	A/C 1857401000	90.96
WATERWORKS SYSTEM	Water	SPIRE	A/C 1857401000	49.78
WATERWORKS SYSTEM	Water	UNITED STATES POSTAL SERVICE	FRIENDLY REMINDER POSTAGE	122.15
WATERWORKS SYSTEM	Water	UNITED STATES POSTAL SERVICE	WATER/SEWER BILL POSTAGE	388.50
WATERWORKS SYSTEM	Water	MISSOURI DEPT OF REVENUE	MO TAX ID NO 11152109	3,530.55
WATERWORKS SYSTEM	Water	AT&T	A/C 171-803-1432 001/INV 9732213501	85.63
WATERWORKS SYSTEM	Water	AT&T	A/C 831-000-7680 403/INV 8903893506	68.77
WATERWORKS SYSTEM	Water	AT&T	A/C 171-803-1432 001/INV 9008033500	85.42
WATERWORKS SYSTEM	Water	CHARTER COMMUNICATIONS	A/C 8345 78 106 0075167	99.98
WATERWORKS SYSTEM	Water	WEX BANK	A/C 369-662-613-8	388.88
WATERWORKS SYSTEM	Water	KCL GROUP BENEFITS	MAY PREMIUM - LIFE	186.11
WATERWORKS SYSTEM	Water	MIRMA HEALTH	MAY PREMIUM	5,529.00
WATERWORKS SYSTEM	Water	MO DEPT OF REVENUE	MO TAX ID NO 11741252	972.82
WATERWORKS SYSTEM	Water	MO DEPT OF NATURAL RESOURCES	CERTIFICATE 7067 - LARRY BINGAMAN	45.00
***				49,322.86
***				51,026.17

DIST FUND NAME.....	DIST OFCE NAME	VENDOR NAME	INVOICE DESCRIPTION.....	LIQ AMT
---------------------	----------------	-------------	--------------------------	---------

499,606.67

[405] 327 items listed out of 165751 items.



FIREWORKS DISPLAY AGREEMENT



THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between J & M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and _____, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ _____ program submitted and accepted by the Buyer, and which by reference is made a part hereof as Exhibit "A". The display is to take place on the evening of _____, 20____ at approximately _____:_____ pm, weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. Firing of Display (check one of the below options):

- Seller agrees to furnish all necessary fireworks display material and personnel for a fireworks display in accordance with the program approved by the parties. Seller agrees to comply with all local, state, and federal guidelines pertaining to the storing and displaying of fireworks.
- Buyer waives the services of Seller's technician. Buyer is a municipality or has a valid permit from the Bureau of Alcohol, Tobacco, Firearms & Explosives and will be firing the display.

2. Payment. The Buyer shall pay to the Seller (check one of the below options):

- the sum of \$ _____ as a down payment upon execution of this Agreement. The balance of \$ _____ shall be due and payable in full within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 ½%) per month shall be added to the unpaid balance if the account is not paid in full within the fifteen (15) days from the date of the show. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.
- \$ _____ in full by _____ (70 days prior to event date).
The Buyer will receive the 8% prepayment bonus product in this fireworks display.
- \$ _____ in full by _____ (30 days prior to event date).
The Buyer will receive the 5% prepayment bonus product in this fireworks display.

3. Postponement/Cancellation. Displays postponed to an alternate date will be charged an additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date.

In the event the display is cancelled and not re-scheduled, J&M Displays, Inc. shall be entitled to 20% of the contract price for out of pocket expenses incurred in preparation for the show.

4. Rain Date. Should inclement weather prevent the firing of the display on the date mentioned herein, the parties agree to a mutually convenient rain date of _____ or another date as agreed to by both parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the AHJ, Seller, and the lead pyrotechnician.

5. Insurance. If Seller is firing the show, Seller agrees to provide, at its expense, general liability insurance coverage, in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to the Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks by the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

6. Buyer agrees to provide:

- (a)** Sufficient area for the display, including a minimum spectator set back as determined by Seller.
- (b)** Protection of the display area by roping off or similar facility.
- (c)** Adequate police protection to prevent spectators from entering display area.
- (d)** Dry, clean sand, if needed, for firing.
- (e)** Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display for anything that may have been missed at the night search.
- (f)** Necessary local permits.

7. No representation of affirmation of fact, including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or deemed to be a warranty by the Seller for any purpose, nor give rise to any liability or obligation of the Seller whatsoever, except for acts of Seller’s negligence as above stated.

8. It is further understood and agreed that nothing in this Agreement shall be construed or interpreted to mean a partnership. Both parties hereto being responsible for their separate and individual debts and obligations, and neither party shall be responsible for any agreements not stipulated in this Agreement. The Agreement shall not be construed to have been drafted, authored, or written by any specific Party. Rather, the Agreement shall be construed as co-drafted, co-authored, or co-written by the Parties. Therefore, the Agreement shall not be construed against any Party on the claim or basis the Agreement was drafted, written, or authored by any specific Party.

9. The parties hereto do mutually and severally guarantee terms, conditions, and payments of this Agreement. This document shall be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

10. Excluded Damages and Limitation of Liability. Notwithstanding any provision to the contrary in this Agreement:

- (a)** In no event shall Seller be liable to Buyer or any third party for any loss of use, revenue or profit or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.
- (b)** In no event shall Seller’s liability arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount paid or payable to Seller pursuant to this Agreement.

11. Choice of Law, Jurisdiction and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as provided in paragraph one above. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each Party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

BY: Kerim Wischmeyer
J & M Displays, Inc.
SELLER

BY: _____
BUYER

Please include the DISPLAY INFORMATION FORM with this Agreement so your order is processed accurately.



Memorandum

Date: May 1, 2020
To: Robert Brueggemann
Public Works Commissioner – City of Pacific
From: Steve Stack, PE, SE
RE: Tank Structural Evaluation

On January 8, 2020 a site visit was performed to evaluate the existing condition of the 80,000 gallon semi-buried concrete water storage tank. The purpose of the visit was to determine possible repair and retrofit options that could alleviate contamination concerns. It is our understanding that the tank has been out of service for several years.

The exterior of the tank was observed during the site visit. The interior was accessed through the lid hatch but could not be observed due to the water level in the tank. A video from a 2009 inspection of the interior of the tank was provided by the City.

The rectangular concrete tank is roughly 51-feet long by 36-feet wide. The walls are constructed of counterfort retaining walls. The water depth was approximately 6-feet during the inspection. Signs of deterioration of the north and east concrete walls were visible. We observed spalling of concrete at multiple locations along the top of these two walls. In many cases, the spalling appeared to be from a previous repair attempt. A review of an inspection video of the inside of the tank revealed that similar spalling is occurring on the interior face of the wall, which will significantly increase the difficulty and cost of the repair. Repairs should be made to both the interior and exterior of the tank walls to provide adequate bearing support to the concrete lid. The west and south walls were in good condition.

Repairs to the interior will be difficult due to access. There is one 30"x24" hatch located in the southwest corner of the lid. Work performed to the interior of the structure will be in a confined space. The interior and exterior spalled walls could be patched using specialized mortar / concrete mixes to bond to the existing concrete. This would be a similar repair to what has been done in the past. A high amount of effort must be spent on surface preparation to increase reliability that the patch will bond to the existing sound material.

A second option for the repairs would be to form and pour a new concrete wall on the interior of the tank against the interior wall face. The existing wall would act as one side of the form. The hatch would need to be enlarged to allow formwork to enter the tank. Cores would need be drilled through the lid at multiple locations to pump concrete to the new wall. This option is less labor intensive and will have a longer life span when compared to the patching option.

The following is our opinion of rough cost for each option:

Option 1:	Patch spalled areas on interior and exterior	\$100,000
Option 2:	Construct new interior walls along two sides	\$150,000

These costs are very rough. We would be happy to further investigate and refine the cost estimate, should the City decide to pursue either option.

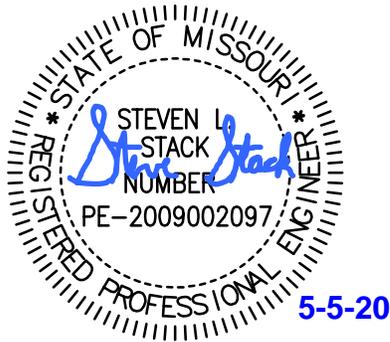
We appreciate the opportunity to provide this report. If you have any questions or need additional information, please do not hesitate to contact us.

Sincerely,

ARCHER-ELGIN ENGINEERING, SURVEYING, ARCHITECTURE



Steve Stack, PE, SE



5-5-20



Instructions for Submitting Reimbursement Requests
DEADLINE FOR SUBMISSION DECEMBER 31, 2020

- Complete Application and Certification
- Complete provided spreadsheets to summarize all of your entity's reimbursable costs
- Ensure to cite the relevant reimbursement code from the Identification Key provided
- Submit Application and Documentation to:

franklincares@franklinmo.net

- Points of contact to email or call:

Franklin County Commission
commission@franklinmo.net
636-583-6358

Franklin County Auditor
Angela Gibson
auditor@franklinmo.net
636-583-6350

Franklin County Treasurer
Debbie Aholt
treasurer@franklinmo.net
636-583-6311

- The County will then process your eligible invoices through our Accounts Payable process and issue payment as soon as possible.
- If you desire payment by ACH, please complete the attached Treasurer's ACH form.
- Please attach your most recent W-9

Internal Use Only:

Approved by: _____

Paid _____ ck#: _____

City Clerk Highlights

May 6, 2020 – May 14, 2020

Reconcile Collectors Bank Statement for April and do transfers
Post Journal Entries for March Financial Report and Final
Webinar
Board meeting 5-5 & Minutes
ORI Training for City
ORI Policy and Procedures & work with PD Department
Set up for CID Meetings & do Minutes
Sunshine Requests
Research cemetery request/work with Sexton to resolve
Post Tourism Meeting Agenda & Minutes
Send out letters E. Osage CID signatures
Work with Water Department for new sewer averages this month
Work with Governmentor about a few technical items
Review pay applications for projects
Update Boards & Commissioners Listing
Reconcile 2 bank accounts

**PLANNING AND ZONING COMMISSION
AGENDA
TUESDAY, MAY 12, 2020
7:00 P.M.**

This meeting will be in the Board of Aldermen meetings chambers, 300 Hoven Drive, Pacific MO. The meeting will also be broadcast live via Zoom at the following link: <https://us02web.zoom.us/j/83744181267>. The meeting will also be broadcast live on the City’s Facebook page: <https://www.facebook.com/cityofpacificmunicipalgovernment>

1. CALL TO ORDER:

2. ROLL CALL:

3. APPROVAL OF MINUTES

1. Planning & Zoning Meeting – March 10, 2020

4. PUBLIC HEARINGS:

1. PZ2020-3: A Public Hearing to consider a map amendment (rezoning) for an approximate 2.98 acre tract of land generally located at 18663 US Highway 66 (St. Louis County Locator #30X410016). The City is proposing M-1 (Light Industrial District) zoning for this parcel. This previously was in the City of Eureka but was annexed by the City of Pacific in a transfer of jurisdictions between the two municipalities. The property is generally bounded by the Missouri Eastern Correctional Center property to the north and west, a former indoor agricultural facility to the east, and vacant land to the south. City of Pacific, applicant

2. PZ2020-4: A Public Hearing to consider a map amendment (rezoning) for an approximate 3.18 acre tract of land generally located at 18675 US Highway 66 (St. Louis County Locator #30X410025). The City is proposing M-2 (Heavy Industrial District) zoning for this parcel. This previously was in the City of Eureka but was annexed by the City of Pacific in a transfer of jurisdictions between the two municipalities. The property is generally bounded by the Missouri Eastern Correctional Center property to the north, First Baptist Church of Allenton to the west, NB West Contracting Company to the east, and vacant land to the south. City of Pacific, applicant

3. **PZ2020-5: A Public Hearing to consider proposed Text Amendments to Zoning District and Land Subdivision regulations governing Off-Street Parking and Final Plat requirements. City of Pacific, applicant**
4. **PZ2020-6: A Public Hearing to consider proposed Text Amendments to Pacific Municipal Code Title IV: Land Use. The proposed text amendments pertain to Zoning District regulations relating to Short-Term Vacation Rental uses, commonly referred to as “Bed and Breakfasts, AirBnB’s. VRBOs” and the like. City of Pacific, applicant**

5. **PUBLIC PARTICIPATION-SPEAKER CARDS**

6. **NEW BUSINESS:**

1. **PZ2020-3: Consideration of a Map Amendment (Rezone) for 18663 US Highway 66.**
2. **PZ2020-4: Consideration of a Map Amendment (Rezone) for 18675 US Highway 66.**
3. **PZ2020-5: Consideration of a Text Amendment to Zoning District and Land Subdivision regulations governing Off-Street Parking and Final Plat requirements.**
4. **PZ2020-06: Consideration of proposed Text Amendments to Pacific Municipal Code Title IV: Land Use pertaining to Short-Term Rental uses.**

7. **OLD BUSINESS:**

8. **COMMITTEE REPORTS:**

1. **BOARD OF ALDERMEN**
2. **BOARD OF ADJUSTMENT**

9. **OTHER BUSINESS:**

10. **ADJOURNMENT**

This Meeting is Open To The Public

Note: The Planning and Zoning Commission will consider and act upon these matters listed above and any such others as may be presented at the meeting and determined appropriate for discussion at that time.

**CITY OF PACIFIC
RECORD OF PROCEEDINGS**

**REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION
AT THE PACIFIC CITY HALL, 300 HOVEN DRIVE
MARCH 10, 2020**

The Planning and Zoning Commission Meeting was called to order by Chairman Bruns at 6:59 P.M. on March 10, 2020, at Pacific City Hall, 300 Hoven Drive, Pacific, Missouri.

The roll call was taken with the following results:

PRESENT

Chairman Bruns
Alderman Rahn
Commissioner Graham
Commissioner Bates
Commissioner Eversmeyer
Commissioner Brocato

ABSENT

Commissioner Miles
Commissioner Koelling

Mr. Bryan Kopp and Rae Cowsert were also in attendance.

APPROVAL OF MINUTES

A. Planning & Zoning Meeting – February 25, 2020

A motion was made by Commissioner Eversmeyer and seconded by Commissioner Graham to approve the minutes. A voice vote was taken and the motion was approved 6-0.

PUBLIC HEARINGS:

- 1. PZ2020-1: A Public Hearing to consider an application for a Conditional Use Permit for 2165 W. Osage Street, Parcel #19-1-11.0-2-003-011.000. The applicant is proposing to operate a climate controlled indoor storage operation at a portion of the property which is currently zoned C-2. Terrence Bahr, applicant**

Chairman Bruns introduced and opened the public hearing. Chairman Bruns asked if it was posted. Rae Cowsert stated yes it was posted. Chairman Bruns asked Mr. Kopp to present the staff report. Mr. Kopp stated the applicant plans to use the lower level for climate controlled storage units. This area is accessible to the parking lot and should not cause any issues for customers. Mr. Kopp stated the proposed use on the main level is possible furniture or mattress sales which is a permitted use in this zoning. The staff recommends approval for this application.

Terrence Bahr, 6576 Hwy 100, Washigton, MO – Mr. Bahr stated he has signed a lease/purchase agreement with the owners for the building which will begin the beginning of April. He plans to start fixing and painting the building for the business. The storage area will probably not be open until June. The Commission asked him about the upper floor. Mr. Bahr stated at this point he has no plans for that area except may office area.

There being no further comments or questions, Chairman Bruns closed the public hearing.

SPEAKER CARDS

Included in public hearing.

NEW BUSINESS:

- 1. PZ2020-1: Consideration of the Conditional Use Permit for 2165 W. Osage for climate controlled storage. Terrence Bahr, applicant.**

A motion was made by Commissioner Brocato and seconded by Commissioner Eversmeyer to approve the application as presented. A vote was taken with the following results: Ayes, Commissioner Eversmeyer, Commissioner Brocato, Chairman Bruns, Alderman Rahn, Commissioner Graham, Commissioner Bates; Nays, none. The motion was approved 6-0 and will be presented to the Board of Aldermen on March 17, 2020.

OLD BUSINESS

None

COMMITTEE REPORTS

- A. Board of Aldermen**

Alderman Rahn stated he had nothing to report. He then informed the Commission about the Heck properties case which the City lost. The city has given the attorney approval to appeal the decision. He stated there are also 27 pending Flood properties which the City hopes to buy out.

B. Board of Adjustment

Nothing to report at this time.

OTHER BUSINESS

Chairman Bruns stated there needs to be an election of a secretary since Mr. Chlebowski is no longer on the Commission. Commissioner Eversmeyer nominated Commissioner Bates for secretary. Commissioner Graham seconded the nomination. A voice vote was taken and Commissioner Bates was approved 6-0 for secretary.

ADJOURNMENT

There being no further discussions, Chairman Bruns asked for a motion to adjourn. A motion was made by Commissioner Eversmeyer and seconded by Commissioner Brocato. A voice vote was taken and the meeting was adjourned at 7:19 p.m.

Mike Bates, Secretary

NOTICE OF PUBLIC HEARING
CITY OF PACIFIC
PLANNING & ZONING COMMISSION

Map Amendment (Rezoning)
18663 US Highway 66

The City of Pacific Planning and Zoning Commission will conduct a Public Hearing on **Tuesday, March 24, 2020** at 7:00 P.M., in the Board of Aldermen Chambers of the Pacific Government Center located at 300 Hoven Drive, Pacific MO, to hear comments on the following proposals:

The City of Pacific is seeking a map amendment (rezoning) for an approximate 2.98 acre tract of land generally located at 18663 US Highway 66 (St. Louis County Locator No. 30X410016). The City is proposing M-1 (Light Industrial District) zoning for this parcel. This property previously was in the City of Eureka but was annexed by the City of Pacific in a transfer of jurisdictions between the two municipalities. The property is generally bounded by the Missouri Eastern Correctional Center property to the north and west, a former indoor agricultural facility to the east, and vacant land to the south.

Anyone interested in the proceedings will be given an opportunity to be heard. Copies of the proposed amendments are available for review at Pacific City Hall, 300 Hoven Drive during weekdays between the hours of 8:00 a.m. and 5:00 p.m. Copies are also available online at www.pacificmissouri.com. If you should need additional information, please contact Steve Roth, City Administrator, by telephone at 636-271-0500 ext 213 or by email at sroth@pacificmissouri.com

NOTICE OF PUBLIC HEARING
CITY OF PACIFIC
PLANNING & ZONING COMMISSION

Map Amendment (Rezoning)
18675 US Highway 66

The City of Pacific Planning and Zoning Commission will conduct a Public Hearing on **Tuesday, March 24, 2020** at 7:00 P.M., in the Board of Aldermen Chambers of the Pacific Government Center located at 300 Hoven Drive, Pacific MO, to hear comments on the following proposals:

The City of Pacific is seeking a map amendment (rezoning) for an approximate 3.18 acre tract of land generally located at 18675 US Highway 66 (St. Louis County Locator No. 30X410025). The City is proposing M-2 (Heavy Industrial District) zoning for this parcel. This property previously was in the City of Eureka but was annexed by the City of Pacific in a transfer of jurisdictions between the two municipalities. The property is generally bounded by the Missouri Eastern Correctional Center property to the north, First Baptist Church of Allenton property to the west, the NB West Contracting Company headquarters to the east, and vacant land to the south.

Anyone interested in the proceedings will be given an opportunity to be heard. Copies of the proposed amendments are available for review at Pacific City Hall, 300 Hoven Drive during weekdays between the hours of 8:00 a.m. and 5:00 p.m. Copies are also available online at www.pacificmissouri.com. If you should need additional information, please contact Steve Roth, City Administrator, by telephone at 636-271-0500 ext 213 or by email at sroth@pacificmissouri.com

NOTICE OF PUBLIC HEARING
CITY OF PACIFIC
PLANNING & ZONING COMMISSION

Notice is hereby given that Public Hearings at the following dates and times shall be held by the City of Pacific to hear comments on proposed text amendments to Pacific Municipal Code Title IV: Land Use.

- Planning and Zoning Commission, September 24, 2019, 7 p.m.
- Board of Aldermen, October 1, 2019, 7 p.m.

Both hearings shall be held at Pacific Government Center, 300 Hoven Drive, Pacific, MO 63069.

The proposed text amendments pertain to Zoning District regulations (Chapter 400, Section 220) governing Standards for Buildings on Major Roadways and Downtown.

Anyone interested in the proceedings will be given an opportunity to be heard. Copies of the proposed amendments are available for review at Pacific City Hall, 300 Hoven Drive during weekdays between the hours of 8:00 a.m. and 5:00 p.m. A copy is also available online at www.pacificmissouri.com. If you should need additional information, please contact Steve Roth, City Administrator, by telephone at 636-271-0500 ext 213 or by email at sroth@pacificmissouri.com

NOTICE OF PUBLIC HEARING
CITY OF PACIFIC
PLANNING & ZONING COMMISSION

Notice is hereby given that Public Hearings at the following dates and times shall be held by the City of Pacific to hear comments on proposed text amendments to Pacific Municipal Code Title IV: Land Use.

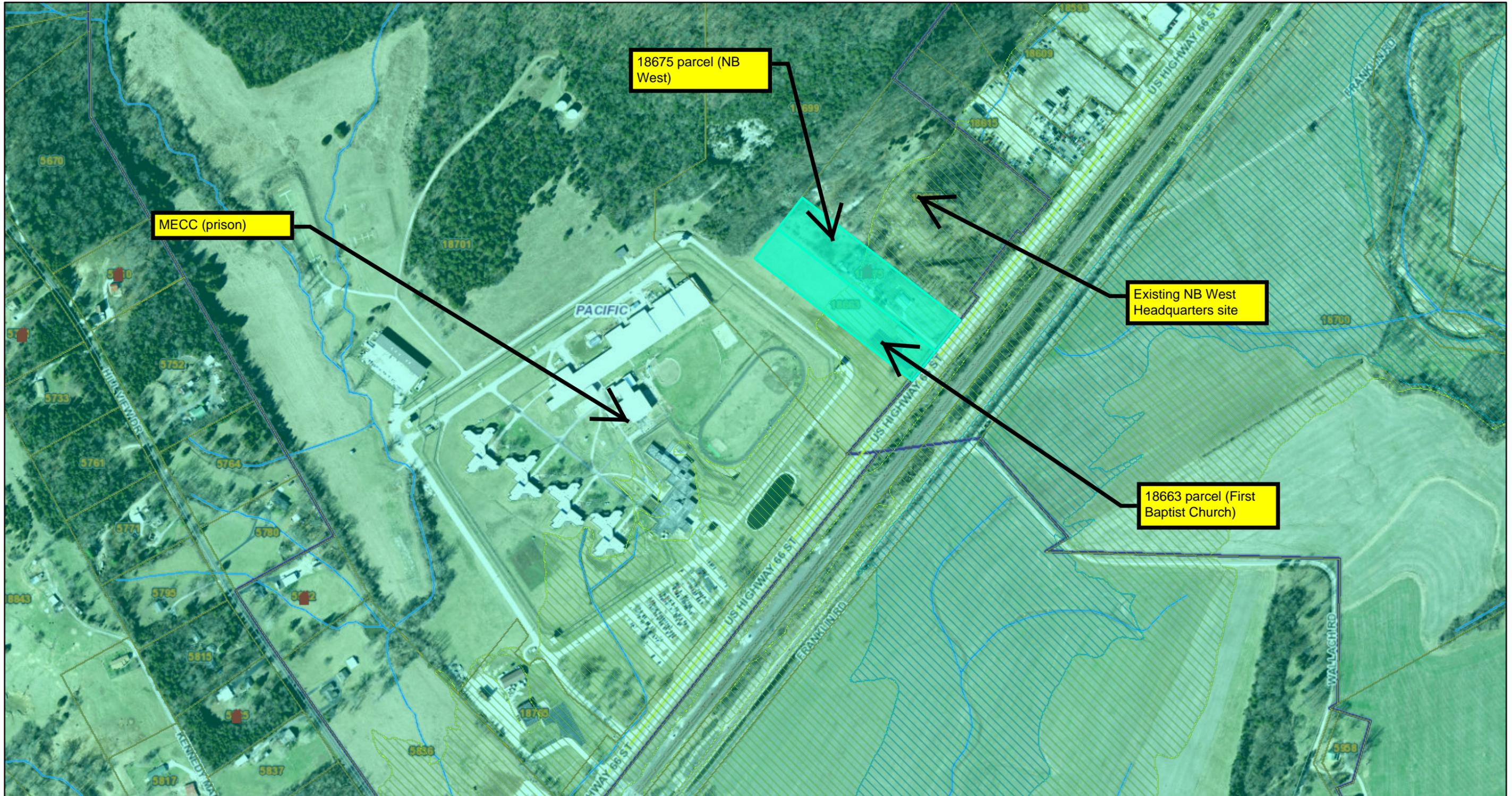
- Planning and Zoning Commission, March 24, 2020, 7 p.m.
- Board of Aldermen, April 7, 2020, 7 p.m.

Both hearings shall be held at Pacific Government Center, 300 Hoven Drive, Pacific, MO 63069.

The proposed text amendments pertain to Zoning District regulations relating to Short-Term Vacation Rental uses, commonly referred to as “Bed and Breakfasts, AirBnB’s, VRBOs” and the like.

Anyone interested in the proceedings will be given an opportunity to be heard. Copies of the proposed amendments are available for review at Pacific City Hall, 300 Hoven Drive during weekdays between the hours of 8:00 a.m. and 5:00 p.m. Copies are also available online at www.pacificmissouri.com. If you should need additional information, please contact Steve Roth, City Administrator, by telephone at 636-271-0500 ext 213 or by email at sroth@pacificmissouri.com

St. Louis County Map



5/6/2020, 9:55:07 AM

1:4,800

Image

 Sales (Last 2 Years)

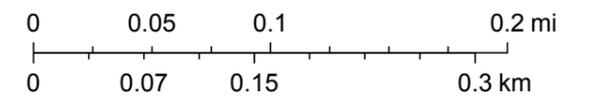
 Red: Band_1

 Other Flood Areas (0.2% Annual Chance)

 Green: Band_2

 Special Flood Hazard Areas (1% Annual Chance)

 Blue: Band_3



St. Louis County GIS Service Center



Planning & Zoning Commission Department of Planning Staff Report

Meeting Date: May 12, 2020

Project Type: Map Amendments
18663 and 18675 US Highway 66

From: Steve Roth
City Administrator

Applicant: City of Pacific

Description: 18663 Highway 66: The City of Pacific is seeking a map amendment (rezoning) for an approximate 2.98 acre tract of land generally located at 18663 US Highway 66 (St. Louis County Locator No. 30X410016). The City is proposing M-1 (Light Industrial District) zoning for this parcel. This property previously was in the City of Eureka but was annexed by the City of Pacific in a transfer of jurisdictions between the two municipalities. The property is generally bounded by the Missouri Eastern Correctional Center property to the north and west, a former indoor agricultural facility to the east, and vacant land to the south.

18675 US Highway 66: The City of Pacific is seeking a map amendment (rezoning) for an approximate 3.18 acre tract of land generally located at 18675 US Highway 66 (St. Louis County Locator No. 30X410025). The City is proposing M-2 (Heavy Industrial District) zoning for this parcel. This property previously was in the City of Eureka but was annexed by the City of Pacific in a transfer of jurisdictions between the two municipalities. The property is generally bounded by the Missouri Eastern Correctional Center property to the north, First Baptist Church of Allenton property to the west, the NB West Contracting Company headquarters to the east, and vacant land to the south.

Summary

As noted in the descriptions, the two parcels listed above were recently annexed into the City of Pacific. Municipal Code Section 400.260.D.2 provides that recently annexed parcels are subject to the zoning that was in effect at the time of the annexation, until the City adopts new zoning regulations. The prior Eureka zoning classification for both properties was PC Planned Commercial. The City is recommending M-1 Light Industrial zoning for the 18663 parcel and M-2 Heavy Industrial for the 18675 parcel.

The 18663 parcel is currently home to First Baptist Church of Allenton. Churches can be located in any zoning district, and the M-1 classification proposed here is intended to complement the nearby prison, ADB and NB West headquarters site. The M-1 classification would have no impact on the church use, and would have only impact future use or redevelopment of the property.

The 18675 parcel is located adjacent to the new NB West Headquarters facility and is owned by NB West Real Estate. I have been in recent contact with the property owner, who has no immediate plans for the property. The M-2 classification is intended here to match the M-2 zoning the City previously adopted for the NB West headquarters site.

Recommendation

The City's Future Land Use map (adopted in 2017 with the Comprehensive Plan) recommends commercial / industrial zoning for the property along Route 66 east to the prison. Annexation east of the prison was not anticipated at that time, but the City of course subsequently annexed the NB West site and adopted the M-2 zoning at that time. Other existing uses along this corridor generally fit either industrial or commercial zoning classifications.

The M-1 zoning proposed for the existing church property and the M-2 zoning proposed for the NB West parcel in our judgment best fits the character of the surrounding district and we would respectfully request **APPROVAL**.

Attachments: Exhibit, subject sites
 Public Hearing notices



Planning & Zoning Commission Department of Planning Staff Report

Meeting Date: May 12, 2020

Project Type: Text Amendment, Final Plat procedure

From: Steve Roth
City Administrator

Applicant: City of Pacific

Description: The City of Pacific is seeking a text amendment to Chapters 400 and 410 relating to Final Plat requirements for subdivisions.

Summary

The current Zoning and Land Subdivision regulations require a public hearing for any Final Subdivision Plat. The Commission may recall that the revised regulations that the Commission recommended in late 2018 amended this procedure, essentially relieving the public hearing requirement for plats that had gone through the Preliminary Plat review and approval process. Those regulations however were never adopted. This proposed text amendment modifies existing provisions to essentially provide for the following procedures:

- Any subdivision that includes public improvements requires a Preliminary Plat
- Public hearing requirement for Preliminary Plat remains in place
- Public hearing requirement for Final Plat of subdivisions that previously received Preliminary Plat approval is waived
- Preliminary Plat and public hearing for Minor Subdivisions (defined as 3 acres or less proposed for 4 lots or less, and that do not include public improvements) is waived
- All Final Plats subject to Commission review and approval

The public hearing requirement for a Final Plat that had already been through Preliminary Plat in staff's opinion is unduly burdensome. The City Attorney has provided opinion on this point, essentially calling a Final Plat approval "ministerial" if it is the same form as the Preliminary Plat previously approved. Ministerial in this instance means the Commission action on such a Plat really has no discretion, and assuming the plat meets City requirements it must be approved.

With our current provisions requiring public hearings at both stages, it is easy to imagine a scenario in which a subdivision that received Preliminary Plat approval by one Commission or Board may be denied by a subsequent Commission or Board. This scenario would put the City at risk of legal challenge but is plausible given the second public hearing requirement.

The second practical effect of this regulation is to remove the public hearing requirements for Final Plats of Minor Subdivisions. A simple lot split for example (one parcel divided into two lots) would not require public hearing, but would still go to the Commission for review. Staff would not raise a strong objection if the Commission wanted to keep the current public hearing requirement in place for these subdivisions; however we do recommend relieving the requirement in the interest of time and expense to the applicant for what is typically very routine procedures. Any Final Plat once again remains subject to Commission review, and final action by the Board of Aldermen by ordinance.

Staff recommends APPROVAL.

Attachments: Draft amendment
 Public Hearing notice



Planning & Zoning Commission Department of Planning Staff Report

Meeting Date: May 7, 2020

Project Type: Text Amendment

From: Bryan Kopp
Director of Community Development

Description: **Text amendment to multiple ordinance sections allowing for short term vacation rentals.** A public hearing to consider text amendments that would create a new definition and supplemental regulations for, 'Short Term Vacation Rentals'.

Summary

The intent is to establish regulations pertaining to use of residential structures for short-term vacation rental purposes, such uses being commonly referred to as "Bed and Breakfasts," "VRBOs," "AirBnBs" and the like. It is suggested that the existing ordinance Section 400.170(E)(9) "Bed and Breakfast Home" be repealed in its entirety and replaced with new language inclusive to today short-term rental market.

Analysis

The bed and breakfast, VRBO, and AirBnB markets are growing and communities are developing ways to regulate and benefit from this trend. Major benefits include additional visitors and economic traffic to our town and increased tax and permit revenue streams. Some communities are heavily regulating this trend, thus driving the market to more amicable municipalities. Our proximity to a major highway, popular attractions, and major event venues adds to the potential benefit of welcoming this trend in a well regulated manor. By increasing the available short term rental capacity in town, we also stand to gain better attendance at our community events as well as increased retail and restaurant sales.

This ordinance recommendation is designed to permit short term rentals by-right in the C-1 zoning district and surrounding areas in the historic downtown vicinity. These boundaries are defined as south of Osage Street, east of Fourth Street, and west of Neosho Street. This area is already comprised of

mixed residential and commercial occupancies and the short term rentals could seamlessly blend into this zoning model.

The recommendation allows for short term rentals to be permissible with an approved CUP in the C-2, NU, and all residential zoning districts. These areas are more heavily concentrated with residential properties and the CUP process would allow for public input on prospective short term rental properties.

It further prohibits any short term rentals in the M-1 and M-2 zoning districts where uses are more oriented towards manufacturing and industrial businesses.

Short term rentals are intended to be commercial uses and commercial occupancy permits are a recommended requirement. This allows the City to ensure the occupant load is well defined and that properties are maintained up to code through annual inspections.

Recommendation

It is recommended that the following ordinance changes be made:

- a. Section 400.040 be amended to include a new definition as follows: Short Term Vacation Rental. A residential structure or unit (excluding multiple-family dwellings containing three or more units) a portion of which may be used for temporary guest accommodations, in which travelers are lodged for sleeping purposes for compensation, with or without a morning meal provided, but with no food service for compensation except for overnight guests. To qualify as a Short-Term Vacation Rental facility, such facility shall be granted a business license, commercial occupancy permit, and shall comply with the provisions of Section 605.050, as amended, pertaining to the Tax on Sleeping Rooms in the City of Pacific.
- b. Section 400.120(B) amended to include a new subsection (30) that reads as follows:
30. Short Term Vacation Rental to any area outside the C-1 Zoning District that is located within the area bounded by Osage Street to the north, Fourth Street to the west and Neosho Street to the east.
- c. Section 400.130 (C) be amended to include a new subsection (9) that reads as follows:
9. Short Term Vacation Rental
- d. Section 400.060 (C) be amended to include a new subsection (6) that reads as follows:
6. Short Term Vacation Rental
- e. Section 400.070 be amended to include a new subsection (F) that reads as follows:
Conditional Use Regulations. The Board of Aldermen may authorize the following uses by conditional use permit as provided in Section 405.040 of the Title, subject to such other restriction and conditions as deemed necessary:
1. Short Term Vacation Rental
- f. Section 400.080 be amended to include a new subsection (G) that reads as follows:

Conditional Use Regulations. The Board of Aldermen may authorize the following uses by conditional use permit as provided in Section 405.040 of the Title, subject to such other restriction and conditions as deemed necessary:

1. Short Term Vacation Rental

- g. Section 400.090 be amended to include a new subsection (F) that reads as follows:
Conditional Use Regulations. The Board of Aldermen may authorize the following uses by conditional use permit as provided in Section 405.040 of the Title, subject to such other restriction and conditions as deemed necessary:

1. Short Term Vacation Rental

- h. Section 400.091 be amended to include a new subsection (F) that reads as follows:
Conditional Use Regulations. The Board of Aldermen may authorize the following uses by conditional use permit as provided in Section 405.040 of the Title, subject to such other restriction and conditions as deemed necessary:

1. Short Term Vacation Rental

- i. Section 400.092 be amended to include a new subsection (F) that reads as follows:
Conditional Use Regulations. The Board of Aldermen may authorize the following uses by conditional use permit as provided in Section 405.040 of the Title, subject to such other restriction and conditions as deemed necessary:

1. Short Term Vacation Rental

- j. Section 400.100 be amended to include a new subsection (G) that reads as follows:
Conditional Use Regulations. The Board of Aldermen may authorize the following uses by conditional use permit as provided in Section 405.040 of the Title, subject to such other restriction and conditions as deemed necessary:

1. Short Term Vacation Rental

- k. Section 400.110 be amended to include a new subsection (F) that reads as follows:
Conditional Use Regulations. The Board of Aldermen may authorize the following uses by conditional use permit as provided in Section 405.040 of the Title, subject to such other restriction and conditions as deemed necessary:

1. Short Term Vacation Rental

- l. Section 400.140(C) be amended to include a new exception that reads as follows:
Exception: Conditional Use Permits may not be permitted at any time for Short Term Rentals

- m. Section 400.150(C) be amended to include a new exception that reads as follows:
Exception: Conditional Use Permits may not be permitted at any time for Short Term Rentals

- n. Chapter 400, Article III: Supplemental Regulations be amended to include a new section as follows:
Short Term Vacation Rentals.

1. Definition. A residential structure or unit (excluding multiple-family dwellings containing three or more units), a portion of which may be used for temporary guest accommodations, in

which travelers are lodged for sleeping purposes for compensation, with or without a morning meal provided, but with no food service for compensation except for overnight guests. To qualify as a Short-Term rental facility, such facility shall be granted a business license, commercial occupancy permit, and shall comply with the provisions of Section 605.050, as amended, pertaining to the Tax on Sleeping Rooms in the City of Pacific.

2. Conditions. The following conditions shall be made a continuing obligation of any commercial occupancy permit and / or conditional use permit issued for a Short-Term Vacation Rental facility, and such other conditions as may be required by the Planning and Zoning Commission and the Board of Aldermen:
 - a. A Short-Term Rental Facility shall be subject to, at minimum, an annual inspection to determine compliance with the requirements of this section and of the City's Building and Occupancy codes. The City may require additional inspections upon a complaint regarding the condition of the property or of the conduct of the Short-Term Rental Facility operation.
 - b. The maximum number of guests at any one time may not exceed the number permitted by the applicable Building and Occupancy Code provisions of the City of Pacific. The occupancy limit shall be established as part of the Commercial Occupancy Permit granted the facility.
 - c. Off-street parking facilities shall be provided in conformance with existing Municipal Code provisions.
 - d. A Short-Term Vacation Rental facility may not permit a guest to remain longer than fourteen (14) consecutive days, nor may it permit the same guest to reside within the facility more than a total of thirty (30) days per calendar year.
 - e. A Short-Term Rental Facility may provide meals only to its guests and under no circumstances to members of the general public. No food storage or preparation capabilities shall be provided in guest rooms.
 - f. The Short-Term Rental Facility shall appear at all times as a one or two-family residence.
 - g. The Short-Term Rental Facility must not generate activity or noise inimical to the character of a residential district nor permit it to fall below the standards of the City's adopted building, property maintenance and other applicable codes, and further shall be required to be inspected annually for an occupancy permit, such inspection to be performed by the City with fee additional to that charged for the annual business license.
 - h. No outdoor activities may be permitted after the hours of 11 p.m. in any zoning district.
 - i. A Short-Term Rental Facility may place one (1) and only one (1) identification sign on its premises so long as it meets the following conditions:
 - i. The sign area shall not exceed two (2) square feet;
 - ii. If illuminated, the light source must be provided by a light no greater in intensity than provided by one (1) standard fifty (50) watt electric light bulb;
 - iii. In commercial zoning districts, the top of the sign may be no more than three (3) feet above grade, except if attached to the front of the facility.
 - iv. In residential districts, no signage shall be permitted in the required front yard.

Signage shall be affixed to the building or structure only.

- v. The sign must be designed and constructed of materials consistent and harmonious with the design and materials of the house.
- vi. The owner of the Short-Term Rental Facility must obtain a permit in accordance with the provisions of the Sign Code of the City of Pacific

- o. Section 400.170 (E)(9) "Bed and Breakfast Home" is hereby repealed in its entirety.

Staff recommends **APPROVAL** of the ordinance as presented.